



BILSTHORPE PARISH COUNCIL

Bilsthorpe Parish Council Minutes of the Meeting held on Monday 14th August 2023

Present: Cllr Tim Holloway (Chair), Cllr Steve Kemp, Cllr Cris Cooper, Cllr Flo Mitchell, Cllr Hannah Iwanejko and Cllr Brian Jackson

Also present: V Arkell (Clerk & RFO)

105/23 Welcome & opening comments

Cllr T Holloway welcomed the Councillors to the meeting.

106/23 Apologies for absence

Cllrs; Ross Stoneman, Arthur Pinnick, Alan Ward and Paula Pestell send their apologies

107/23 Declarations of pecuniary and/or personal interest

Cllrs; Cooper and Jackson declared an interest in the Heritage Museum Lease as trustees, and stated they would leave the meeting during this agenda item.

108/23 Due to the nature of the business to be discussed it is recommended that agenda item 124/23 require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1(2) and resolve to exclude public and press for this item

The Council resolved to exclude the public and press from item 124/23 due to its confidential nature.

109/23 To approve the minutes of the meeting held on 14th August 2023

With one amendment made to item 90/23a and one typing error amended, the minutes were approved by Council.

110/23 Reports from District and County Councillors

Cllr R Holloway informed the Council that she is waiting for Newark and Sherwood District Council to deliver the new community plan and to announce the new initiatives. Cllr Holloway wanted to take the opportunity to thank all Councillors who volunteered to be a marshal in Bilsthorpe and helped with the smooth running of the Tour of Britain as it came through the village, it was much appreciated. She informed the Council that she is dealing with a lot of casework on behalf of residents at the moment, including housing issues, planning issues, overgrown hedges, reporting weeds and also some anti-social behaviour issues. Cllr R Holloway was pleased to note that the application for a Virgin Media cabinet at the bottom of Churchill had been withdrawn after she had advised the planning team at NSDC over concerns of flooding at that point, and the concern that the wash created by vehicles would seriously affect the cabinet. New virgin boxes are being installed on the Crescent, Mickledale lane and railway cottages. Cllr Holloway told the Council that she had attended the fundraising event on Saturday for RAGE and it was packed with some great raffle prizes, lots of clothing and bric-a-brac with tea and coffee also available, unfortunately it was not that well attended but did raise £263 towards the campaign.

111/23 Clerk's report

The Clerk informed the Council that all outstanding playground repairs have been chased and parts have been ordered. As previously agreed via email, the new lock system for the bear bin at Maid Marion Park had also been ordered from Glasdons which should resolve complaints received from a neighbouring resident.

112/23 Questions from the public

There were no public present at the meeting

113/23 Correspondence - to note receipt and agree on actions

Correspondence had been received from a resident to request an update on the planting scheme, grass seeding and replanting of trees at Maid Marion Park. Cllr R Holloway provided an update on these issues with the majority being resolved over the next few weeks. The Clerk to relay this information to the resident.

114/23 To review Incinerator status, plans and any RAGE funding applications

Formal planning has not been submitted however Councillors stated that they are actively monitoring the situation to ensure that the Council can act as soon as is required. The Council agreed to hold an extraordinary meeting within 7 days of the planning application being submitted, to allow the Council as much time as possible, to respond to the application in full.

115/23 To confirm the arrangements for Remembrance Sunday

The remembrance Sunday plans are being actioned and finalised – final update to be provided at the next meeting.

116/23 To consider financial matters

a. To review the bank reconciliation and to note the financial status at August 31st 2023

The accounts were unavailable for inspection at the meeting, this item to be postponed to the October meeting

b. To review the pre-approved payments and income received in August 2023, and to authorise any payments for September 2023

The bank statements and payments to be authorised were previously circulated with the agenda pack. As the accounts were unavailable for inspection at the meeting the invoices will be check and signed at the October meeting. The Council resolved to approve the previously circulated September invoices to be paid.

c. To agree the transfer of funds to Cambridge Building Society Savings Account

The Clerk informed the Council that the bank application with Cambridge Building Society had been successful however to complete the opening of the account, funds needed to be transferred by cheque. The Council resolved for 85k to be deposited into the savings account from the Co-Operative savings account.

d. To approve the annual regular payments list

The Council resolved to accept the regular payments list as circulated.

e. To approve the restated figures for the AGAR section 2 – annual statement

Due to an error in the accounting system, figures in Box 4 and Box 6 were incorrectly submitted for 21/22 and 22/23. This has now been rectified and a new submission made. The Council resolved to accept the new figures on the annual statement.

117/23 To agree the location of the new defibrillator and to purchase a heat controlled lockable housing

Cllr Kemp reported that he had spoken to Brookside Garage, and they would be happy to have a defibrillator attached to their building and provide the electricity supply required. The Council resolved for the Clerk to purchase the lockable housing for the defibrillator at a cost of £600 inc VAT and to organise for it to be fitted by an electrician.

118/23 To agree the terms of reference for the Village Hall Regeneration Working Party and to receive an update on progress

Cllr Holloway presented a draft terms of reference for the Village Hall Regeneration Working Party. The Council resolved to accept the terms of reference as presented.

Cllr T Holloway walked through the minutes from the meeting between the Village Hall Regeneration Working Party and the trustees of the Miners Welfare that was held on the 5th of September.

The Council discussed how they can support the Miners Welfare as a business. The Clerk to contact the MW to see if the Council's Facebook can be used to increase engagement of events being held at the welfare and increase the use of the welfare facilities.

119/23 To receive an update on the demolition of the Village Hall

The Clerk informed the Council that the chosen contractor had been informed and a permitted development application had been submitted. The next step is to organise the disconnection of the supplies. The Clerk asked for assistance in locating the meters to facilitate this. The Council requested for the Clerk to look at storage solutions, both short and long term.

120/23 To discuss and agree the website charges

The Council resolved to subscribe to the Hugofox bronze package at 9.99+VAT a month on a temporary basis whilst other options were investigated.

121/23 Councillor report

Cllr R Holloway – Noted that the Councillor section hadn't been updated on the website, the Clerk to resolve. Cllr Holloway requested that the litter picking route was reviewed and mapped out, so everyone can be informed of the litter picking being completed and when.

Cllr T Holloway – reported that he has been keeping on top of the watering of the planters and had helped with the installation of the wooden bikes for the tour of Britain celebration. Cllr T Holloway gave thanks to Cllr Iwanejko and her husband for their hard work in organising the bikes for the tour of Britain.

Cllr Kemp – Cllr Kemp reported that the CCTV was glitching and there are some blind spots. The Clerk to organise a meeting between Cllr Kemp and the CCTV installer. Cllr Kemp also informed the Council that he would be attending the meeting regarding the provision of Allotments being held on Tuesday 12th September.

Cllr Iwanejko – reported that all the tour of Britain bikes had been recovered and all, but one, were good enough to be used again.

122/23 Items for a future agenda

Litter picking route, CCTV, Allotment provision, Clearing of the VH

123/23 Date of the next monthly meeting – Monday 9th October 6.30pm, Burton Court

The Council confirmed that the next meeting as Monday 9th October 6.30pm.

Cllr Cooper and Jackson left the meeting

124/23 To discuss the lease for the Bilsthorpe Heritage Centre

The Councillors present requested that the Clerk go back to the solicitors to review and clarify some sections of the drafted lease. This item to be added to the October agenda.