

## Melchet Park & Plaitford Parish Council

### *Minutes of AGM held at Plaitford Village Hall on 16<sup>th</sup> May 2016*

#### **Present**

K Curtis (Chairman)	S Bowles	N Curtis
AW Porter	JPA Robson	CS Stacey
Councillor G Bailey (TVBC)	Cllr N Adams-King (TVBC)	
J Wright (Clerk)	1 parishioner	2 strangers

#### **32/16 Election of Chairman**

Cllr Robson proposed and Cllr Bowles seconded that Cllr K Curtis should be elected as Chairman: this was resolved. Cllr K Curtis signed his Declaration of Acceptance of Office before the Proper Officer.

#### **33/16 Election of Vice-chairman**

Cllr N Curtis proposed and Cllr Porter seconded that Cllr Stacey should be elected as Vice-chairman: this was resolved.

#### **34/16 Apologies**

No apologies had been received.

**35/16** *The minutes of the 18<sup>th</sup> April 2016 meeting were agreed and signed.*

#### **37/16 Interests**

No interests were declared.

#### **37/16 Clerk's Report**

- a) The Clerk reported that the seat at The Pound needed re-staining and re-painting: Cllr Robson offered to do this.
- b) The first page of the website was causing the Clerk some difficulty since it required a very wide banner-type of photograph and also a logo. Although the Clerk had produced something which was functional it did not look good: Cllr K Curtis offered to address this.

#### **38/16 To Support a Request for a Speed Limit of 40mph on Partridge Hill**

Cllr Porter proposed and Cllr Stacey seconded that the Clerk should write a letter stating that "this Council fully supports the proposal for the speed limit along Partridge Hill to be reduced to 40mph": this was resolved unanimously.

#### **39/16 Queen's Birthday Celebrations**

This seems to be under control.

#### **40/16 Planning Applications**

- a) Red House Farm, Salisbury Road (TVBC ref: 16/00994) – two-storey side and single-storey rear extensions.  
Response: "Support" – with the following comments added.
  - The existing cottage, whilst visually quite charming, does not provide living accommodation commensurate with 21st century standards. The proposed extension will address this shortcoming, whilst having minimum impact on the original cottage.
  - It is the view of the Parish Council that the proposed extensions will enhance rather than detract from the cottage and for this reason it fully supports this application.

- b) Vehicle Sales, Salisbury Road (TVBC ref: 16/00949) – re-instatement of windows on the eastern elevation.  
Response: “No objection”.

#### **41/16 Finance**

- a) The end-of-year Budget Control report for 2015-16 was received.  
b) The explanations of Significant Differences were noted.  
c) Cllr Stacey proposed and Cllr Bowles seconded that the 2015-16 accounts should be signed off by the Chairman: this was resolved.  
d) Cllr Porter proposed and Cllr Stacey seconded that the Bank Reconciliation should signed as correct: this was resolved.  
e) Cllr Bowles proposed and Cllr N Curtis seconded that the Annual Finance Statement was approved: this was resolved.  
f) The Budget Control Report for 2016-17 was received.  
g) Income of £29.64 from HMRC (VAT refund) was noted.  
h) Cheques numbered 260 – 263 were approved and signed: £60.00 to Hamilton Associates (internal audit); £56.78 to J Wright (reimbursement + expenses); £214.07 to Zurich Municipal (insurance); £252.81 to J Wright (Clerk’s salary).

#### **42/16 Co-option**

This item was deferred until the July meeting.

*Meeting closed at 9.05pm*

#### **Date of Next Meeting**

25<sup>th</sup> July 2016 Note a week later !!!