

# MINSTER PARISH COUNCIL



**MINSTER  
IN THANET**

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John Spanton Sports Pavilion  
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Clerk to the Council: Kyla Lamb - MAAT

## MINSTER PARISH COUNCIL

### OPERATIONS COMMITTEE AGENDA

**A Meeting of the Committee will be held at 10am on Tuesday 16<sup>th</sup> April 2024.  
At The John Spanton Sports Pavilion**

3<sup>rd</sup> April 2024

Sir or Madam,

You are hereby summoned to attend a meeting of the Operations Committee at The John Spanton Sports Pavilion on Tuesday 16<sup>th</sup> April 2024 at 10.00 am. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

#### **Clerk to the Council**

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

#### **1. ELECTION OF CHAIRMAN**

To elect a Chairman for the ensuing year 2023/24.

#### **2. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman for the ensuing year 2023/24.

#### **3. APOLOGIES**

#### **4. MINUTES**

To approve the minutes of the Committee Meeting held on 26<sup>th</sup> July 2022. (*Appendix A*)

#### **5. MEMBERS INTERESTS**

To register any new interests, or de-registration by Members.

#### **6. CAR PARKS AND TOILETS**

Following the transfer of the High Street car-park and public toilets, and the Monkton Road car-park to Minster Parish Council from Thanet District Council, Members are asked to consider the following:-

**High Street Car Park**

Consider the improvement works to the toilets, CCTV requirements, signage including parking times and enforcement.

**Monkton Road Car Park**

Consider signage including parking times and enforcement.

**7. TREE PLANTING & GRANTS**

The Clerk will update members on progress of trees growing in the groundsmans garden, and the next phase of planting them at the cemetery.

**8. CEMETERY**

The Clerk will update members on any requirements at the cemetery.

**9. ALL WEATHER PITCH REPLACEMENT MAT & LED FLOODLIGHT UPGRADE**

The Clerk will update members on the mat replacement and grant application for LED floodlighting.

**10. PAVILION**

To consider roof and gutter repairs to the pavilion.

**11. GROUND MAINTENANCE EQUIPMENT REQUIREMENTS**

The groundsman has reported that the need to purchase a replacement scarifier and also consideration be given to purchasing a chipper as when the development on land west of Tothill Street is complete bonfires at the cemetery will no longer be possible.

**12. CRICKET HIRE TERMS AND CONDITIONS**

Members are asked to consider and agree the draft terms and conditions drafted by Councillor Local.

**13. ST MARYS ROAD CAR PARK**

Cllr Quittenden will update members on the current status of this site.

**14. EMERGENCY PLAN**

To consider and review the emergency plan information.