

Clayton – Le-Dale Parish Council

Minutes of Meeting held at 7:30pm on Thursday 25 March 2021.

Chairman: Cllr P Ainsworth

Clerk: J Westwell

	Agenda Item	Action
25/03/21/1	Chairman's Welcome The Chairman welcomed all attendees to the ZOOM meeting	
25/03/21/2	Apologies for Absence There were no apologies for absence	
25/03/21/3	Declaration of Interest There were no declarations of Interest	
25/03/21/4	Public Participation No members of the public were in attendance	
25/03/21/5	To approve minutes of the meeting held on 25 February 2021 The minutes were agreed as an accurate reflection of the meeting and proposed by Cllr Edge and seconded by Cllr Haworth	
25/03/21/6	Accounts. To agree expenditure since last meeting There had been no expenditure since the previous meeting. Cllr Ainsworth advised that PKF Littlejohn were the external auditors and that the parish should be eligible for an exemption certificate. The bank signatory forms needed to be finalised.	Clerk to contact PKF Littlejohn and also to finalise bank forms and return to Chairman
25/03/21/7	Parish Council Budget for year commencing 1 April 2021. A discussion took place regarding next year's budget including speeding, signage, tidying the verges near Oaks Bar, dog poo bins and Stiles. Stiles are LCC's PROW responsibility and can be reported via the Report It website, Signage requiring cleaning can also be reported using Report It. Tidying the verges is potentially LCC Highways duty. Various issues were discussed regarding speeding on Ribchester Road including placing a lamppost mirror at the top of Lovely Hall Lane which would not be possible due to needing LCC authority, requesting a zebra crossing although Cllr Schofield suggested that crossings are created on the basis of number of reported fatalities/collisions. The council discussed the possibility of more bins on Ribchester Road The Council discussed a potential donation to Salesbury Cricket Club following the recent works they had undertaken. Cllrs to bring project ideas to the May meeting. Discussion took place regarding precept, reserves and spend	Cllr Scofield to obtain further information in relation to Oaks Bar and Road Safety. Clerk to contact John Heap regarding bin locations and possibilities All

		Clerk to create Fixed costs/budget for May meeting
25/03/21/8	Planning. To consider planning applications received since previous meeting. No objections to be raised from the Council	
25/03/21/9	Website Cllr Edge advised that she was struggling to contact the current website domain holder with a view to developing a new website. Cllrs agreed that the website should be a Standard Agenda Item	Clerk to try and progress.
25/03/21/10	Standing Orders. The Council voted to adopt the Standing Orders previously circulated	
25/03/21/11	Code of Conduct. The Council voted to adopt the Code of Conduct previously circulated	
25/03/21/12	RVBC. Cllrs agreed that this should be a Standard Agenda Item	
25/03/21/13	LCC Cllrs agreed that this should be a Standard Agenda Item	
25/03/21/14	Highways & Traffic. Cllrs discussed the poor road quality on the road coming from the De Tabley. Cllr Scofield reminded Cllrs that road surfacing issues should be reported via Report It	
25/03/21/15	Training. Cllrs agreed not to have a training budget and that any training requests should be brought to the relevant meeting for discussion.	
25/03/21/16	Item for next agenda Cllr Edge advised that a resident had contacted her regarding an area of unkempt land close to Showley Court	Clerk to send letter to Onward Homes
25/03/21/17	Date of Next meeting The date of the next meeting was agreed for 27 May at 7:30pm with the Annual Parish meeting taking place at 7pm The meeting closed at 9:08pm	