

JUBILEE FIELD MANAGEMENT COMMITTEE

MINUTES for WEDNESDAY 5th JULY 2023

KATHIE LAMB CENTRE 19.30

1. **In attendance:** Adele Sharp Nic Stonebridge Mel Alesi
Chris Rhodes Kirsty Edmonds
2. **Apologies** : Steve Downey Dean Fuller Lee Seal
3. **Approval of previous Minutes** - Approved
4. **Treasurers Report** - See LS Report
 - a) Chase LS for EON Passwords
 - b) Requested refund for waterlogged pitch hire Jan-Apr 2023. JFMC to refund £504 (6 months of £84 increase).
Approved AS Seconded MA Agreed unanimously
5. **Upcoming Events**
 - a) Guides Campfire - Cancelled
6. **Maintenance Issues / Requirements**
 - a) **Hedge Cutting** - NS is arranging
 - b) **PAT** - MA to complete
 - c) **Break-In Repairs** - Glass has been repaired but door needs attention - DF
- No update on shutters. AS to chase manual shutters
- Call out cost covered by Senior Section
 - d) **Electricity**
 - i) Casing on Pumping Station needs replacement

- ii) NS offered to take meter readings
- iii) Electricity costs still too high. Arrange for EON to investigate
- iv) Switch all electric off and restart individually to ascertain high usages
- v) Electrical Safety Test – MA arranging with George Rogers for Sept
- e) **Fire Safety Inspection**
 - i) Fire Risk Assessment outstanding – quotes at £250 exc VAT
 - ii) MA offered for £200 – Agreed NS & Second AS
- f) **Replacement for Extractor**
 - i) JFMC to supply (£279) and fit at cost. Agreed AS & Second MA
- g) **CCTV**
 - i) AS & MA to approach PC about CCTV not being fit for purpose

7. Any Other Business

- a) Possibility of a united boot fair May 2024 - to approach PC
- b) Rainbows had a Pavilion Tour on 03/07 and a great time had by all. Possibility of Rainbows being mascots one weekend?
- c) Pavilion inaccessible for weekend owing to painting works
- d) GG requesting consideration of 4 events per year where alcohol can be sold
- e) Junior and Senior Leases signed during meeting
- f) PC have requested budgets – accumulate costs of maintenance, hedges, drains etc
- g) JFMC support the development plan presented by the Senior Section in the Step 5 Requirement.
- h) CR to share JFMC email account detail with AS, MA, NS to use digital booking.
- i) Dean has been nominated for Groundsman of the Year. This is a massive achievement considering the pitch is council owned – the only pitch in league! A huge well done to Dean.

Date of Next Meeting : Monday 11th September 2023 at KLC