

Bourton-on-the-Water Parish Council

Minutes of the Meeting of the Youth & Wellbeing Committee

held at 7pm on Monday 18th October 2021 in The Café, The George Moore Community Centre

Those Present: Cllr L Hicks (Chairman), Cllr S Coventry, B Hadley, P Millett (Minute taker), B Wragge

Members of Public: None

1. Apologies for absence: There were none.
2. Declarations of Interest: There were none.
3. To receive and approve the minutes of the Youth & Wellbeing Committee held on 13th September 2021. Proposed by Cllr Hicks, seconded by Cllr Coventry. All in favour. APPROVED.
4. Matters Arising:
 - a) Accessibility Audit – update on recent correspondence, structure and scope of audit, and current participation provided by Cllr Davis. Subsequently, confirmation of date of 22nd October for the first day of the audit. A date for a second day for the audit was also discussed.
 - b) Funding for Youth Club: Noted that Inspire to Aspire believes ‘we have a strong case to argue for the youth club helping to reduce crime’ and potential relevance of the Youth Club to the stated priorities of the Police Crime Commissioner. Inspire to Aspire have indicated they are also seeking additional funding sources.
 - c) Cotswold School Litter Project (bin wrapping) and Primary School Year 6 Poster Project – Cllr Hadley provided an update and there was agreement to leave this matter until later in the year.
 - d) Light at Melville for Highways Committee budget: Noted the latest draft budget circulated to Cllrs includes provision for the light and requested the Clerk to research the technical feasibility and costs associated with installing a solar powered light in this location.
5. Youth: No agenda items.
6. Play Areas
 - a) To receive Weekly Inspection Reports (Paper 1) and note completed actions.

The Naight: Noted regular reports of broken glass, cans, bottles, and other rubbish. Cllr Davis proposed, and Cllr Coventry seconded, and all agreed, that additional litter picking (currently assigned to Melville) should be guided by office staff as required so that litter picking is focused on the area with the greatest litter.

Rye Crescent: The Committee requested the Assistant Clerk to follow up with Greenfields to ensure they review the screws on the rolling log in line with past communications.
 - b) The Naight Gate: Cllr Davis proposed, and Cllr Coventry seconded, all agreed, that the gate should be repaired, with the spring and latch being replaced (rather than replacing the gate) and allocated a budget of £100.
 - c) Update on installation of Play Equipment at Melville and The Naight. Noted that work started today at The Naight and will begin at Melville tomorrow. The Committee requested the Clerk to continue to liaise with the contractors to ensure appropriate signage.
 - d) Clump of Greenery at The Naight: Concerns over the shrubbery in right of way and subsequent efforts to determine whether to include in maintenance contract to be passed to the Village Environment Committee and added to the agenda of their next meeting.
7. Wellbeing
 - a) Replacement of defibrillators: Cllr Davis provided an update, including a reported delay in acquiring updated equipment. The Committee noted that the Clerk is completing grant application forms for submission to CDC to fund these updates.
8. Community Emergency Plan (Paper 4): Cllr Davis identified some minor edits that should be made to the emergency plan. On page 1, footer references V2 and date of document may need updating. On page 13, 3rd bullet point reference to Wellbeing Group needs to be clarified. On page 10, the date of the last full plan needs updating to when the plan is adopted and agreed. Cllr Davis proposed, Cllr Wragge seconded, and all agreed that following these edits the updated draft of the emergency plan should be forwarded to the Planning Committee.

9. Purchase of Gazebo at a cost of up to £500 from the Thriving Community Grant as agreed by full Council. To agree final specification (Paper 5). Cllr Wragge proposed, and Cllr Hicks seconded, and all agreed, that Cllr Davis will personally purchase a commercial gazebo, two camping chairs, and two small folding tables and have the cost refunded as soon as possible from the Thriving Communities Grant.
10. Finance:
 - a) To discuss current draft budget proposals (Paper 6). Cllr Hicks proposed, Cllr Millett seconded, and all agreed that the revised draft budget should be taken to the Budget workshop on 8 November. Possible additional costs due to an increase in the asset register from the new playground equipment should be discussed at the next Budget Workshop.
 - b) Grants: To review balances in Earmarked Reserves and confirm plans for expenditure (Paper 7) Noted that some additional spending has been agreed and not yet included, for example to purchase an additional laptop from SEN Resilience Grant. The Committee considered whether unspent funds might be used to ensure that Platinum Jubilee activities will be dementia friendly. The Committee will continue to identify recommendations for the use of other remaining balance of grants, such as the GCC Thriving Communities Fund. To use some funds for GMCC to be dementia and accessibility friendly. For example, contrasting colour toilet seats. The next full Parish Council meeting will be briefed by Cllr Davis on how remaining funds might support the work of different committees and offers opportunities for training for Cllrs and office staff. For the Digital Inclusion Grant, the Committee noted the need for a lead contact who will be identified by GCC.
11. Correspondence: None to report.
12. Any Other Business (items to note only). There were none.
13. Date of Next Meeting – Monday 15th November 2021 at 7.00 pm.