

# WESTON PARISH COUNCIL

Minutes of the Extra Ordinary Meeting – Planning held on  
Tuesday, 10<sup>th</sup> February 2015 in the Village Hall, Weston at 7.30pm

**Present:**

Councillors: D Chase, C Fisher, J Beckitt, R Allarton

Clerk: S Akerman

Members of the Public: 1

**150201 Apologies for absence**

Apologies were received and accepted from Cllrs. Nice and Webster. Cllr. Meadows did not attend the meeting.

**150202 To consider the application** from IGas Energy Plc to extend the term if the contract by 5 years to December 2020 for the Egmonton Oil and Gas Field (V3220). Cllr. Chase declared an interest in the subject and Cllr, Fisher took over the position of Chair for the remainder of the meeting.

Discussion followed with no objections raised.

Cllr. Allarton suggested consideration be given to approaching energy companies for community support. Agreed the subject would be included on the agenda for the March council meeting.

Public comments were relayed by Cllr, Chase – no objection.

Clerk advised neither Cllr. Webster nor Cllr. Nice had any objections.

Unanimous decision to respond in support of the proposal.

**150203 Matters Arising to consider non agenda items**

Nothing raised

There being no further business, the meeting was closed at 7.35pm

Minutes accepted and signed at the council meeting held on 4<sup>th</sup> March 2015.

Ref: 260

# WESTON PARISH COUNCIL

## Minutes of the meeting held on Wednesday 4<sup>th</sup> March 2015 in the Village Hall, Weston commencing at 7.30pm

### **Present:**

Councillors: C Fisher (Chair), R Allarton, J Beckitt, and T Webster

Clerk: S Akerman

Members of the Public: 6

### **150301 To receive apologies for absence**

Apologies were received and accepted from Cllrs. Chase, Meadows and Nice, District Councillor Rose and County Councillor Laughton.

### **150302 To accept the minutes of meeting held on January 7<sup>th</sup> 2015**

The minutes were accepted as a true and correct record and duly signed by the Chair. Proposed by Cllr. Beckitt, seconded by Cllr. Fisher.

### **150303 To accept the minutes of the extra ordinary meeting held on February 10<sup>th</sup> 2015**

The minutes were accepted as a true and correct record and duly signed by the Chair. Proposed by Cllr. Allarton, seconded by Cllr. Beckitt.

**Open forum for public questions (10 minutes) - Nothing raised**

### **150304 To note and report matters arising from the minutes and the progress of ongoing items**

a) Flagpole – Cllr. Meadows to follow up on installation and report back to council.

b) Defibrillator - Cllr. Allarton provided the following update:

- i) Funds raised £1,590 with a further donation of £25 and approx. £66 from The Great Wall raffle proceeds
- ii) Hutchinsons Engineering have donated funds for ongoing costs at £250 per year to be provided annually for ten years. All agreed these funds be ring fenced in the council's accounts.
- iii) BT kiosk is now adopted and paint for refurbishment has been ordered from CHT
- iv) Order for the defibrillator to be placed with CHT with delivery estimated as 4-6 weeks. Proposed route for acquisition is to donate all monies raised to CHT who in turn purchase the equipment and donate to the village thus avoiding payment of VAT. Cllr. Allarton proposed and Cllr. Webster seconded – all agreed this process to be followed.
- v) Local businesses to be contacted as a follow up to letter issued in January. Cllrs. Webster and Beckitt offered to contact Halls Farm, Cupit and Rogers & sons.
- vi) Clerk to follow up on costs for installation and emergency telephone

c) Leaflets regarding dog fouling – all agreed to table the discussion to the next meeting

### **150305 To receive reports from County Council and District Council representatives**

Neither councillor was able to attend the meeting.

### **150306 To consider highways matters**

Cllr. Webster commented on the poor state of the roads around the village. Mrs P. Laughton advised the council that that pavement at the corner of Main Street and Colley Lane has been cleaned.

### **150307 To consider a proposal to approach local energy companies for community support**

Clerk advised an application has been submitted to the IGas Community Fund for the defibrillator fund. All agreed to review at a later meeting (September)

### **150308 To consider financial matters**

- a) Clerk reported the balance of accounts at 28<sup>th</sup> February 2015 as £5,701.80
- b) Receipts reported as follows:
- i) Defibrillator donations to be passed to CHT at £560 (£375–chq 000424 & £185–chq 000431)
  - ii) Hutchinsons Engineering £250 received for the defibrillator fund
  - iii) VAT return to be submitted at £158.71
- Payments reported as follows:
- i) NALC annual membership at £75 – chq 000426
  - ii) N&SDC Dog Bin Invoice for 2014/15 at £401.10 – chq 000427  
New contract for 2015/16 signed by Cllr, Fisher at £1.75 per bin/week (4 bins)
  - iv) Village Hall rent at £108 (6 full mtgs, 4 extra mtgs and coffee morning) – chq 000428
  - v) Clerk Salary & Expenses (£21.81) at £543.89 – chq 000429
  - vi) Chairman Allowance at £50 – chq 000430
  - vii) Annual grant to Village Hall at £500 proposed by Cllr., Webster and seconded by Cllr. Beckitt – chq 000432
  - viii) Annual grant for burial ground maintenance at £400 proposed by Cllr. Beckitt and seconded by Cllr. Allarton – chq 000433
- c) Internal Auditor – all agreed to appoint Mr M Harness as in previous years. Clerk to issue engagement letter.
- d) Clerk Appraisal and salary Review – Clerk and members of the public were asked to leave the room for the discussion. Cllr. Allarton proposed and Cllr. Beckitt seconded a salary rise by one level to SCP22 and the Clerk to log hours worked for the next meeting to review contracted hours.

### **150309 To consider any planning matters and receive an update on ongoing applications**

Clerk gave an update on the following applications:

- i) Moorhouse – appeal for a wind turbine dismissed
- ii) Wadnal lane – appeal for wind turbine ongoing
- iii) Scarthingmoor – application for solar farm withdrawn
- iv) IGas – application for an extension to contract term pending decision
- v) The Nook – referred to Planning Committee on March 3<sup>rd</sup>. Cllr. Webster attended and advised the meeting of the following:  
Application was recommended decline due to impact on amenity and overbearing due to proximity of brick wall approx. 8m from windows at Sunnyside Farm. Fourteen of committee members expressed wish to decline on grounds of retaining the cottage due to its history etc. Declined on proposed grounds.

### **150310 To receive an update on the parish burial ground**

Cllr. Allarton advised that the new vicar is keen to arrange working parties to maintain the burial ground. Cllr. Meadows advised the clock service is likely to take place in July.

### **150311 To receive an update on the Network Rail level crossing consultation**

Clerk advised that Network rail did not show at the open evening on 30<sup>th</sup> January in Carlton. Consultation proposals are as follows: Stone Road End crossing to be replaced by a bridge and Grassthorpe Lane crossing to be closed to all vehicles and pedestrians. Alternative route for pedestrians, riders etc. is via the existing bridleways and footpaths. Cllr. Allarton proposed and Cllr. Webster seconded a response to be sent requesting the improvement of existing rights of way.

### **150312 To agree what council documents should be made available on the village website and the use of other forms of social media as communication**

Clerk advised from July 2015 governance documents are required to be publicly available on websites. All agreed documents such as Standing Orders, Financial Regulations, Risk assessment and Model

Publication Charges be available along with agenda and minutes. Cllr. Allarton suggested a check on publication of confidential material – Clerk to take advice.

Cllr. Webster proposed and Cllr, Allarton seconded the potential for a Facebook page as a way of circulating more information about the council and village.

### **150313 To agree dates for future meetings**

Clerk advised the following dates:

May 13<sup>th</sup> – Annual Meeting and Annual Parish Meeting

July 1<sup>st</sup>

September 2<sup>nd</sup>

November 4<sup>th</sup>

January 6<sup>th</sup> 2016

March 2<sup>nd</sup> 2016

May 4<sup>th</sup> 2016 - Annual Meeting and Annual Parish Meeting

Cllrs. Allarton, Meadows and Webster to be provided the dates electronically.

### **150314 To discuss the parish election process**

Clerk advised the following:

- i) An email will be circulated to all councillors with links to accessing nomination packs. Details to be posted on the village notice board.
- ii) Completed nomination papers to be handed in at Kelham Hall no later than 4pm on Thursday 9<sup>th</sup> April.
- iii) If seven nominations are received then all are duly elected to the parish council. If more than seven are received, the notice of a poll will be issued no later than Tuesday 28<sup>th</sup> April.
- iv) If needed, election will take place on Thursday 7<sup>th</sup> May with the count on Friday 8<sup>th</sup> May.

### **150315 To receive and consider correspondence received**

**Village Hall** – coffee mornings to be held monthly through the year. Cllrs. Are encouraged to attend where possible. Representative from Better Broadband for Nottinghamshire will be at the April event.

**Notts Police** – Advice from Paddy Tipping that a 1.98% increase in the police portion of the 2015/16 council tax has been requested.

**N&SDC** – Consultation on the Gypsy & Traveller Development Plan is ongoing until 6<sup>th</sup> April.

**Richard Hawksworth Charity** – Cllr. Fisher provided detail on the charity and the resignation of Mr J Kitchen as a trustee. Further discussion on the management and trustees of the charity tabled for the next meeting in May. Clerk advised a cheque for £15,600 representing charity funds will be lodged in the council's account until a separate account can be opened.

### **150316 To consider any non-agenda items and business for the next meeting on 13<sup>th</sup> May 2015**

Cllr. Allarton advised there will be a weekly service at All Saints Church from April. In the months where there are 5 Sundays a benefice service will be held in rotation.

There being no further business, the meeting was closed at 8.35pm

Minutes accepted and signed at the council meeting held on 13<sup>th</sup> May 2015.

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