

WROXETER & UPPINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting on the 11th January 2021 at 7:30pm

Due to the COVID-19 meeting restrictions, this meeting was held remotely via Zoom

Present: Councillors Mr B Nelson (Chairman), Mrs V Amos, Mrs J Davies, Mr P Davies, Mr M Millington, Mr K Rowlands and Mr I Sherwood

In attendance: Councillor C Wild (Shropshire Council), Mrs S Morris (Clerk)

1. PUBLIC SESSION

There were no members of the public present.

2. TO RECEIVE APOLOGIES FOR ABSENCE

None, all present.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS

None.

4. MINUTES

It was **RESOLVED** to approve the minutes of the meeting held on 9th November 2020.

5. MATTERS ARISING FROM THOSE MINUTES

Repairs to Back Lane / access road to the rear of Brookside. The Clerk had contacted Severnside Housing for an update but had not had a response. Councillors confirmed that there had been no further work since the initial filling of the potholes; a further surfacing was required to complete the work. The Clerk would follow up with Severnside Housing.

6. REPORT FROM SHROPSHIRE COUNCILLOR

Councillor Wild reported on the following:-

B4380 resurfacing. Councillor Wild thanked Councillor Nelson for attending the site visits with officers and reported that she had received positive feedback from residents regarding the improved drainage and resurfacing on the B4380.

Confluence Cottage concealed entrance. The residents of Confluence Cottage had reported a recent collision due to the concealed entrance of their property. There had previously been bollards at the entrance, which had been knocked over, and a concealed entrance sign which was no longer in place. Councillor Wild had liaised with the resident, the National Trust and the Highways Team and understood that the Highways Team were resolving the issue by installing new bollards and concealed entrance sign.

Ironbridge Power Station planning application. The planning application was pushed back to March 16th at present. The holding objection from Highways England regarding Junction 6 on the M54 was still in place. Officers were expecting a report back from Harworth on 25th January regarding the issues raised in relation to the B4380.

Covid-19. The cases were now higher than at the previous peak, and Councillors were warned to be careful. Vaccines were starting to be rolled out in the area.

Councillor Amos highlighted that the Slow markings had not been replaced on the section of the B4380 near the junction with the lane to Charlton Hill following the resurfacing, and that the markings on the T-junction warning sign were erased, so there was no notice on the sign that there was a junction ahead. Councillor Wild would report the road markings to the contractors. The Clerk would report the sign to the Highways team.

Councillor Wild left the meeting at 7:50pm.

7. TO CONSIDER ADOPTION OF THE PHONE BOX AT UPPINGTON

As summarised in the briefing note, the residents of Uppington had successfully applied for a defibrillator from the Henry Angell-James Memorial Trust and proposed that the device should be installed in the phone box in Uppington. The Raby Estate had agreed with the residents that the Estate would take on responsibility for maintenance of the phone box for this purpose. Only a Parish Council can adopt a phone box. This would cost £1. In addition, the battery and pads would need to be replaced around every two years at a cost of around £300. The West Midlands Ambulance Service had offered free training on using the device once the Covid restrictions had been lifted.

It was **RESOLVED** to adopt the phone box to house a defibrillator and to fund the maintenance of the defibrillator (Proposed: Councillor Amos, all agreed.)

Councillor Nelson updated the Council on the discussions regarding a defibrillator for Wroxeter. Given the difficulties of the last year, the discussions with the Wroxeter Hotel were on hold. A private individual was considering a defibrillator and had indicated they may house this outside of their property for community use. Councillor Nelson would continue to discuss this with the resident and feed back as appropriate.

8. PLANNING MATTERS Planning applications for comments

- i) Ref: 20/05253/FUL, Post Office Cottage extension
Councillors queried whether English Heritage need to be informed about the application due to the potential works on the site in order to supervise any digging; it was noted that this would usually be considered by the Planning Officer.

It was **RESOLVED** to submit a comment on the application to state that the Parish Council raised no objections.

9. FINANCIAL MATTERS

- a) To approve the 2021/22 budget and set the precept

It was noted that:-

- The application to the Environmental Maintenance Grant made in 2020 had been for one year. The scheme had been extended and a further application could be made for 2021/22.
- In 2020/21, one less cut of the junction verges had been carried out which had saved £90 on the amount budgeted. £45 of this had been paid to the Parish Council in Environmental Maintenance Grant and should be repaid to Shropshire Council. This would be done through adjustment of any grant payment in 2021/22.
- The proposed budget was an increased of £185 on the previous year which was an increase of 4% and would equate to £1.15 increase for every Band D property in the parish.

It was **RESOLVED** to:

- Commission SLB Groundcare to continue with the verge cutting work for 2020/21;
- Apply for Environmental Maintenance Grant 2021/22 to match-fund the verge cutting;
- Approve the proposed budget for 2021/22 and set a precept of £4,785.

- b) To approve Q2 and Q3 reconciliation

It was **RESOLVED** to approve the Q2 and Q3 budget reports and bank reconciliations, the reconciled balance at the end of Q3 being £7,214.66

- c) To appoint Councillors to carry out next financial transaction check
Councillor P Davies was appointed to carry out the check of Q3 financial transactions.
- d) To approve payments made between meetings
It was **RESOLVED** to approve the following payments made since the previous meeting:-

Payment	Payee	Description	£ Amount
P24-20/21	S Bott	Verge cutting contract	£270.00
P25-20/21	S Morris	Salary - December	£208.56

- e) To approve invoices for payment by online banking
It was **RESOLVED** to approve the following payments to be made by online banking:-

Payment	Payee	Description	£ Amount
P26-20/21	S Morris	Salary - January	£207.96
P27-20/21	S Morris	Expenses – Dec/Jan	£34.39

- f) To note income received
The following income was noted:-

Payment	Payee	Description	£ Amount
R10-20/21	Buildwas PC	Zoom part payment / Clerk training	£24.75

10. CORRESPONDENCE

Request for grant funding. An email had been received from Hope House Hospice seeking funding. It was **RESOLVED** not to make a contribution, as the Parish Council had not previously made such contributions to more general charities and, with a small precept, wished to utilise funds to support more local issues.

11. PARISH MATTERS

Norton Farmhouse. Councillor Sherwood reported that the water running off the roof of Norton Farmhouse was becoming dangerous again. It was noted that this was an ongoing issue. The Clerk would follow this up again.

Fly tipping. The Clerk had reported a fly-tipping incident via My Shropshire following a report from a resident over Christmas. Councillors confirmed that the two sites had not yet been cleared. Councillor Nelson would report the issue again.

12. DATE OF NEXT MEETING

The next meeting would take place online on 8th March 2021, 7:30pm.

The meeting was declared closed at 8:10pm.

Signed (Chairman):.....

Date:.....