

**BORDEN GATE PARISH COUNCIL**  
**Clayhanger, Hockworthy and Huntsham**

Clerk to the Council P Bainbridge, 35 Mount Street, Bishops Lydeard, Taunton TA4 3LH 07504 507558

**To Members of Borden Gate Parish Council, March 2024**

You are duly summoned to attend the meeting of Borden Gate Parish Council  
to be held at 7:30 pm on Wednesday 27<sup>th</sup> March 2024 at Huntsham Village Hall.

**Public question time:** From 7:30 pm residents are welcome to attend to raise any issues on this agenda or to suggest items for future consideration, or simply to listen to the meeting. There will be an open forum for any questions or concerns at the beginning of the meeting. Because there is a limited time available in the meeting it would be preferable if any concerns are addressed to the Clerk or the Chair beforehand. Members of the public may not take part in the Parish Council meeting itself.

**AGENDA**

- 1. Apologies:** To receive apologies and to approve reasons for absence.
- 2. Declarations of Interest**
  - a. Register of Interests.
  - b. To declare any personal interests in items on the agenda and their nature.
  - c. To declare any prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant items)
- 3. Minutes of the Previous Meetings**

To consider the approval of the draft minutes of the Parish Council held on 31<sup>st</sup> January 2024
- 4. Roads and Traffic Issues** – to raise issues and discuss. Devon County Cllr R Radford will be in attendance.
- 5. Matters Outstanding**
  - a. Chimney Down & S106 – updates on application.
  - b. Parish Paths Partnership (PROW) – update
  - c. Huntsham – to consider purchase of bench and quotes for installation.
- 6. Planning Applications Received/Comment**
  - a. **24/00126/FULL** Erection of cover over existing manure store Land at NGR 303345 119919 (Higher Staple Farm) Staple Cross Hockworthy TA21 0NH
  - b. **23/01801/HRN** Hedgerow Removal Notice to remove 9.5 metres of hedgerow Land at NGR 303017 120188 Staple Cross Hockworthy Devon

**Planning Applications Decided** - For full conditions please refer to Mid Devon District Council's planning portal

- c. **24/00251/CAT** Notification of intention to crown reduce 1 Maple tree (T1) by 3m and crown thin; crown reduce 1 Sycamore tree (T2) by 2-5-3m on house side within a Conservation Area Vicarage House Hockworthy TA21 0NW – no objection
- d. **24/00254/CAT** Notification of intention to coppice 3 Elm trees, 1 Elder tree, 1 Ash tree, 2 Hazel trees, a group of Ash trees, fell 1 Oak tree and thin the crown of 1 Weeping Willow tree within the Conservation Area Hurds Farm Hockworthy TA21 0NW – no objection
- e. **24/00030/FULL** Variation of Condition 2 of planning permission 98/01630/FULL (Erection of a single storey barn for use as a theatrical workshop) to allow use for storage, archiving and cleaning/preparation of clothing Waterslade Studios Hockworthy Devon TA21 0NS – Grant Permission
- f. **24/00230/LBCDOC** Details pursuant to the Discharge of Conditions 8 (windows) , 11 (detailed drawings) and 12 (floor build up) of Listed Building Consent ref: 22/02033/LBC for the renovation of farmhouse with internal and external repairs and alterations including erection of single storey extension to kitchen and reroofing with pitched and flat roof, demolition of front porch, alterations/replacement of some

windows/doors and erection of bat house dated 26th June 2023 South Hele Farm Clayhanger Tiverton EX16 7PA - LBCDOC Part Complied/Part Refused

- g. **23/01655/FULL** Variation of condition (1) of planning permission 20/00329/FULL (Variation of condition (1) of planning permission 18/01344/FULL to extend temporary planning permission for a further period of 3 years) - to extend the time condition for a further period of 3 years Raeleigh Staple Cross Hockworthy TA21 0NH – Grant Permission

### **Planning Applications Awaiting Decision**

- h. **24/00143/FULL** Variation of condition 2 of planning permission 21/02158/FULL to allow substitute plans - Variation of condition 2 of planning permission 21/00443/FULL to allow substitute plans - Change of use of land for the siting of 2 glamping tents and associated facilities Deer Park Camping Hockworthy Wellington Devon TA21 0NW

## **7. Finance**

- a. Income Received
- i. Bank Interest January & February 2024 - £12.27
- b. Expenditure Already Made
- i. HugoFox Ltd Website & Hosting February & March @ £9.99 (+VAT) = £23.98
  - ii. Banking Monthly Service Charge February & March @ £5.00 = £10.00
- c. Expenditure for Approval
- i. Clerk's wages for March and April £200 x 2 (includes PAYE)
  - ii. Huntsham Village Hall Meeting Hire March 27<sup>th</sup> - £15
- d. Bank reconciliation to 29<sup>th</sup> February 2024 – Balance at bank £10,398.87
- e. Internal Auditor – to discuss and appoint the internal auditor.
- f. Budget – to provide update and confirmation of unspent money into 2024/25
- g. Asset Register – to review including addition of Huntsham Noticeboard.

**8. Parish Council Risk Assessment** – to receive and approve a financial risk assessment.

**9. Police report** – email alerts shared to BGPC Facebook page

**10. District and County Councillors' reports for information**

**11. Clerk's Report including Correspondence for information**

**12. Councillors' reports and items for future agenda**

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**13. Date of next meeting** – to confirm the date of the next meeting in May including the Annual Parish Meeting.

*Patricia Bainbridge*

Clerk to Borden Gate Parish Council  
20<sup>th</sup> March 2024