

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON
MONDAY 15TH APRIL 2019 IN THE VILLAGE HALL

19/055/a PRESENT:

Members: Mr V Baker (Chairman), Mrs C Saint (Vice Chairman), Mrs J Folkard, Mrs A Gihon, Mrs K Harper, Mr R Littlefield, Mr H Marsh and Mr D Warry,

Others: Mrs S Moore (Clerk), Mrs J Roundell Greene (District Councillor), PCSO Matt Whelan and 5 members of the public

19/055/b APOLOGIES:

Mrs A Jewell-Harrison, Mrs M Mansi, and Mr M Keating (County Councillor)

Cllr Baker said that he had received a letter from Cllr Jewell-Harrison stating that she is resigning from the parish council. It was agreed to send her a letter. **Action Clerk**

Cllr Baker said that he would be retiring from the Parish Council

Cllr Marsh said that he would be retiring from the Parish Council

19/056 DECLARATIONS OF INTEREST:

Cllr Baker declared an interest in matters relating to the Village Hall,

Cllr Gihon declared an interest in matters relating to the Sheep Wash, Triangle Trust and the Village Hall,

Cllr Harper declared an interest in matters relating to the Village Hall,

Cllr Littlefield declared an interest in matters relating to the Village Hall,

Cllr Saint declared an interest in matters relating to the Village Hall

19/057 PUBLIC SESSION:

A resident said that he was concerned about the double yellow lines in Middle Street and asked who decided they would be painted.

(Cllr Roundell Greene entered the meeting)

The resident state that if cars park along that road it slows the traffic down. The resident also complained about the 20mph speed limit sign saying that it was not visible and there are no painted roundels on the road. Cllr Baker stated there used to be a speedwatch team, but this had disbanded and asked the resident if he would be interested in setting the speedwatch team up again. The PCSO said that he would investigate enforcement of this area and Cllr Saint asked the PCSO how the parish council could get the motorbike speed enforcement officer to come to the village. The PCSO agreed to investigate this.

The Clerk explained that after there were several complaints from residents the parish council asked Highways to put in the double yellow lines as vehicles were parking too close to the corner and obstructing the dropped kerbs. It was Highways who decided where the double yellow lines would be painted, and they have asked the parish council to monitor the situation. The Clerk also said that she has just received confirmation that Highways will paint the roundels on the road at the start of the 20mph limit in Bishopston and Yeovil Road, but if any further roundels are required the parish council would need to ask permission from the Conservation Officer and pay £80 for each roundel.

(Cllr Folkard entered the meeting)

19/058 DISTRICT & COUNTY COUNCILLORS:

19/058/a Cllr Roundell Greene:

Cllr Baker thanked Cllr Roundell Greene for working with the parish council for 16 years and wished her all the best.

Cllr Roundell Greene said there was not much to report but said that the waste and recycling programme has gone well, and the district council's budget is good because their investments are giving a good turn around.

Cllr Roundell Greene thanked everyone all their support over the years.

Cllr Marsh said that he had heard the pedestrianization by WH Smiths had been scrapped. Cllr Roundell Greene said that this was not so as it is still out for consultation. She also confirmed that Access For All are looking at alternative disabled parking.

Cllr Saint commented on the parking issues at the new Houndstone development and Cllr Roundell Greene said Brympton Parish Council have also raised some concerns.

(Cllr Marsh left the meeting)

Cllr Roundell Greene agreed to send some information to the Clerk.

(Cllr Roundell Greene left the meeting and Cllr Marsh re-joined the meeting)

19/058/b Cllr Keating:

Cllr Keating's report had been circulated to all councillors.

19/059 MINUTES OF PREVIOUS MEETING:

Minute ref 19/054 was amended to read 'The next meeting will be held on Monday, 15th April 2019 in the Village Hall at 7pm'. The Minutes of the previous meeting were signed and approved.

Proposed: Cllr Saint

Seconded: Cllr Harper

agreed unanimously

19/060 MATTERS ARISING FROM MINUTES:

19/060/a Review of Actions List

- Installation of Defibrillator: The defibrillator was now installed. Heartstart have stated that they will only charge the previously agreed amount for the electrical work despite the severe problems they encountered. The Clerk said that a resident who lives near the kiosk has volunteered to be the guardian.
- Removal of Gas Supply to Recreation Ground Huts: This is ongoing **Action Clerk**
- Play Area – apply for community grant: New quotes are needed as existing ones are out of date. **Action Cllr Saint & Clerk**
- Completion of s106 application form for pavilion: This is ongoing **Action Cllr Saint & Clerk**
- Overgrown footpath to A3088, Extend Double Yellow Lines in Middle Street & Mark out Bus Stop: Clerk to contact Highways **Action Clerk**
- Obtain Quotation to dig fence line in allotments: Waiting for a quote from the groundsman **Action Clerk**
- Siting of new bin in recreation ground: This item is ongoing **Action Clerk**
- Hedge in Back Lane: This will not be done until September
- Travellers in Station Road: Waiting for a response from Highways **Action Cllr Folkard & Clerk**
- Heads of Terms for new lease from National Trust: Contact NT regarding missing items and ambiguous information. **Action Clerk**
- Highway Issues – Potholes: Report to Highways **Action Clerk**

19/061 RECREATION GROUND PAVILION PROJECT:

The Clerk said she the National Trust have confirmed what part of the boundary to the recreation ground the parish council are responsible for. The parish council are responsible for the repair, maintenance and replacement of fence lines, hedges and gates from points A to B and C to D on the map included with the lease. This includes controlling all vegetation on the recreation ground side of the fence. The National Trust are responsible for the repair, maintenance and replacement of fences lines, hedges and gates between B to C and D to E on the map. The National Trust have stated that the fence between the kissing gate and point B needs replacing which comes under the parish council's remit.

It was agreed to send the National Trust the amended Arborculturalist's report.

Action Clerk

19/062 HIGHWAYS:

Cllr Saint asked the Clerk to chase Highways as the dropped kerb in Middle Street was due to be removed in March and this has not been done. **Action Clerk**

It was also agreed to contact Highways about extending the double yellow lines in South Street as parked vehicles are not giving enough room for traffic to manoeuvre near the corner to Yeovil Road.

Action Clerk

Cllr Saint agreed to take some photographs of the cars parking on the grass verge in Yeovil Road during school drop-off and pick-up times so that they can be forwarded to Highways. **Action Cllr Saint**

19/063 WORKING PARTIES REPORTS:

19/063/a Allotments

Cllr Gihon said a couple of sheds had been broken into on the allotments. Fortunately, nothing was stolen but there was some damage. It was agreed to be a warning in the magazine asking residents to be vigilant. This is for householders as well as allotment holders. **Action Clerk**

Cllr Gihon said she was doing well with the allotments but there were still a few vacant plots left and that she would be doing a jingle advertising the allotments on Ninespings Radio.

The Clerk said that she had received a letter from Western Distribution Power requesting to dig up part of the allotment site to put down cables for the new church behind the allotments. A discussion was held, and it was agreed not to allow this due to the disruption to allotment holders.

Cllr Gihon said she was going to take on one of the vacant plots in order to make it into a community plot.

19/063/b National Trust

Cllr Warry asked if an article could go in the magazine asking residents to keep their dogs on leads as the National Trust have livestock in the Park and other areas around the village. **Action Clerk**

19/063/c Street Lighting

Cllr Folkard said she there was nothing to report

19/063/d Triangle Trust

Cllr Warry said the Trust have a tombola stall at the May Fayre in Stoke sub Hamdon and need some prizes. Cllr Warry also said the Christmas Bazaar will be held on 30th November.

Cllr Warry explained that the Triangle Trust have agreed to fund a bereavement councillor for next year at £11,000 but they may have to cut down on the councillor's hours as the Triangle Trust do not receive much funding now. He said the surgery will have a new practice manager from April and, the Patient Participation Group is still running

19/063/e Recreation Ground

The Clerk reported that SSDC have reviewed the delivery of the play area inspections and have decided not to offer an annual inspection and risk assessment service. It was agreed to obtain quotes

Action Clerk

19/063/f Footpaths

No report given.

19/063/g Other

Nothing declared

19/064 CHAIRMAN'S ANNOUNCEMENTS:

Cllr Baker thanked everyone for all their hard work and would be happy to continue doing the litter pick on the recreation ground. Cllr Baker also said that he would try to mend the rotovator.

The Clerk thanked Cllr Baker for all his hard work and everything he has done for the village and, said he would be sorely missed at the parish council.

19/065 CLERK'S REPORT:

No report given

19/066 FINANCE:

19/066/a Matters to Report

i. Monthly Bank Reconciliation

The Clerk gave the quarterly bank reconciliation as at 31st March 2019:

Current Account	£ 347.00
Business Reserve Account	£39,421.04
Pavilion Reserve Account	£21,212.46
Total	£60,980.50

Outstanding Cheques	£ 5,341.23
Total as Cash Book	£55,639.27

Ring-Fenced Amounts

Sports Pavilion	£23,174.08
Play Equipment	£ 7,649.00
Spring Bulbs	<u>£ 100.00</u>
Total	£30,923.08

Unallocated Money **£24,716.19**

ii. Comparison of Budget

The Comparison of Budget report as at 31st March 2019 had been circulated to all members. The report shows the annual budget for 2018/19 and the actual spend to date. The Clerk reported that at the 4th quarter of the financial year the parish council's expenditure is just under budget. The areas which show an overspend were Staffing Costs, Property Maintenance and Play Equipment. The Staffing Costs take into account the mandatory NALC increase, the Property Maintenance costs increased due to the payment of the 20mph signage, which was not accounted for in the budget and, Play Equipment costs were increased because of new equipment. However, this amount can be off set against money ring-fenced from last year's budget.

19/066/b Cheques for Signature

Sarah Moore	Reimbursements & Expenses for March	£ 127.12	<i>Chq 1553</i>
K M Dike Nurseries	Grass Cutting – March	£ 404.50	<i>Chq 1554</i>
HMRC	PAYE	£ 185.20	<i>Chq 1555</i>
Heartstart Somerset	Electrician & Installation of Defibrillator	<u>£ 250.00</u>	<i>Chq 1556</i>
	Sub Total	£ 5,735.73	

Proposed: Cllr Gihon Seconded: Cllr Marsh agreed unanimously

19/066/c Other

None declared

19/067 **PLANNING:**

19/067/a Planning Information

No report given.

19/067/b Parish Planning Working Party Feedback on Applications:

19/00680/FUL & 19/00681/LBC – Alterations and the erection of glass extension to rear of property. Alterations and conversion of existing garage to garden room including insertion of 3 no. rooflights and installation of solar panels – 21 The Borough, Montacute TA15 6XB – This application is with the planning working party

19/00209/HOU – erection of a double garage – 28 Townsend, Montacute TA15 6XH – There are no objections to this application. The only concern is the gravel from the driveway could be carried onto the highway. However, the owner will be looking to do something different.

19/00909/TCA – notification of intent to carry out tree surgery works to no. 1 tree within a Conservation Area – St Catherine's Church, Middle Street, Montacute TA15 6UZ – The parish council are not required to comment on this application

19/067/c Planning Decisions and Reports

i. Decisions

19/00209/HOU – removal of existing tin garage to turn area into 2 off road parking spaces and the erection of a new double garage – 28 Townsend, Montacute TA15 6XH – application permitted with conditions

19/00539/TCA – notification of intent to carry out tree surgery works to no. 4 trees within a Conservation Area – The Monks House, Bishopston, Montacute TA15 6UU – application permitted

- ii. Reports
No reports.

19/068 GOVERNANCE:

No report given.

19/069 CORRESPONDENCE:

The Clerk said she had received a thank you letter from Shopmobility for the donation given last month.

19/070 MEMBERS' REPORTS:

Cllr Marsh said there was a telephone HMRC scam currently circulating. It was agreed to put a warning in the magazine. **Action Clerk**

Cllr Saint said the groundsman had been planting bulbs in the grass verge.

The Clerk thanked Cllr Marsh for everything he has done and said he would be sorely missed at the parish council.

19/071 ITEMS FOR FUTURE AGENDAS:

Resolution on play equipment

19/072 DATE OF NEXT PARISH COUNCIL MEETING:

There being no further business the meeting was closed at 8.40pm. The next meeting will be held on Monday, 13th May 2019 in the Village Hall at 7pm.