

TICHBORNE PARISH COUNCIL
Minutes of the Meeting of the Parish Council held at 6.30pm on
Tuesday 22nd November 2016 at Alresford Golf Club.

17/43) To elect a Chairman of the Council for the remainder of the municipal year 2016-17.

Mr Peter Kilmister had resigned as a Parish Councillor at the meeting of the 11th October 2016 having also vacated the position of Chairman of the Parish Council at the same time.

The Clerk therefore sought nominations for the vacant post of Chairman of the Parish Council.

Cllr Curtis nominated Cllr Raimes with Cllr Hugh seconding this proposal. There were no other nominations received.

By a show of hands Cllr Raimes was unanimously **elected** Chairman of the Parish Council for the remainder of the municipal year 2016-17.

As he was absent, Cllr Raimes was unable to sign the acceptance of office declaration in the presence of the Clerk.

Cllr Kinder was therefore asked to chair the rest of the meeting in the absence of Cllr Raimes.

17/44) Apologies.

Mr R Raimes	Chairman
Mr A McWhirter	Councillor
Mr R Foot	Councillor (for his late arrival)

Present.

Mr J Curtis	Councillor
Mr R Foot	Councillor (from 6.37pm)
Mrs G Hugh	Councillor
Mr N Kinder	Councillor
Mr L Ruffell	District Councillor
Mrs A Thacker	District Councillor
Mr R Huxstep	County Councillor

Mr B Gibbs Clerk

One member of the public.

17/45) Declarations of Interest.

None recorded.

17/45) To approve the minutes of the last Ordinary Meeting held on 11th October 2016 (Previously circulated).

Cllr Hugh proposed and Cllr Curtis seconded the proposal that the minutes of the last the Ordinary Meeting of Tichborne Parish Council held on the 11th October 2016 be approved.

It was **resolved** that these be accepted as an accurate record and were duly **signed** by Cllr Kinder acting as the Chair of the Meeting.

17/46) Public Session

Chairman's signature

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There was no requirement for a public session.

17/47) Reports by the County and District Councillors.

Roger Huxstep. County Councillor for Meon Valley Division 22nd November 2016.

Survey re local government reorganisation – ‘Serving Hampshire’. The survey of residents and businesses has now been analysed and published as a draft paper which was presented to HCC’s Cabinet on 14th November. Various amendments were agreed for a revised paper to be tabled at the council’s meeting on 24th November.

The principal conclusion by Cabinet, from the survey, was that it recognised the lack of support from residents of the County of Hampshire; being divided into multiple unitary or combined authorities; nor for services being provided at county level being split into smaller fragments.

Cabinet therefore, reaffirmed its determination to respect residents’ wishes by keeping Hampshire intact and maintaining the strong preference for the existing local government system as long as that remains viable. In the meantime, nationally, the debate over combined authorities and elected mayors continues with mixed apathy and enthusiasm.

Hampshire's Household Waste Recycling Centres. The charges that have been notified are confirmed whereas the introduction of revised opening hours and Thursday closing, scheduled for 1st January 2017 have been deferred until 1st October 2017, pending clarification from government. It has been alleged that the revisions are illegal. HCC disputes this as many other local authorities have introduced similar cost-saving measures pre-dating Hampshire’s.

I make no apologies for repeating the following: “There have been suggestions that fly-tipping will increase because of the charges; consequently, a zero approach to fly-tipping has been announced by rural organisations and public bodies in Hampshire following a meeting between Hampshire County Council, other regulatory bodies and rural interest groups. They have signed up to a strategy designed to reduce fly-tipping in the county.

By working closely with partner organisations, including the police, with a responsibility or interest in reducing fly-tipping, some robust measures to tackle illegally dumped waste, head-on, can be implemented. Measures to increase prosecutions, improve recording and reporting, and ways of ensuring people dispose of waste properly were discussed between the partner organisations. Fly-tipping brings a cost to everyone through council tax, whether collecting it, disposing of it, or enforcing the law.

Around two thirds of the cost falls to Hampshire County Council for the disposal of fly-tipped waste. District & borough councils also have a responsibility to collect the waste, and they have recently been given increased enforcement powers from the government. Everyone has a legal duty of care to ensure that any waste from their household or business is disposed of correctly.”

In practice this means if householders engage third parties to remove waste they must ensure that such parties hold a valid licence; thereby reducing the risk of rubbish being dumped illegally. Failure to do this could result in a fine of up to £5,000 if waste ends up being fly-tipped by the third party that was commissioned.

Amber Thacker. City Councillor for Upper Meon Valley Ward 22nd November 2016.

CLlr Thacker began her report by announcing the fact that a Mrs Laura Taylor has been appointed as Chief Executive of Winchester City Council. She is due to start in early January 2017.

The role is the City Council’s most senior officer, advising councillors and leading staff management and service delivery. The post is responsible for 470 staff, a budget of over £90m a year and a capital programme of more than £170m over the next five years.

Mrs Taylor is currently Executive Director at Basingstoke and Deane Borough Council and has previously worked at other Hampshire authorities including Test Valley Borough Council and Eastleigh Borough Council. She has also worked at Mole Valley District Council in Surrey where she successfully delivered the road cycle race event in Surrey at the London 2012 Olympics.

Chairman's signature

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Cllr Thacker said that the number of planning enforcement appeals lost by the City Council have been greatly reduced over the past year. Finally, support for young job seekers has been greatly increased by allocating new funding streams and by making new grants available.

Lawrence Ruffell. City Councillor for Upper Meon Valley Ward 22nd November 2016.

Winchester City Council has agreed to purchase the Garrison Ground at Bar End from Tesco PLC. This will secure the future of the Garrison Ground for community sports and leisure use and means that part of the site can be evaluated as an option for the location of the city's new sports and leisure centre.

An area to the east of the existing running track had been identified as the preferred site for the new facility but many local residents and community groups felt that the Garrison Ground area would be preferable. This had not been possible whilst it remained outside the Council's ownership.

The City Council and Tesco have agreed terms which will see the Garrison Ground purchased in its entirety by the City Council.

Cllr Ruffell and Thacker are due to meet with the Police and Crime Commissioner regarding the ongoing problems of inappropriate motor cycle use of the A32. Cllrs Kinder and Curtis also said that this was an issue along the A31.

17/48) Planning & Licensing.

a) Winchester City Council – Policy DM4 – Gypsies, Travellers and Travelling Showpersons

The Clerk commented on the consultation currently taking place regarding the WCC Local Plan Part Two as well as a consultation on Policy DM4. He continued by saying that planning permission will be granted for pitches to meet the accommodation needs identified for the area covered by the plan for people falling with the definition of 'travellers', of about 15 gypsy/traveller pitches and about 24 travelling showpeople's plots between 2016 and 2031.

Sites will be identified and consent granted as necessary to meet identified traveller needs in the Plan area which could not otherwise be met, subject to the criteria outlined in policy CP5. Proposals for transit sites will be considered on an individual basis, following the criteria of CP5.

Some discussion took place regarding about a local site at Appledown Lane. The Clerk re-iterated that individual comments on this policy were welcomed by the City Council. He concluded by saying that the Local Plan Part One consultation "Blueprint" document was still applicable and that the Local Plan Part One had broadly speaking represented the view of the Parish Council.

b) Planning applications and decisions received from the South Downs National Park Authority.

TOWN AND COUNTRY PLANNING ACT 1990

Town and Country Planning (Development Management Procedure) (England) Order 2015

Application No: SDNP/15/06486/FUL

Proposal: Change of use of land from agriculture to mixed agriculture and holding of one music festival event and one sports endurance event in any calendar year (Retention of wooden structures associated with festival use.)

Site Address: Matterley Estate, Alresford Road, Ovington, Hampshire, SO24 0HU

GRANT OF PLANNING PERMISSION

In pursuance of its powers under the above mentioned Act, the South Downs National Park Authority as the Local Planning Authority hereby GRANTS Planning Permission for the above development for a temporary period expiring on 31 December 2019, in accordance with the plans and particulars submitted with your application received on 18th January 2016.

Chairman's signature

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This permission is subject to the following conditions:-

1. The permission hereby granted shall be for a limited period expiring on 31 December 2019.

Reason: To allow the impact of the additional number of attendees to the music festival event on the amenities of the area and the special qualities and enjoyment of the South Downs National Park to be reviewed.

2. The use of the site hereby approved shall be restricted to:

i) One major music festival for operating between a Thursday and a Monday for a maximum of four consecutive periods of 24 hours days and limited to 59,999 attendees in total (the total capacity of 59,999 people shall include ticket holders, performers, guests and staff) and shall only take place between 1 May and 15 October in any calendar year. Any work required in terms of setting up and dismantling infrastructure required for the event shall not exceed 9 weeks in total.

ii) One sporting/endurance event operating for a maximum of two consecutive days (for the avoidance of doubt a day is any 24 hour period of time) and limited to 29,999 attendees in total (The total capacity of 29,999 people shall include ticket holders, participants, guests and staff) and shall only take place between 1 May and 15 October in any calendar year. Any work required in terms of setting up and dismantling infrastructure required for the event shall not exceed 3 weeks in total.

Reason: To protect the amenities, special qualities and landscape character of the South Downs National Park, in accordance with Saved Policies DP4, DP11, CE5 and RT13 of the Winchester District Local Plan Review 2006, Policies CP16 and CP19 of the Winchester District Local Plan Joint Core Strategy 2013, NPPF and National Park Purposes.

3. No event shall take place unless a comprehensive Event Management Plan (EMP) has been submitted to, and approved in writing by the Local Planning Authority. The EMP shall be submitted at least 60 days prior to the proposed event start date and shall include, though not be restricted to a Traffic Management Plan, details of measures for ensuring public health and safety, details of lighting, measures to avoid site contamination, the protection of biodiversity and the restoration of the site following use, and initiatives to be undertaken to promote the purposes of the South Downs National Park. The approved event shall be carried out in full accordance with the approved EMP.

Reason: To ensure satisfactory planning of events, to safeguard the amenities, character and appearance and biodiversity of the area and to mitigate any adverse effects, in accordance with Saved Policies DP4, CE5, CE10 and RT13 of the Winchester District Local Plan Review 2006, Policies CP16 and CP19 of the Winchester District Local Plan Joint Core Strategy 2013, NPPF and National Park Purposes.

4. The recommendations outlined in the Extended Phase 1 Ecological Assessment ECOSA Ltd dated 21 December 2015 shall be strictly adhered to. At the end of each calendar year a report shall be submitted to the LPA ecologist detailing how the applicant has met the criteria set out within the ECOSA Extended Phase 1 Ecological Assessment of 21st December 2015. The report should be submitted by a suitably qualified ecologist. The report shall be submitted to the LPA before the end of December each year for five years and include information on the number of events.

Reason: To mitigate any harm to wildlife, in accordance with the CE10 of the Winchester District Local Plan Review 2006, Policies CP16 and CP19 of the Winchester District Local Plan Joint Core Strategy 2013, NPPF and National Park Purposes.

5. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (Amendment) (England) Order 2015 (or any Order revoking or re-enacting that Order with or without modification) no development falling within the Schedule 2, Part 4 Class B of the Order other than activities ancillary or incidental to motocross events in any calendar year (as permitted by Planning Permission SDNP/16/00692/CND and any subsequent amendments) shall be carried out within the site without the prior written approval of the South Downs National Park Authority:

Reason: To ensure the Landscape character of the area is conserved in accordance with Policies CP16 and CP19 the Winchester District Local Plan Joint Core Strategy (2013) and the National Planning Policy Framework

Chairman's signature

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6. A draft Archaeological Management Plan shall be submitted to the Local Planning Authority at least 120 days prior to the commencement of the event, unless otherwise agreed with the Planning Authority. No event shall take place unless a final Archaeological Management Plan, together with a Written Scheme of Investigation for any archaeological mitigation works required, is submitted to the Local Planning Authority for written approval no later than 60 days prior to each event. No change to the AMP or WSI (once approved) shall be made after this date except with the written consent of the Local Planning Authority.

Reason: To ensure any potential Archaeology is conserved in accordance with Saved Policies HE1 and HE2 the Winchester District Local Plan Review (2006) and the National Planning Policy Framework

7. No development or site preparation shall take place until the archaeological mitigation work set out in the approved AMP / WSI has been implemented.

Reason: To ensure any potential Archaeology is conserved in accordance with Saved Policies HE1 and HE2 the Winchester District Local Plan Review (2006) and the National Planning Policy Framework

8. No development or site preparation works shall take place other than in accordance with the AMP / WSI approved by the Local Planning Authority. Following completion of archaeological fieldwork a report will be produced in accordance with the approved AMP / WSI, including where appropriate post-excavation assessment, specialist analysis and reports and publication. The report shall be submitted to and approved by the Local Planning Authority.

Reason: To ensure any potential Archaeology is conserved in accordance with Saved Policies HE1 and HE2 the Winchester District Local Plan Review (2006) and the National Planning Policy Framework.

9. Subject to condition 2, Live Music, shall only be played at the music festival between the hours of 1000 and 0000 on Thursday and Sunday and between 1000 to 0400 on Friday and Saturday. Recorded Music shall only be played at the music festival between the hours of 1000 and 0000 hours on Thursday and between 1000 and 0400 Friday, Saturday and Sunday. Between the hours of 0000 and 0400 on Monday mornings of the music festival recorded music shall be limited to the playing of recorded music in the form of a silent disco defined as 'the playing of recorded music with or without a DJ in such a way that it shall only be heard through headsets worn by persons present'.

Reason: In order to protect the amenity of the surrounding area in accordance with the NPPF and Saved Policy DP10 of the Winchester District Local Plan Review (2006).

10. Films and Plays shall only be played at the music festival between the hours of 1000 and 0000 on Thursday and Friday, 0000 to 0000 on Saturday and between 0000 on Sunday and 0400 on Monday. Between the hours of 00.00 and 04:00 on a Monday morning, the exhibition of a film shall be limited such that the noise emissions from the sound track to any film shown, shall achieve a noise level that is 10dB(A) below the ambient noise level, at the 'premises' boundary, measured as an LAeq 15 min. The ambient noise level as determined shall be measured at locations on the premises boundary prior to the commencement of the event, with the methodology and locations agreed with the Local Planning Authority. The methodology and locations to ensure compliance with this condition shall be contained within the Event Management Plan.

Reason: In order to protect the amenity of the surrounding area in accordance with the NPPF and Saved Policy DP10 of the Winchester District Local Plan Review (2006).

11. Between the hours of 1100 and 2300 noise levels from the music festival event shall not exceed 55dB LAeq (15 mins) and between the hours of 2300 and 0400 noise levels shall not exceed 45dB LAeq (15 mins). Between the hours of 1100 and 0400 noise levels from music in the octave band frequency range with a centre frequency of 63Hz and levels from music in the octave band frequency range with a centre frequency of 125Hz shall not exceed 65dB (LAeq 15 mins). All noise levels from music shall be measured as above in free field conditions and in the absence of significant local noise sources at location to be agreed in writing with the Local Planning Authority no later than 28 days in advance of the event.

Reason: In order to protect the amenity of the surrounding area in accordance with the NPPF and Saved Policy DP10 of the Winchester District Local Plan Review (2006).

Chairman's signature

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12. The sounds systems of the principal stages at the music festival shall be tested to ensure compliance with Condition 11 prior to the commencement of the music festival event. The local Planning Authority shall be notified no less than 24 hours in advance of such testing being undertaken. The applicant shall appoint a suitably qualified noise consultant to monitor and record on-site and off-site noise to ensure compliance with Conditions 9-11.

Reason: In order to protect the amenity of the surrounding area in accordance with the NPPF and Saved Policy DP10 of the Winchester District Local Plan Review (2006).

INFORMATIVE NOTES: These are advice notes to the applicant and are not part of the planning conditions:

1. In reaching this decision the local planning authority has worked with the applicant in a positive and proactive way, in line with the NPPF.
2. This decision is subject to a Section 106 Agreement signed on 2nd November 2016.

Plans Referred to in Consideration of this Application

The application has been assessed and recommendation is made on the basis of the following plans and documents submitted:

Plan Type	Reference	Date on Plan	Status
Plans - Site location plan	1256_LP_00		Approved
Plans - Indicative events layout plan	1256_LP_100		Approved
Plans - Site 1 elevations	5409/01	09.02.2016	Approved
Plans - Site 2 layout and elevations	5409/03	09.02.2016	Approved
Plans - Site 5 layout and elevations	5409/06	09.02.2016	Approved
Plans - Structures plan	1265_SP_100	09.02.2016	Approved
Plans - Site 1 layout	5409/02	09.02.2016	Approved
Plans - Site 3 layout and elevations	5409/04	09.02.2016	Approved
Plans - Site 4 layout and elevations	5409/05	09.02.2016	Approved
Plans - Site 6 layout and elevations	5409/07	09.02.2016	Approved

Reasons: For the avoidance of doubt and in the interests of proper planning.

c) Planning applications and decisions received from Winchester City Council.

There were no decisions or applications to receive.

17/49) Tichborne Parish Council membership.

a) It was noted that Mr Peter Kilmister had resigned from the Parish Council at the last ordinary meeting held on the 11th October 2016

b) Cllr Curtis proposed and Cllr Kinder seconded the proposal that a casual vacancy be declared within Tichborne Parish Council.

It was **resolved** to declare the vacancy.

Chairman's signature

date.....

The Clerk advised members that the process first involved advertising for a poll to be called to *elect* a new member of the Parish Council. If no election was called for then the next part of the process involved advertising for someone to be *co-opted* on to the Parish Council.

CLRs Curtis and Foot agreed to help the Clerk with the posting of notices advertising the vacancy at both Longwood and Bakeland Gardens.

17/50) Finance and Orders for Payment.

a) The Clerk presented the following orders for payment as follows:

- V488 B.V.Gibbs Salary September-October 2016. £148.00p
- V489 HMRC PAYE/NIC owed from 2015-16 £37.00p
- V490 HMRC PAYE/NIC September-October 2016 £37.00p
- V491 Alresford Golf Club Room Hire 22nd November 2016. £20.00p

It was unanimously **resolved** to approve these orders for payment.

b) Precept 2017-18. To discuss and determine actions regarding the Parish Precept.

In the absence of the Chair of the Parish Council this item was held over until the January 2017 meeting.

c) To receive Grant requests for the year 2017-18

In the absence of the Chair of the Parish Council this item was also held over until the January 2017 meeting.

d) Boomtown Local Community Fund 2016.

Each year the BoomTown Fair looks to improve the ways in which it can help support the local community and for 2016 it decided to start up a Community Support Fund, dedicated to the Parishes bordering the festival site for them to put towards charities, good causes, community groups or other charitable fund raising projects that will bring benefit to their communities.

The amount donated will be determined each year by BoomTown Fair (dependent on funds raised and profit margins of the festival) and the fund is to be used for promotion or improvement of the environmental, social or economic benefit of the Local Community.

This year the BoomTown Fair has match funded the guest list donations to create a substantial £10,000 for the Community Support Fund 2016 which equates to £2,000 donated to each parish to distribute to local causes.

The parameters for parishes wishing to claim the £2,000 donation are set out below.

The money will be transferred to each Parish Council for distribution once the procedures set out below have been met.

Applications for the fund will be made directly to the relevant parish council

The Parish Council holds an open and fair discussion forum to consider the applications and allocation of funds.

Minutes of this meeting and a report detailing the proposed allocation of funds will be shared with BoomTown Fair.

Terms and conditions

Applicants will be invited to attend a local residents' meeting to give a report on their project and/or provide written feedback once the funds have been spent.

There are limited monies available in the fund; therefore not all eligible applications may be funded.

Chairman's signature

date.....

The decision of the Parish Council is final.

Grant application forms must be sent to the Parish Clerk

These terms and conditions can be amended and adapted at any time by BoomTown Fair.

If the Parish Council wish to apply for their own projects they would have to apply/discuss in the fair and open forum.

The purpose of this is to prevent either special interest groups or indeed the Parish Council from using funds for their own personal projects without due thought of the parish as a whole.

Should there not be enough interest from members of the public to apply or suggest projects to receive funding, then the Parish Council will control the fund and decide where best to invest the money, for the good of the greater community.

17/51) The Parish Council received the following correspondence.

Hampshire County Council Schools admissions policy September 2017.

17/52) Environment, Highways & Transport.

a) Parish Lengthsman. Cllr Curtis told everyone that the Lengthsman had visited recently and would be visiting again over the winter.

b) Parish Council notice boards. The refurbished notice board at Ladycroft was now in place and in use. The Clerk is to write again to the Spring Gardens (Alresford) Residents Association in order to see if a notice board can be installed at Spring Gardens.

17/53) Other reports that the Chairman deems urgent.

As there was no further business the meeting closed at 7.53pm

Members of the Tichborne Parish Council are summoned to the next meeting of the Parish Council to be held on Tuesday 10th January 2017 at the Alresford Golf Club beginning at 6.30pm.

**Brendan Gibbs,
Clerk to the Parish Council of Tichborne.**

Chairman's signature

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