

Dear Councillors,

You are invited to attend a Village Environment Committee meeting to be held on **Wednesday 14th July 2021** in the Windrush Room at The George Moore Community Centre at 7.00 pm. Given the ongoing social distancing restrictions in place, it would be helpful if members of the public contacted the Clerk in advance to advise of their intention to attend.



Mrs Sharon Henley
Clerk/RFO

8th July 2021

AGENDA

1. **Apologies for absence:** To receive
2. **Declarations of Interest:** To note
3. **Minutes of the Village Environment Committee meeting held on 9th June 2021:** To receive, approve and sign
4. **Matters arising:**
 - a. Bye-Law Signs – now installed as agreed
 - b. Updated Maintenance Services Contract
5. **Village Maintenance**
 - a. **Agree date and working party to remove all COVID signs around the Village**
 - b. **The Queens Platinum Celebrations in June 2022:** Arrange a working party to consider what events the Village will hold to celebrate this
 - c. **Vegetation at the mini roundabout on Meadow Way:** Agree course of action
 - d. **Village Green Drain with an angled trash screen:** Cllr Roberts to provide an update
 - e. **New CDC Litter Bins:** Progress on 'bin wraps'
 - f. **Christmas Tree Lights:** Purchase if agreed at Council meeting
 - g. **Tree Management:**
 - i. **Tree Survey and Works:** Update on progress of obtaining quotes from relevant contractors with a view to completing a tree survey and works arising
 - ii. **Jubilee Orchard:** Update on agreed works
 - h. **Village Green Signage:** To agree on plans for survey
 - i. **Accessibility Audit:** To note that Y&W Cttee to take on responsibility
 - j. **Poor surface drainage by the side of Paynes Footbridge (opposite The Croft)(Photo 1):** Consider installation of a 'French drain'
 - k. **Protection of Clapton Row Green** and to discuss concerns raised by resident
6. **Churchyard & Cemeteries**
 - a. **Annual Risk Assessments:** Cllrs Hicks and Wragge to report on progress
 - b. **St Lawrence Church:** Len Hill Memorial repairs
7. **Allotments**
 - a. **Springvale:**
 - i. **Damage by tree roots:** Cllr Roberts to give report and recommendations
 - ii. **Springvale lease amendment:** Progress report
 - b. **Cemetery Lane:** Agree whether new hedgerow planting is required to repair unauthorised access created from Allotment plot 1A
6. **Any Other Business**
7. **Date of Next Meeting:** Wednesday 11th August 2021 at 7.00 pm

Projects Held Over:

- New Burial Space
- Potential formation of Allotment Association
- Replacement of Cemetery Shed