



ASTON CLINTON PARISH COUNCIL

Minutes of the Council Meeting

held at 6.30pm on 16th February 2022 at the
Red Kite Pavilion, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr C Read (Chair), Cllr M Collins, Cllr A Goode, Cllr A Judge, Cllr C Judge, Cllr M Mason, Cllr D McCall, Cllr L Ronson & Cllr P Wyatt

IN ATTENDANCE: Mrs S Payne (Clerk/RFO)

21.184 Questions and Comments from the Public None.

21.185 To Receive Apologies for Non-Attendance Received from Cllr P Birchley & Cllr J Hughes.

21.186 To Receive Declaration of Interests or Request for Dispensations Cllr Collins declared an interest in agenda item 21.191 ii.

21.187 To Approve the Minutes of the Meeting held on 19th January 2022

The minutes of the meeting held on 19th January 2022 were approved as a true and accurate record and were signed by the Chair.

21.188 Council

i. Reports from External Bodies:

Bucks Council Planning and Enforcement had arranged a meeting with town and parish councils to give an update on the current issues within the department. The main message was that they were understaffed with several vacancies still waiting to be filled.

Arla/Olleco Liaison Meeting: No further information regarding the land acquisition was provided at the recent meeting.

Kingswood Inspired Learning/Green Park: Cllr McCall, Cllr Mason and Cllr Wyatt had met with representatives of Kingswood to discuss their current planning application. Screening was planned for the existing domes, proposed cabins and toilet blocks. The amended planning application would be discussed in full at the next Planning Committee meeting.

ii. To consider the proposed amendments to Council's Standing Orders. Council considered the proposed amendments which are based on the 2018 NALC model standing orders revised in 2020. In addition Council (a) added a process for a signed ballot request; (b) reduced the length of a meeting to two hours and (c) set a limit of three years, either continuous or in total, to the term of office for the Chairman and Vice-Chairman. **It was resolved to adopt the updated Standing Orders.** **ACTION: Clerk**

21.189 Finance

i. The month-end balance sheet and income and expenditure accounts at 31st January 2022 were noted. Income was £294,392 and expenditure £210,296.

Bucks Council had been contacted regarding the process for returning the unspent Covid Support Group Grant. Council agreed that confirmation of the conditions of use should be sought. **ACTION: Clerk**

ii. Payments totaling £11,954.89 were approved. The Clerk will check the details for the recharging of the RKP cleaning invoices to the RKP tenant. **ACTION: Clerk**

Payments over £500

Date	Company	For	Amount £	Vat £	Total £
27/01/2022	Aston Commercial Cleaning	RKP Jan 22 cleaning & extra floor clean	£635.00	£127.00	£762.00
01/02/2022	Dignity Funerals	Refund of duplicate payment for FELTHAM	£600.00	£0.00	£600.00
28/01/2022	Frank Cooper and Sons	Jan 22 Grounds Maintenance	£1,442.92	£288.58	£1,731.50
08/02/2022	Kenneth Workman	Park Keeper duties	£750.00	£0.00	£750.00
18/01/2022	Npower Business Solutions	Streetlight Electricity Oct - Dec 2021	£2,578.85	£515.77	£3,094.62
18/01/2022	Ten2Two Ltd	Temp Asst Clerk w/e 14Jan to w/e 7Feb 22	£1,325.50	£265.10	£1,590.60
			£7,332.27	£1,196.45	£8,528.72

21.190 Facilities

- i. The draft minutes of the 1st February 2022 Facilities Committee meeting were noted and recommendations approved.
- ii. Council noted that the closing date for the 2022/23 Gib Lane Solar Fund Grant was 14th September 2022. Councillors would inform Cllr Mason of any projects which could be put forward for funding. **ACTION: ALL**

21.191 Events

- i. *Platinum Jubilee Party (4 June 2022):* A save the date poster will be placed on the Council’s social media platforms and noticeboards and an article submitted to Village Life.
- ii. Council accepted an invitation to take part in a ‘Queens Platinum Jubilee’ themed Flower Festival at St Michael’s & All Angels Church on 9-10th July 2022. Cllr Ronson agreed to co-ordinate Council’s floral display. **ACTION: Cllr Ronson**

21.192 Planning Committee

- i. The draft minutes of the 3rd February Planning Committee meeting were noted.

Resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

21.193 To Receive an Update on the Red Kite Pavilion Lease

An updated draft of the lease was circulated to Council for consideration. Schedule 3, the tenant’s and landlord’s responsibilities for repairs and maintenance was discussed and the percentage of cleaning costs to be attributed to Council for the general public’s use of the WC facilities and building agreed. **It was resolved to forward the updated lease to the Council’s solicitors for their comment.** **ACTION: Clerk**

The meeting closed at 8.38pm

Signed.....Date