

Telephone 07725 843 505

Email Clerk@ninfieldpc.co.uk

Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

14/10/2023

**I hereby give you notice that you are summoned to attend the Full Parish Council meeting on Thursday 19<sup>th</sup> October 2023 at 7pm at the Methodist Hall when it is proposed to transact the following business.**

**Signed**

Jackie Scarff, Clerk & RFO

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## **Public Questions:**

**In accordance with standing orders ten minutes are available for the Public to express a view or ask a question on relevant matters on the following agenda.**

Members of the public are welcome and encouraged to stay and observe the rest of the meeting.

1. **Chairman's welcome to the meeting.**
2.
  - a) **To receive any questions on the reports from the County and District Cllrs.**
  - b) **To receive reports from  
Schools  
Church**
3. **To receive and accept apologies** and reasons for absence in accordance with the Local Government Act 1972 S 85 (1).
4. **Disclosure of Interests**  
In accordance with the Localism Act 2011 to receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct  
  
To consider granting any dispensations.  
  
Any changes to register of interests should be notified to the clerk immediately.
5. **Exclusion of the Public**  
To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature or other special reason (to be specified) of the business to be transacted.'

# Ninfield Parish Council Agenda

The Red House  
Lower St  
Ninfield  
East Sussex  
TN33 9ED

Telephone 07725 843 505

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6. **Minutes of previous meeting** to be considered for approval and signed as a true record.  
The Extra Ordinary Full Council Meeting of the Full Council 20<sup>th</sup> July 2023
7. **Business to be transacted.**
  - a) To receive an update on the Ninfield Neighbourhood Plan and agree any actions required.
  - b) To hear an update on the project to site a storage container on the recreation ground following the temporary planning permission given by Wealden District Council.
  - c) To receive an update on the project to update the children's playground and agree any actions required.
  - d) To discuss parking on the pavements in the village and agree any actions required.
  - e) To receive an update from the Highways Verges and Safety Committee and agree any actions required.
  - f) To discuss the parish council website and agree any actions required.
  - g) Finance Matters
    - i. To receive the Statement of Accounts to 30<sup>th</sup> September 2023 for noting.
    - ii. To receive a report detailing the bank balances to 30<sup>th</sup> September 2023 for noting.
    - iii. To receive and agree payment of the schedule of invoices.
    - iv. To receive for noting the report from PKF Littlejohn for the year ending March 2023.
  - h) To receive reports from Parish Councillors.
8. **Date of next meeting.**  
**To note the date of the next meeting is The Finance committee Meeting Thursday 16<sup>th</sup> November 2023, 7pm at the Methodist Hall.**  
  
**To note the date of the next Full Council Thursday 14<sup>th</sup> December 2023, 7pm at the Methodist Hall.**
9. **Correspondence** – to note for possible inclusion on next agenda.

Circulation to all Councillors.

*In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.*

*Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.*

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14/10/2023

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## Ninfield Parish Council

### Bank - Cash and Investment Reconciliation as at 30 September 2023

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

30/09/2023	Unity Trust Bank	173,180.77
31/03/2023	Lloyds Savings account	73,395.00
31/03/2023	Lloyds Current Account	4,735.32
16/04/2023	Lloyds Credit Card	185.74
31/07/2023	Wave Community Bank	44,005.00

**295,501.83**

##### Unpresented Payments

**8,958.34**

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**286,543.49**

##### Receipts not on Bank Statement

**0.00**

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**286,543.49**

#### **Closing Balance**

##### All Cash & Bank Accounts

1	Current Bank A/c Unity Trust B	164,222.43
2	Lloyds TSB Savings A/c 522	73,395.00
3	Lloyds Current Account	4,735.32
4	Lloyds Credit Card	-15.59
5	Wave Bank	44,005.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>286,342.16</b>

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Bank Reconciliation up to 30/09/2023 for Cashbook No 1 - Unity Bank current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
30/08/2023	BACS	-888.00		-888.00		<input checked="" type="checkbox"/>	Clerk
30/08/2023	BACS	888.00		888.00		<input checked="" type="checkbox"/>	Clerk
11/09/2023			520.00	520.00		<input checked="" type="checkbox"/>	Receipt(s) Banked
15/09/2023	DD	156.60		156.60		<input checked="" type="checkbox"/>	Beaming Ltd
19/09/2023			5.00	5.00		<input checked="" type="checkbox"/>	Receipt(s) Banked
21/09/2023	BACS	6,759.16			6,759.16	<input type="checkbox"/>	Orchard Landscapes Ltd
21/09/2023	BACS	496.74			496.74	<input type="checkbox"/>	EDF Electricity
21/09/2023	BACS	43.90			43.90	<input type="checkbox"/>	Eslip Payroll
21/09/2023	BACS	32.78			32.78	<input type="checkbox"/>	Top Lawn Ltd
21/09/2023	BACS	293.80			293.80	<input type="checkbox"/>	Village Society
21/09/2023	BACS	22.00			22.00	<input type="checkbox"/>	WDALC
21/09/2023	BACS	231.78			231.78	<input type="checkbox"/>	Clerk
21/09/2023	BACS	916.61			916.61	<input type="checkbox"/>	Clerk
22/09/2023	BACS	161.57			161.57	<input type="checkbox"/>	Gallagher
25/09/2023	SO	120.00		120.00		<input checked="" type="checkbox"/>	Mrs S Guard
25/09/2023	DD	13.13		13.13		<input checked="" type="checkbox"/>	Castle Water Ltd
25/09/2023			260.00	260.00		<input checked="" type="checkbox"/>	Receipt(s) Banked
28/09/2023	DD	990.00		990.00		<input checked="" type="checkbox"/>	Wealden District Council
30/09/2023	DDR	18.00		18.00		<input checked="" type="checkbox"/>	Unity Trust Bank
30/09/2023			30,000.00	30,000.00		<input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>10,256.07</u>	<u>30,785.00</u>				

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

**Bank Reconciliation Statement as at 30/09/2023  
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	30/09/2023		173,180.77
			<u>173,180.77</u>
<b><u>Unpresented Payments (Minus)</u></b>			<b><u>Amount</u></b>
21/09/2023 BACS Orchard Landscapes Ltd		6,759.16	
21/09/2023 BACS EDF Electricity		496.74	
21/09/2023 BACS Eslip Payroll		43.90	
21/09/2023 BACS Top Lawn Ltd		32.78	
21/09/2023 BACS Village Society		293.80	
21/09/2023 BACS WDALC		22.00	
21/09/2023 BACS Clerk		231.78	
21/09/2023 BACS Clerk		916.61	
22/09/2023 BACS Gallagher		161.57	
			<u>8,958.34</u>
			164,222.43
<b><u>Unpresented Receipts (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			164,222.43
		<b>Balance per Cash Book is :-</b>	<b>164,222.43</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Jackie Scarff  
Ninfield Parish Council  
The Red House  
Lower Street  
Battle  
TN33 9ED

**Date:** 03/09/2023

**Account Name:** Ninfield Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20414524

Your arranged overdraft limit is £0.00

Our new Online Banking is now available for everyone to use, giving you benefits like a refreshed new look, with simpler navigation. Finding your way around on a desktop or mobile phone is easier than ever.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

## Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/08/2023		Balance brought forward	£0.00	£0.00	£143,693.50

Page number 1 of 2

Statement number 060

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## **Sending or Receiving Currency**

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

## **Fraud Concerns**

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## **What happens when something goes wrong?**

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

## **Accessibility**

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

### **Additional information**

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

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**To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.**



# Your pre-notification statement



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Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Jackie Scarff  
Ninfield Parish Council  
The Red House  
Lower Street  
Battle  
United Kingdom  
TN33 9ED

**Date:** 03/09/2023

Page number 1 of 3

**Account Name:** Ninfield Parish Council

Statement number: 060

**Sort Code:** 608301

**Account Number:** 20414524

Dear Mrs Jackie Scarff,

This letter outlines charges relating to the transactions and debit interest on your account between 04/06/2023 and 03/09/2023.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

## The charges for this billing period are:

<b>Total charges</b>	£18.00
<b>Total debit interest</b>	£0.00
<b>To be debited from your account on</b>	30/09/2023

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Pre-notification of account charges		
Type	Count	Charge
Automated Payments	14	£0.00
Faster Payments	5	£0.00
Manual	—	£0.00
Account Fee	—	£18.00

Additional information			
The combined account charge includes the following transaction types:			
<b>Automated Payments</b>	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
<b>Faster Payments</b>	Standing Orders (out)	Bill Payments (out)	
<b>Manual</b>	Cheques	Credits	
<b>Account Fee</b>	This is the standard charge for maintaining your account regardless of any transactions.		
<b>Total charge</b>	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

## Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

**Credit interest** – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

**Debit interest** – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

## Overdrafts

**Arranged overdrafts** – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

**Unarranged overdrafts** – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

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## What happens when something goes wrong?

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Thanks

## Your Unity Team

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WV1 9DG

Mrs Jackie Scarff  
Ninfield Parish Council  
The Red House  
Lower Street  
Battle  
TN33 9ED

**Date:** 30/09/2023

**Account Name:** Ninfield Parish Council

**Swift Code (BIC):** NWBKGB2L

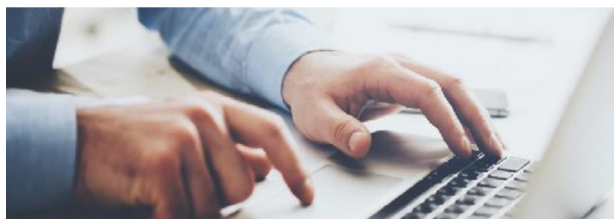
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Your arranged overdraft limit is £0.00

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## Contact Us

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## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
03/09/2023		Balance brought forward	£0.00	£0.00	£143,693.50
11/09/2023	Credit	SPORTING CLUB PASS	£0.00	£520.00	£144,213.50
15/09/2023	Direct Debit	Direct Debit (BEAMING LIMITED)	£156.60	£0.00	£144,056.90
19/09/2023	Credit	NINFIELD BONFIRE C	£0.00	£5.00	£144,061.90

Page number 1 of 3

Statement number 061

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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
25/09/2023	Standing Order	S/O to: SJ GUARD	£120.00	£0.00	£143,941.90
25/09/2023	Credit	HERSTMONCEUX CRICKET CLUB	£0.00	£260.00	£144,201.90
28/09/2023	Direct Debit	Direct Debit (CASTLE WATER LTD)	£13.13	£0.00	£144,188.77
28/09/2023	Direct Debit	Direct Debit (WEALDEN D C)	£990.00	£0.00	£143,198.77
28/09/2023	Credit	WEALDEN D C	£0.00	£30,000.00	£173,198.77
30/09/2023	Fee	Service Charge	£18.00	£0.00	£173,180.77

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