

TICHBORNE PARISH COUNCIL
15 The Heath Denmead Waterlooville PO7 6JT
Tel: 02392 264528 Clerk to the Council: Mr Brendan Gibbs

The next ordinary meeting of the Tichborne Parish Council is at 6.30pm on TUESDAY 12th July 2016 at Alresford Golf Club, Cheriton Road, Tichborne Down.

Cllrs Curtis, Foot, Hugh, Kilmister, Kinder, McWhirter and Raimes are summoned to attend this meeting.

AGENDA

- 1) Apologies. Receive any apologies for absence.**
- 2) To receive any Declarations of Interest arising from this agenda.**
- 3) To approve the minutes of the Annual Council Meeting of Tichborne Parish Council and the last Ordinary Meeting both held on 24th May 2016 (Previously circulated).**
- 4) Public Session. The meeting will recess for a period not exceeding 10 minutes so as to allow members of the public to address the meeting.**
- 5) Finance.**
 - a) To receive and approve Orders for Payment.**
 - b) To note that the Internal Auditor has carried out a review of the Parish Council's accounts for the year ended 31 March 2016 and has completed an audit report.**
 - c) To approve the annual governance statement - Section 1 of the Annual Return on page 2 (copy to be tabled at meeting).**
 - d) To approve the accounting statements for 2015-16 - Section 2 of the Annual Return on page 3 (copy to be tabled at meeting).**
 - e) Authorise the Chairman and Clerk/RFO to sign Section 1 and Chairman and Clerk/RFO to sign Section 2 of the Annual Return.**
- 6) Financial and Non-Financial Risk Assessment.**
 - a) To complete the annual review of existing systems and controls.**
 - b) To review the Financial Risk Assessment for 2015-16.**
 - c) To appoint a councillor to undertake a review of the Parish Council's insurance risks.**
- 7) Reports by the County and District Councillors. To receive any reports.**
- 8) Correspondence.**
 - a) To note correspondence received and not discussed elsewhere on this agenda.**

9) Planning & Licensing.

- a) Planning applications and decisions received from the South Downs National Park Authority.**
- b) Planning applications and decisions received from Winchester City Council.**
- c) Boomtown Festival (UK) Ltd. Premises Licence application.**

10) Environment, Highways & Transport.

- a) Parish Lengthsman Scheme. To receive a report from the Clerk and Cllr Curtis.**
- b) Notice boards in Tichborne. To receive any reports.**
- c) Bus Shelters in Tichborne. To receive a report from the Clerk and Cllr Curtis.**

11) Community Safety. To receive any report.

12) Pension Auto-Enrolment. To receive a report from the Clerk.

Brendan Gibbs
Clerk to the Parish Council of Tichborne. 7th July 2016

Members of the Press and Public are welcome to attend any meeting of the Parish Council. Public Bodies (Admission to Meetings) Act 1960.