



# ASTON CLINTON PARISH COUNCIL

Minutes of the **Facilities Committee** meeting  
held at 6.30pm on **21<sup>st</sup> March 2023** at the  
Parish Council Office, Aston Clinton Park, HP22 5HL

**PRESENT:** Cllr D McCall (Chair), Cllr C Judge, Cllr M Mason, Cllr L Ronson & Cllr P Wyatt.

**IN ATTENDANCE:** Mrs S Payne (Clerk)

**F22.73 Public Participation** None received.

**F22.74 To Receive Apologies for Non-Attendance** Received from Cllr A Judge & Cllr C Read.

**F22.75 To Receive Declarations of Interests or Requests for Dispensation** None received.

**F22.76 To Approve the Minutes of the Meeting Held on 1<sup>st</sup> February 2023**

The minutes of the meeting held on 1<sup>st</sup> February 2023 were approved as a true and accurate record and were signed by the Chair.

**F22.77 To Consider Entering the Bucks Best Kept Village Competition**

The committee agreed that taking part in the competition was a great idea and once the wildflower verges were established and the renovation of the fountain complete it would be considered.

**F22.78 Grounds Maintenance**

- i. Trailer & tractor: Cllr Ronson reported that a small tipping trailer had been purchased for £250 and a small tractor for £1,250.
- ii. London Road wildflower verge: The committee approved the Village Society's design for the verge. The Council's contractor would be informed of the new cutting specification for the area. **ACTION: Clerk**
- iii. Park driveway soak away: Cllr Read was not in attendance to give this report. This item would be deferred to the next committee meeting. **ACTION: Clerk**

**F22.79 Sports & Recreation**

- i. Allotments: Cllr Ronson reported that of the 46 allotments, 44 have tenancies. A vacant full plot had been offered to a resident on the waiting list and a vacant half plot had been offered to existing tenants who may be struggling with a full plot.
- ii. Playpark's RoSPA inspection: Cllr C Judge reported that the RoSPA inspection had taken place and any remedial work identified would be actioned.
- iii. AWP lease review: The fifth anniversary of the current lease was on 24<sup>th</sup> January 2023. The terms of the lease require a review on this anniversary. **It was resolved that the base rent be increased to £125 per annum and the turnover rent remain unchanged.**

**ACTION: Clerk**

AWP maintenance: It was noted that the floodlights were due their maintenance check.

**ACTION: Clerk**

- iv. Playground age restrictions: The committee reviewed the age limit for the playpark following the installation of the new equipment. **It was resolved to reduce the playpark age limit to 10 years old.** The Clerk would arrange for all signage to be updated

**ACTION: Clerk**

**F22.80 Events & Park Permits**

- i. The King's Coronation event - charity partner: **It was resolved that the charity partner for the King's Coronation event on 7<sup>th</sup> May 2023 would be Kirby's Herd.**
- ii. The King's Coronation event - refreshments provision: It was agreed that hot, soft and alcoholic beverages be provided. Aston Clinton School's PTA have been offered the opportunity to run a bar to help with their fundraising. If they were unable to accept the offer a company providing a mobile bar would be contacted.
- iii. Astonbury 2023: An application to host Astonbury 2023 in the park on Saturday 12<sup>th</sup> August was considered. **It was resolved to approve the application for Astonbury 2023 to be held in the park on Saturday 12<sup>th</sup> August 2023.** ACTION: Clerk
- iv. Gigaclear event: The Clerk reported that Gigaclear had requested to hold an event within the park on Saturday 1<sup>st</sup> April but had withdrawn their request as they would now be holding the event within the RKP.

**F22.81 Red Kite Pavilion & Churchill Hall**

- i. RKP boot scrapers: **It was resolved to purchase two compact boot scraper brush and wipers at a cost of £119 each. The boot scrapers were not to be left outside overnight and were to be regularly cleaned by the RKP tenant.** The Clerk would draft an agreement. ACTION: Clerk
- ii. Gutter cleaning: Two quotes for the cleaning of the RKP, Churchill Hall and office buildings were considered. **It was resolved to accept quote B from Edson Maintenance at cost of £380.** ACTION: Clerk

**F22.82 Burial Ground**

- i. Review churchyard fees: The committee reviewed the churchyard fees. **It was resolved that as of 1<sup>st</sup> April 2023 an EROB would be for 75 years.**  
**It was resolved that as of 1<sup>st</sup> April 2023 the EROB fee for a full-sized plot would be £600 and a cremated remains plot £200. The interment fee for a full burial would be £300 and cremated remains £250. The fee for a memorial permit would be £200 and additional inscriptions would be £50.**  
**It was resolved that all the above fees would be doubled for non-residents.**
- ii. Memorial permit application: An application for a memorial permit for plot N246 was considered. The Clerk reported that the applicant sought permission for the inscription to be white to match the rose etching. The current regulations state that inscriptions are either grey, black or uncoloured but allow etchings to be black, white or uncoloured. **It was resolved to approve the memorial permit application for plot N246 to allow for an inscription in white.** ACTION: Clerk

The meeting closed at 7.25pm

Signed.....Date .....