

## **CLIPSTON PARISH COUNCIL**

### **Minutes of a Parish Council Meeting held on Wednesday 5<sup>th</sup> October 2022 held at Clipston Village Hall at 7.30pm**

Minutes taken by Felicity Ryan (Clerk/RFO)

Contact: [clerk@clipstonparishcouncil.org](mailto:clerk@clipstonparishcouncil.org) c/o Aysgarth, High Street, Naseby NN6 6DD

**Present:** Councillors Tony Price (Chairman) Robert Burnham, Angela Fellowes, Peter Warren.

**In attendance:** Felicity Ryan (Clerk/RFO)

No members of the public in attendance.

**72/22 Apologies:** Apologies were received and approved from Cllr A Wilford, Cllr I May, Unitary Councillors Cecile Irving-Swift, Cllr Kevin Parker, Cllr J Harris

**73/22 Declarations of Interests:** Cllr Price declared in relation to agenda item 79/22 : Removal of Tree within a conservation area at 25 Kelmars Road, Clipston, Northamptonshire, LE16 9RX as it was his application.

**74/22 Comments from the Public:** No public present

**75/22 Update from Unitary Councillors :** An update was received from Unitary Councillor Cllr J Harris re the fix my street questions and a suggestion to log the report numbers and list them to North Northants so there is a trail of the timeline and the action reported.

**76/22 Minutes :** It was **RESOLVED** to approve the minutes of the meetings held on 7<sup>th</sup> September 2022.

#### **77/22 Action Points from the last Minutes: -**

Speed reduction signs – The speed signs had now been installed and were operational. Clerk to reply to the resident regarding siting of speed signs. Cllr Warren to write an article for the newsletter.

Asset Mapping Project – Cllr May to update at next meeting.

Councillor Vacancy - Clerk to create a poster and advertise on noticeboard.

#### **78/22 Finance**

Payments were approved as follows :

E-ON (maintenance for quarter end September 22)	- £134.75
PKF Littlejohn (external audit fee)	- £240.00
Information Commissioner (Renewal fee)	- £40.00
F Ryan (number plate)	- £9.49
R Burnham (Speed sign clips)	- £39.96
N Power (power July-September )	- £1425.13

Bank balance as at 30<sup>th</sup> September 2022 = £44,389.66

Completion of the limited assurance review for the year ended 31 March 2022 - The external audit report had been completed and it was **RESOLVED** to accept as follows :

*On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.*

*Other matters not affecting our opinion which we draw to the attention of the authority: In the prior year, the smaller authority was exempt from our review, thus we have not reviewed any evidence to support the prior year comparatives on the AGAR. The Annual Internal Audit Report focuses on a series of internal control objectives covering an authority's key financial and accounting systems and concludes whether, in all significant respects, the internal control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the authority. We note that the internal auditor responded 'Not covered' to internal control objective K in respect of whether the smaller authority correctly exempt itself in the prior year. The Internal auditor has confirmed this response should have been 'Yes'. The Annual Internal Audit Report will inform the authority's response to assertions 2 and 6 in the annual governance statement. As a result, the authority must ensure that assurance that has not been provided via these control objectives has been sought elsewhere'*

Quotes for registration of ownership of village hall - Two firms declined to quote. One firm requested a copy of the deeds. **ACTION : Cllr Burnham to copy deeds and liaise with firm.**

#### **79/22 –Planning Applications :-**

WND/2022/0811 : Removal of tree in a conservation area

Location: The Croft, Harborough Road, Clipston, Northamptonshire, LE16 9RT – It was **RESOLVED** to offer **NO OBJECTION**

WND/2022/0769

Works to tree and removal of tree within a conservation area

Location: Grapevine Cottage 7, High Street, Clipston, Northamptonshire, LE16 9RU : It was **RESOLVED** to offer **NO OBJECTION**

WND/2022/0579

Description: Construction of two holiday lodges.

Location: Rectory Farm, Longhold Road, Clipston, Northamptonshire, LE16 9RF : It was **RESOLVED** to offer **NO OBJECTION** to the application provided the recommendations in the report were followed.

WND/2022/0764

Description: Removal of tree within a conservation area.

Location: Avenue House 25, Kelmarsh Road, Clipston, Northamptonshire, LE16 9RX - It was **RESOLVED** to offer **NO OBJECTION**.

#### Decision notices :

WND/2022/0603: The Old Red Lion House 12, The Green, Clipston, Northamptonshire, LE16 9RS : Installation of solar photo-voltaic (PV) panels to front and rear roof elevations and installation of air source heat pump unit (ASHP) : Approved

**80/22 Village Maintenance:**

Kelmarsh Road bend hedges – Clerk to lodge and note reference number

Harborough Road – Blocked drains – Monitoring

Pothole and road subsidence near Gravel Pit Farm – Clerk to lodge and note reference number

Village sign repairs estimates for replacements – Cllr Price had prepared a report and a cost estimate. **ACTION : Clerk to write to village representative for comment regarding funds**

Potholes on Church Close and Station Road – Clerk to lodge and note reference numbers

Overgrown hedge at the Paddocks – **ACTION : Clerk to write to owner.**

Streetlights - Site visit to be arranged

- Streetlight 3 on Harborough road needs cutting back – Clerk to report

Review speed signs and bench – **ACTION : Clerk to review asset register to add the items.**

**81/22 Consultations:-**

Boundary review consultation : **ACTION : Clerk to write to ward councillors to ask for summary of proposed changes for our ward**

**82/22 Correspondence –**

Speed camera locations question from resident - **ACTION : Clerk to reply**

**83/22– Any Other Business (for discussion only no items can become decisions)**

Mower training - The Clerk reported that the training certificates had now been received.

Warm spaces - Noted

IT – Councillors reported that some of the document sharing notifications and ability to open documents was difficult. **ACTION : Clerk to contact Cloudy IT.**

Meeting closed 20.30pm