

JUBILEE FIELD MANAGEMENT COMMITTEE

MINUTES of the meeting of the Jubilee Field Management Committee held on Thursday 6th October 2011 at Jubilee Pavilion, Headcorn Road, Staplehurst commencing at 8.21pm – following the close of the AGM.

1. **Present:** Ian Humphrey, Mike Lock, John Perry, Nigel Stewart, John Gower and Alison Hooker.
2. **Apologies:** Apologies were received from Mike Hooker and Nigel Best
Absent: Jenny Burton
3. **Minutes of last meeting** - Minutes of the last meeting of held on 1st September 2011 were agreed and signed as a true record.
4. **Matters Arising** -
Trustees: The list of Trustees was raised at the AGM and the replacement of Barry Franks is Paul Butcher and Stuart Tasker replaced by John Gower. It was felt that no other trustees were needed.
Electrics – cooker extractor now installed still awaiting for lights to be repaired.
Football Foundation Meeting - IH and NB had met with the Football Foundation and KCFA on 13th September (2 hour meeting) which was to evaluate and monitoring the progress of Jubilee regarding the business plan. IH reported that he felt that they went away very pleased. We can go back to the Football Foundation in 2013 (Year 3) for further funding. Also discussed at this meeting was the possibility of a 3G pitch situated near to the skateboard park. JP was supportive and asked IH to put together an outline business plan to present to the Parish Council. This would be aimed at the whole community and not just the football clubs. Thanks were expressed to IH and NB for attending the meeting.
5. **Chairman's Report:**
Nothing to report
6. **Secretary's Report:**
Nothing to report
7. **Treasurer's Report:**
NB had provided a short report as follows:
Balance as at 1/10/11: £615.22.
All bills have been settled to the end of September 2011. The figures do not include the monies made on catering last weekend and the catering supplies from Robbie that arrived on Saturday.
8. **Pitches:**
All ok
Dog walker who allows their dog to foul the field has been reported to the Community Warden who will aim to visit the field.

9. **Kitchen:**
IH holds a Bookers Card which can be used to purchase supplies if necessary.
10. **Cleaning:**
Nothing to report
11. **Buildings, Site Maintenance and Development of Cycle Project**
IH had cleared out some of the guttering but angle that guttering is fixed makes it difficult to get access. JG to look and making something to help.
Boiler – still making noises. JP and found the papers in the Parish Office and JG to look through for details.
TV – A senior player had offered to purchase a stronger aerial and install in lieu of his annual membership.
12. **Parish Council**
A request had been received from the Brownies asking for a firework party in November. SPC were in agreement with this but the Committee asked that they consider holding this on the Friday do to field being in use on the Saturday so there would be restrictions in parking/access. It was proposed that they would build the bonfire where they have had them previously.
SPC are purchasing new CCTV with one camera being installed at Jubilee. Also have agreed to install a street light at the entrance.
JP still chasing the maintenance contract.
13. **Any Other Business**
There were no any other business.

The next meeting of the Committee would be 1st December commencing at 8.00pm at Jubilee Pavilion.

There being no further business the meeting closed at 9.09pm.