

# STAPLEHURST PARISH COUNCIL

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| <b>Committee, Group or Sub Group</b>   |  |
| FINANCE GROUP  |  |
| <b>Meeting Date &amp; Venue</b>  |  |
| 10 a.m. Friday, 13 <sup>th</sup> January 2017, Parish Office, Staplehurst Village Centre   |  |
| <b>Report Author</b>   |  |
| Sue Bassett – Responsible Finance Officer  |  |
| <b>Report</b>  |  |
| <p><b>Present:</b> Councillors Rory Silkin (RS) who took the chair, Tom Burnham (TB), Sam Lain-Rose (SL-R) and John Perry (JP). Sue Bassett – RFO</p> <ol style="list-style-type: none"><li><b>Apologies:</b> Chris Claridge (CC).</li><li><b>Minutes of last meetings</b> (06/01/2017) had been circulated, was noted and agreed following the removal of one sentence.</li><li><b>Draft Budget 2017-2018 Version 4</b> – Councillors considered the latest budget revision (incorporating the MBC proposed Precept Calculation figure and Parish Services Grant for 2017/2018). It was noted that the Local Government Support Grant was no longer available. <b>The Finance Group recommended to Full Council for decision on 16<sup>th</sup> January 2017 a precept of £139,400.</b> Per Band D property, this would equate to a Parish Precept of £59.11 for the whole year or £1.14 per week.</li></ol> <p><u>ARISING FROM MEETING of 06/01/2017 b/fwd</u></p> <ol style="list-style-type: none"><li><b>Youth Leader Project</b> – SL-R update re: formal agreement to clarify Management and Maintenance issues of the building and land and a Service Level Agreement to establish the standards, principles and scope of the Youth Worker provision.</li><li><b>Banking arrangements</b> – RS update following the meeting with bank officials and request for access to electronic banking with dual signatories.</li><li><b>Jubilee Playing Field</b> – SL-R update re: JFMC 3-year Business Plan (including a strategy for mower breakdowns/servicing). CC proposals re: overview of JF and parish-wide maintenance. Update/progress report on the draft Management Agreement between JFMC and SPC together with a new Maintenance Agreement.</li><li><b>Christmas Lights</b><ol style="list-style-type: none"><li>RFO report on load-test frequency requirements and KHS proposals to repair the four lamp columns that had failed the load-testing in 2016.</li><li>SL-R report on alternative storage options for the 24 new motifs.</li></ol></li><li><b>Date of Next Meeting</b> – 28<sup>th</sup> April 2017. Future meeting dates proposed as 28<sup>th</sup> July and 27<sup>th</sup> October, 2017.</li></ol> |  |