

MINUTES OF THE ANNUAL GENERAL MEETING OF BISHOPS CAUNDLE PARISH COUNCIL

HELD ON TUESDAY, SEPTEMBER 15th, 2020 AT 7.30 P.M. IN THE VILLAGE HALL

Please note that the AGM was postponed from May to September in 2020 due to Covid-19 meeting restrictions.

1. Apologies:

C Mitchell, Cllr. R. Legg

2. Election of Chair and Vice Chair

Councillors Present: A. Jones, A. Tuffin, D. Gardner, P. Blundell, S. Meads.
Clerk: J. Walsh-Quantick.

Chair for 2020-21 A. Jones Proposed A. Tuffin, Seconded D. Gardner

Vice Chair for 2020-21 S. Meads Proposed A. Tuffin, Seconded D. Gardner

Meeting derogations were signed by all councillors for the year to cover attendance through COVID-19 restrictions.

3. Election of Officers

SITES & BUILDINGS – A. Tuffin. Proposed S.M., seconded D.G.

PLANNING – A. Tuffin. Proposed S.M., seconded D.G.

OUTSIDE MEETINGS – A. Jones. Proposed A.T., seconded S. M.

RIGHTS OF WAY – S. Meads. Proposed A.J., seconded A.T.

VILLAGE HALL LIAISON AND EMERGENCY PLAN – D. Gardner & S. Meads. Proposed A.T, seconded P.B.

PRESS LIAISON – C. Mitchell. Proposed D.G., seconded A.T.

SOCIAL CLUB LIAISON – A. Jones. Proposed A.T., seconded S.M.

PLAY AREA CHECKS/INSPECTION – D. Gardner. Proposed A.T., seconded S.M.

COMMUNITY SHOP REPRESENTATIVE – P. Blundell. Proposed A.T., seconded S.M.

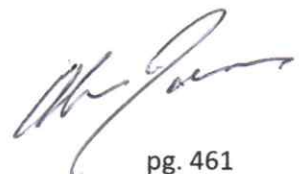
PLAY AREA/CEMETERY WASTE BINS – A. Jones. Proposed A.T., seconded S.M.

WEBSITE – P. Blundell. Proposed A.T., seconded S.M.

CLT – P. Blundell. Proposed A.T., seconded S.M.

4. Previous Meeting Minute Approval

Agreed with no amendments. Proposed SM, Seconded AT.



pg. 461

18/05/2021

5. **Matters Arising:**

a. **Village Maintenance and Hedge Cutting**

A Tuffin has submitted a request to Mr. Bennett to cut the hedges around the playing field within the previous week. M. Moore to be asked re tree works at Church Green by D. Gardner.

N. Payne has cut back the hedges around the entrances to the playing fields. A quote has been requested to repair the bus shelter roof which will be approximately £250-£300. Proposed AT, Seconded SM. A further quote will be obtained for an extension to the bus shelter and forwarded to councillors. Wooden bus shelters are high cost.

b. **Flooding Church Green**

Noted twice in the previous month. This will continue to be monitored following works by the Highways team. Concern still lies over the covering of drainage ditches by residents in Church Green extending gardens.

c. **Village Plan (Postponed to Jan 2021)**

Restart date TBC pending return of C. Mitchell.

d. **Empty Property Curtis Close**

An email has been received from Cllr. Legg detailing actions to date. The property has work to be completed in the garden and some maintenance.

e. **Speeding Update Community Team**

The signs for the extended 30MPH zones at Hill View and the Holt Lane triangle are not yet in place.

Community speed watch – 6 people are interested in joining the CSW team. All training is currently on hold due to Covid-19.

f. **CIL Monies – White Gates**

Part of the CIL payment has been received and is being held with the S106 money in the Grants account. £4919.20 has been given to date. Initial priorities within the village have been identified as speeding, the playing field amenities and the bus shelter repair.

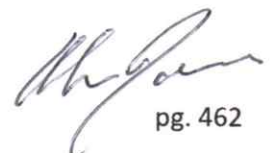
White Gates at the village entrances have been proposed a further time with A. Tuffin and S. Meads in favour. A SID has also been re- proposed with A. Tuffin, S. Meads and P. Blundell in favour. Clerk to obtain updated quotes.

g. **Cats Eyes A3030**

Cllr. Legg is aware of the issue and actioning. Cats eyes are missing between Caundle Marsh and Bishops Caundle where recent work has taken place. A number of cats eyes are either missing or damaged through the village close to the shop.

h. **Woodland Trust Application**

The clerk has submitted an application for 2 native tree packs for the village.



pg. 462

18/05/2021

i. **Councillor Vacancy**

The elections team have been notified of the vacancy and the clerk is waiting confirmation of the updated process for advertising this.

6. **Planning Applications**

a. **WD/D/20/001198 Manor Farm Amendments**

No objections raised.

b. **WD/D/20/001768 Church Planning**

No objections raised.

7. **Financial Audit**

The internal audit has not identified any amendments needed and has been verified by the internal auditor (N. Ladd). The audit was submitted on 01/09 to the External Auditors.

8. **Play Area:**

a. **Maintenance and Repairs / Work to Date**

Work is ongoing mainly around the removal of old equipment. Thanks is given to D. Gardner for the work he has done to date. Unanimous agreement was given by the Councillors for the purchase of an item of play equipment from Caloo costing £8365.20 (inc. VAT). This is part funded by the S106 grant and part from other monies set aside for the play area. D. Gardner has offered to install this. Clerk to order item.

b. **H&S Inspection**

To be booked pending work completion.

9. **S106 Application**

The spinning bikes purchased are to be donated to the village hall once they have been serviced by Rileys at a cost of approximately £300. S. Meads predicts that these will raise around £3k per annum in revenue for the hall.

Yoga equipment of batons, mats, blocks and rollers at a cost of £235 were unanimously agreed for purchase for donation to the hall.

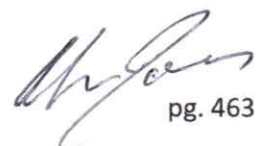
10. **Football Social Club and Ground**

Currently a donation is given to the Football Social Club towards fuel for grass cutting on the playing field. It is unknown if the social club will be continuing, A. Jones to speak with S. Martin.

Forces Fit will start to use the field for training courses weekly once their agreement with Digby Estates in Sherborne ends.

11. **Training**

DAPTC updates forwarded show all current training courses available. Some e-learning has been added to the course list.



pg. 463

18/05/2021

12. Finance

a. State of Finances 15/09/2020

BANK BALANCES

NATWEST CURRENT ACCOUNT	£7774.81	
NATWEST DEPOSIT ACCOUNT	£11056.12	
NATWEST GRANT ACCOUNT	£10082.16	
BARCLAYS TENNIS MONIES	£0.00	
TOTAL		<u>£28913.19</u>

PAYMENTS IN

28/08/20	Natwest Deposit Account Interest August	£0.09
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PAYMENTS APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING

BACS	N Payne – Hedge clearance at playing field	£100.00
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OTHER PAYMENTS SINCE PREVIOUS MEETING

Online Transfer	D Gardner (Play area equipment)	£61.18
BACS	Sherborne Castle Estates Carpark Rental	£5.00

CHEQUES/INVOICES TO APPROVE AT THE MEETING

001418	M Moore Grass Cutting October	£100.00
Online Transfer	Clerks Expenses September	£9.90
001419	Village Hall Rental	£18.00
BACS	J Walsh-Quantick – HMRC Jul-Sept (already approved)	TBC Approx £110.00
Online Transfer	Clerks Salary Jul-Sept (Annual National Pay Award Pending)	TBC Approx £450.00
BACS	Mr. Bennett – Hedge Cutting	TBC Approx £250.00

Proposed by: D. Gardner

Seconded by: S. Meads

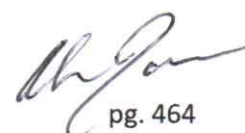
b. Approval of Payments

Proposed by: D. Gardner

Seconded by: S. Meads

13. Routine Correspondence

None via post, emails as forwarded to councillors.



pg. 464

18/05/2021

14. Matters for Further Discussion / Next Agenda

Benches, trim track, play equipment for village.

15. Members of the Public Questions

None.

16. Time of Closure

9.15pm

17. Date of Next Meeting

Tuesday November 17th 2020, 7.30pm. Location tbc depending on Covid-19 restrictions.

Future Planned Meeting Dates:

2020

November 17th 7.30pm

2021

January 19th 7.30pm

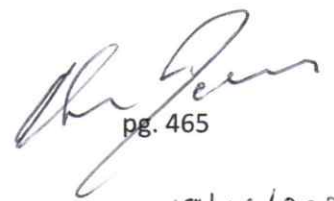
March 16th 7.30pm

May 18th (AGM and APM) from 7pm

July 20th 7.30pm

September 21st 7.30pm

November 16th 7.30pm



pg. 465

18/05/2021