



**Members of Dymchurch Parish Council are summoned to the Annual Parish Council meeting of Dymchurch Parish Council to be held at the Methodist Church Chapel Road Dymchurch on Tuesday 7th May 2024 at 7pm.
(The meeting will commence after the Annual Parish Meeting)**

AGENDA

- 1. ELECTION OF THE CHAIR OF DYMCHURCH PARISH COUNCIL**
- 2. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.
- 3. DECLARATIONS OF INTEREST**
 - a. To declare any personal interests in items on the agenda and their nature.
 - b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.
- 4. PROPOSAL TO ELECT A VICE CHAIR OF THE COUNCIL**

Members will decide if they will elect a vice chair of the Council and if so, propose a member to hold that office
- 5. ACCEPTANCE OF THE MINUTES OF THE COUNCIL MEETING HELD ON THE 8th April 2024**
- 6. TO RECEIVE AND ACCEPT OF STANDING ORDERS**
- 7. TO RECEIVE AND ACCEPT THE CODE OF CONDUCT**
- 8. TO RECEIVE AND ACCEPT THE FINANCIAL REGULATIONS FOR THE PARISH COUNCIL**
- 9. TO RECEIVE PROPOSED DATES FOR COUNCIL, SUBCOMMITTEES AND WORKING GROUP MEETINGS 2024-2025.**
- 10. APPOINTMENT OF COUNCILLORS TO OTHER COMMITTEES/RESPONSIBLE BODIES**
 - a. Shepway Area Committee and Planning user group Representative
 - b. Village Hall Committee
 - c. Marsh Forum Representative
 - d. Twinning Association Representative
- 11. CONFIRMATION OF MEMBERS OF COUNCIL COMMITTEES**
 - a. Assets and Amenities Committee
 - b. Personnel Committee
- 12. CONFIRMATION OF MEMBERS OF WORKING GROUPS AND ADVISORY GROUPS**

- a. Pavilion Working Group
- b. Beach Advisory Group

13. FINANCE-

- a. Bank reconciliation
- b. Authorisation of payments
- c. Review of transactions
- d. To authorise expenditure to move town beacon to location agreed at previous council meeting.

14. TO CONSIDER EXTERNAL AUDITORS REPORT 2022-2023

15. Audit 2023-2024 ANNUAL GOVERNANCE STATEMENT 2023-2024

16. Audit 2023-2024- ACCOUNTING STATEMENT 2022/2023

17. CORRESPONDENCE AND COMMUNICATION AND TO DEAL WITH ANY MATTERS ARISING

18. PUBLIC PARTICIPATION/PUBLIC QUESTIONS

Members will propose to adjourn the meeting to allow Public Participation- Standing Orders provide the opportunity for members of the public to speak at Council Meetings- The allotted time for Public Participation is 15 minutes and each person may speak for no longer than 3 minutes. This is however, at the discretion of the chair.

At the end of the Public Participation section the Council meeting will resume.

19. PLANNING

Reference	Address	Details
24/0569/FH	27 St Marys Road, Dymchurch, Romney Marsh, TN29 0PN	First floor extension, single storey rear extension, dormer windows to front and rear and porch. Amended application to planning permission 21/2043/FH. Part retrospective.
24/0110/FH	30 High Knocke, Dymchurch, Romney Marsh, TN29 0QD	Extension and conversion of garage and re-build of rear garden room

20. TO CONSIDER PROPOSALS FROM RECENT HIGHWAYS IMPROVEMENT PLAN REVIEW.

21. TO CONSIDER MEMORIAL BENCH APPLICATION

22. DATE OF NEXT MEETING-7pm Monday 3rd June 2024 to be held at the Parish Council Offices Orgarswick Avenue

Mr J. Lawrence

PARISH CLERK

30th April 2024