

JUBILEE FIELD MANAGEMENT COMMITTEE

MINUTES of the meeting of the Jubilee Field Management Committee held on Thursday 3rd October 2013 at The Jubilee Pavilion, Headcorn Road, Staplehurst commencing at 8.00pm.

1. **Present:** Mick Hooker, John Perry, Nigel Best, Ian Humphrey and Mike Lock.

2. **Apologies:** Paul Butcher, Nigel Stewart and Alison Hooker.

In the absence of the Chairman Mick Hooker took the chair.

3. **Minutes of the last meeting:** The minutes of the meeting held on 9th May 2013 were proposed by NB and seconded by JP.

4. **Matters Arising:**

Any matters arising will be dealt with and discussed under relevant topic headings.

5. **Chairman's Report**

Chairman not in attendance

6. **Secretary's Report**

No correspondence received

7. **Treasurer's Report**

Account as at 30th September: £304.80. The Manchester United Picture sold for £1,260.

An accurate reading needs to be taken of the electric meter before a bill is received.

ML reported that Jubilee has been shortlisted for obtaining a grant with Lloyds Bank and a banner was to be erected to encourage members to vote. ML would send out the link to Committee members and managers to vote on line and to place on SPC website.

ML/NB reported that they have applied to the carnival committee for a grant and a response should be received in the next couple of weeks.

8. **Pitches/Playing Field:**

Rabbits the only ongoing issue otherwise everything else is ok. New mower is now fully insured. Reseeded areas growing well. Thanks expressed to NS and Harry Stewart for work done at Diagrit and thanks to Rob Underdown and Jack Hooker for work on Diagrit goals.

9. **Kitchen**

ML – Transport is needed to collect a new fridge

ML – Need better organization/communication on getting the supplies in order

10. Cleaning

Bin in car park is overflowing – JG has spoken to Richard Monks and he will arrange for this to be emptied.

11. Maintenance

Electrician still needed to look at the lighting as nothing done since last meeting – MH to speak to Paddy.

JG – portable dugouts need painting –IH to do when weather allows

ML – gutters need to be cleaned out and he will try to obtain a ladder to do this.

ML – we have offer of 2nd container and he will speak to Homeleights regarding a flatbed truck to move it.

12. Parish Council

CCTV, car park gates and lighting in car park have all been installed/repaired.

JP will speak to Eric Hotson regarding the speed limit extension – suggestion in the meantime to put up signs warning vehicles of cars parking in road.

NB has put in a tender for next year's grass cutting

JP reported that the Neighbourhood Plan was progressing – Staplehurst will get extra housing and this could mean more opportunities for grants to improve Jubilee.

13. Any Other Business:

NB and IH have spoken to the Parish Clerk to register an interest in the Kent Playing Fields Association

Next meeting 5th December – AGM at 7.30pm this will be followed by the normal User Meeting and Jubilee Field Committee Meeting.

There being no further business the meeting closed at 8.55pm