



**Minutes from the Meeting
held on Monday 22nd May at 19:00
at The War Memorial Hall, Abbotts Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Jordan	✓		
Councillor Howard	✓		
Councillor Heather	✓		
Councillor Wallis	✓		
Vacancy	-	-	-
Vacancy	-	-	-
Vacancy	-	-	-

Also, IN ATTENDANCE:

Amanda Owen - Clerk, Test Valley Borough Councillor - Councillor Maureen Flood and 2 members of the public.

Councillor Howard addressed the meeting and thanked the Clerk for her assistance with Coronation Weekend. He also advised that the meeting is recorded by the Parish Council and that it may be recorded by other members.

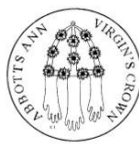
220501	<p>To elect the chairman for the ensuing municipal year and receive the signed declaration of acceptance of office form.</p> <p>Councillor Howard proposed Councillor Jordan as Chairman, seconded by Councillor Wallis. All members voted unanimously to accept this resolution. Councillor Jordan accepted the position of Chairman and signed the declaration of acceptance of office.</p>						
220502	<p>To elect the vice-chairman for the ensuing municipal year and receive the signed declaration of acceptance of office form.</p> <p>Councillor Wallis proposed Councillor Howard as Vice Chairman, seconded by Councillor Jordan. All members voted unanimously to accept this resolution. Councillor Howard accepted the position of Vice Chairman and signed the declaration of acceptance of office.</p>						
220503	<p>To agree the Portfolio holders:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Amenities</td><td style="width: 50%;">Sport and Recreation</td></tr> <tr> <td>Environment</td><td>Wellbeing</td></tr> <tr> <td>Development and Infrastructure</td><td>Sports and Recreation/Abbotts Ann Sportsfield Group (AASFG)</td></tr> </table> <p>Portfolio assist for Amenities – Play Areas</p> <p>It was RESOLVED that the Portfolio's would be allocated as below: Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>	Amenities	Sport and Recreation	Environment	Wellbeing	Development and Infrastructure	Sports and Recreation/Abbotts Ann Sportsfield Group (AASFG)
Amenities	Sport and Recreation						
Environment	Wellbeing						
Development and Infrastructure	Sports and Recreation/Abbotts Ann Sportsfield Group (AASFG)						



	Portfolio	Volunteer to lead:	Volunteers to assist:	Portfolio likely to cover:						
	Amenities	Gordon Howard	Vacancy Clerk (play area / skate park)	Parish Hall Shop Church Pubs x 2 School Nursery Burial Ground Play Areas / Skatepark						
	Development & Infrastructure	Andy Jordan	Chris Wallis John Heather (Pan Parish Forum)	Planning Affordable Housing Sustainable Growth Highways / Pavements Traffic Pan Parish Forum (Southern Water)						
	Environment	Andy Jordan	Gordon Howard John Heather (Footpaths)	Conservation Footpaths Green Spaces (inc the Green) Grounds Maintenance Wild Flower Meadow River Dog Bins Climate Change						
	Policy	Andy Jordan		Finance Budget Contracts Communications (Judith)						
	Sports & Recreation	Chris Wallis	Andy Jordan	Sports Pitches Sports Pavilion Tennis Courts New places for recreation						
	Wellbeing	Vacancy	Vacancy Andy Jordan	Safety & Security Policing Watch Initiatives (Chris Davies Neighbourhood Watch) Local interest groups - walk & talk Youth Groups						
220504	<p>To approve the following policies:</p> <table><tr><td>Standing Orders</td><td>Financial Regulations</td></tr><tr><td>Asset Register</td><td>Risk Assessment</td></tr><tr><td>Code of Conduct</td><td></td></tr></table> <p>It was RESOLVED To approve the following: Standing Orders, Financial Regulations, Asset Register, Risk Assessment, and the Code of Conduct Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p> <p>It was noted that a thorough review of the Asset Register was needed.</p>				Standing Orders	Financial Regulations	Asset Register	Risk Assessment	Code of Conduct	
Standing Orders	Financial Regulations									
Asset Register	Risk Assessment									
Code of Conduct										
220505	<p>To remind Councillors to complete a declaration of pecuniary interests form within 28 days of taking office.</p> <p>Councillors were reminded to complete their DPI forms.</p>									



220506	<p>To approve the following direct debits: Business Stream SSE ICO Test Valley Borough Council</p> <p>It was RESOLVED To approve the following direct debits. Business Stream SSE ICO Test Valley Borough Council Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p>
220507	<p>To receive Chairman's opening remarks. Councillor Jordan welcomed everyone to the meeting and noted that we were low on Councillor numbers and discussed that co-option should not be rushed in to but that appropriate candidates sought.</p> <p>Councillor Jordan asked the Clerk to advertise on the website for co-option, and that he would put an article in the Parish Magazine advertising the same.</p> <p>Following concerns raised by a resident Councillor Jordan advised that he was not aware that the Gigabit broadband was such a contentious issue and asked the Clerk to invite the Gigabit Internet group to attend at the next meeting on 1st June. Parishioners are encouraged to share issues with the Clerk so that matters can be discussed.</p> <p>Councillor Jordan advised of other big things coming up in the following year:</p> <p>Sports pavilion – the Sportsfield Group must secure match funding by December.</p> <p>Abbotts Ann Community Land Trust – project ongoing, ask for a report to be provided monthly to the Parish Council to provide updates, even if nothing to report.</p> <p>Pan Parish Forum – outstanding task of providing a report of why Councillor Jordan, and previous Councillor, Councillor Cole walked away. Email is drafted and it will be circulated, no problem with it being circulated to Pan Parish Forum.</p>
220508	<p>To receive and accept apologies for absence. Apologies NOTED from Councillor Hasselmann.</p>
220509	<p>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda. There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda RECEIVED.</p>
220510	<p>To approve the minutes of the Parish Council Meeting held on Thursday 7th April. The minutes of the Parish Council meeting held on Thursday 7th April were APPROVED as a correct record of the meeting.</p>
220511	<p>To receive updates to already published reports, any further updates & updates to the action plan. Reports can be found at APPENDIX A.</p> <p>Councillor Wallis advised that the new benches have been delivered, Lengthsman has been difficult to contact. Councillor Wallis suggested that the benches be placed on the path against the pavilion.</p> <p>The Clerk provided an overview of the action list.</p>

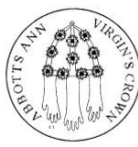


	Councillor Flood thanked Councillors for standing again, and thanked Councillors for their work and provided an overview of her report which can be found at Appendix A.																																																																																																										
220512	To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance as 30 th April 2023 being £69,669.51. The bank reconciliation can be found as APPENDIX B .																																																																																																										
220513	To approve payments for April & May. The payments as listed in the tables below were APPROVED for payment less Scandor invoice. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution. Clerk to communicate to Scandor that payment will be made when works completed. If they would like to meet, Councillor Jordan is more than happy to meet. <div style="text-align: center;">April 2023 Payment Requests</div> <table border="1"> <thead> <tr> <th>TO</th><th>FOR</th><th>INVOICE NO</th><th>AMOUNT</th></tr> </thead> <tbody> <tr> <td>Staff</td><td>Salary</td><td>April</td><td>£1,147.51</td></tr> <tr> <td>Staff</td><td>Expenses</td><td>March</td><td>£55.55</td></tr> <tr> <td>Councillor Heather</td><td>Expenses</td><td>February</td><td>£16.79</td></tr> <tr> <td>Councillor Jones</td><td>Expenses</td><td>March</td><td>£12.00</td></tr> <tr> <td>Scandor</td><td>Grounds Maintenance - March</td><td>19107</td><td>£809.95</td></tr> <tr> <td>Defib World</td><td>Child defib pads</td><td>6145</td><td>£122.79</td></tr> <tr> <td>Test Valley Borough Council</td><td>Playground Inspections 2022/2023</td><td>10055924</td><td>£1,043.28</td></tr> <tr> <td>Rialtas</td><td>Annual Software Support & Maintenance Licence</td><td>SM27190</td><td>£213.38</td></tr> <tr> <td>Mid Hants Fire Protection</td><td>Service Charge & Inspection</td><td>326/23</td><td>£47.94</td></tr> <tr> <td>Viking</td><td>Stationary</td><td>2254003</td><td>£39.66</td></tr> <tr> <td colspan="3" style="text-align: right;">Total</td><td>£3,508.85</td></tr> </tbody> </table> <div style="text-align: center;">May 2023 Payment Requests</div> <table border="1"> <thead> <tr> <th>TO</th><th>FOR</th><th>INVOICE NO</th><th>AMOUNT</th></tr> </thead> <tbody> <tr> <td>Staff</td><td>Salary</td><td>May</td><td>£1,147.51</td></tr> <tr> <td>Staff</td><td>Expenses</td><td>April</td><td></td></tr> <tr> <td>Scandor</td><td>Grounds Maintenance – April</td><td>19196</td><td>£809.95</td></tr> <tr> <td>HALC</td><td>HALC Affiliation Fees & NALC Levy 2023/2024</td><td>Inv 5772</td><td>£452.98</td></tr> <tr> <td>HALC</td><td>LCPD Gold Membership Apr 23 - Mar 24</td><td>Inv-5860</td><td>£258.00</td></tr> <tr> <td>Glasdon UK Limited</td><td>2 x benches for Bulbery Sportsfield</td><td>861489</td><td>£1,957.34</td></tr> <tr> <td>Test Valley Trophies</td><td>Sign for Community Orchard</td><td>8630</td><td>£159.50</td></tr> <tr> <td>Hampshire County Council</td><td>Street Lighting - 1 Oct 22 to 31 March 23</td><td>3611628083</td><td>£213.80</td></tr> <tr> <td>ICCM</td><td>Membership 2023 / 2024</td><td>2023/24</td><td>£95.00</td></tr> <tr> <td>Test Valley Borough Council</td><td>Fee for uncontested Election 2023</td><td>10056619</td><td>£24.00</td></tr> <tr> <td>Rialtas</td><td>Year End Shut Down</td><td>30517</td><td>£594.00</td></tr> <tr> <td>Gillet & Johnson</td><td>Annual service and repair</td><td>29382</td><td>£558.00</td></tr> <tr> <td colspan="3" style="text-align: right;">Total</td><td>£6,270.08</td></tr> </tbody> </table>			TO	FOR	INVOICE NO	AMOUNT	Staff	Salary	April	£1,147.51	Staff	Expenses	March	£55.55	Councillor Heather	Expenses	February	£16.79	Councillor Jones	Expenses	March	£12.00	Scandor	Grounds Maintenance - March	19107	£809.95	Defib World	Child defib pads	6145	£122.79	Test Valley Borough Council	Playground Inspections 2022/2023	10055924	£1,043.28	Rialtas	Annual Software Support & Maintenance Licence	SM27190	£213.38	Mid Hants Fire Protection	Service Charge & Inspection	326/23	£47.94	Viking	Stationary	2254003	£39.66	Total			£3,508.85	TO	FOR	INVOICE NO	AMOUNT	Staff	Salary	May	£1,147.51	Staff	Expenses	April		Scandor	Grounds Maintenance – April	19196	£809.95	HALC	HALC Affiliation Fees & NALC Levy 2023/2024	Inv 5772	£452.98	HALC	LCPD Gold Membership Apr 23 - Mar 24	Inv-5860	£258.00	Glasdon UK Limited	2 x benches for Bulbery Sportsfield	861489	£1,957.34	Test Valley Trophies	Sign for Community Orchard	8630	£159.50	Hampshire County Council	Street Lighting - 1 Oct 22 to 31 March 23	3611628083	£213.80	ICCM	Membership 2023 / 2024	2023/24	£95.00	Test Valley Borough Council	Fee for uncontested Election 2023	10056619	£24.00	Rialtas	Year End Shut Down	30517	£594.00	Gillet & Johnson	Annual service and repair	29382	£558.00	Total			£6,270.08
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220514	<p>To consider the removal of vegetation from the Burial Ground at a cost of £384.00 + VAT.</p> <p>It was AGREED to not approve the quote but to look at additional options to dispose of the vegetation. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p>
220515	<p>To confirm the appointment of the Internal Auditor.</p> <p>It was AGREED to confirm the appointment of the internal auditor. Proposed by councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p>
220516	<p>To consider a response to the public consultation on Public Space Prevention Orders.</p> <p>It was AGREED that there was no objection to it being extended, but would like to enquire as to why Abbotts Ann not included. Proposed by Councillor Jordan, Seconded by Councillor Wallis. All members voted unanimously to accept this resolution.</p>
220517	<p>To consider quotes to repair the Goal Mouths at Bulbery Sportsfield.</p> <p>It was AGREED to accept the quote from Larkstel for the total of £690.00 (inc VAT), to be paid for by EMR funding. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p>
220518	<p>To consider the following planning application:</p>
220518.01	<p>23/00897/FULLN Construction of vehicular access. Little Park House, 28 Cattle Lane, Abbotts Ann, Andover The Parish Council OPPOSED to this application on safety grounds. Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.</p>
220519	<p>To confirm the date of the next meeting as Thursday 1st June.</p> <p>The date of the next meeting was confirmed as Thursday 1st June.</p>

There being no other business, the meeting closed at 19:59.



APPENDIX A

Reports for May Meeting

Footpath and Sewage Portfolio Report for April/May

Footpaths

It is all full steam ahead with footpath grass cutting during April and May, so far, we have cut Penny Path, Church Path, Short Path, Pitt Path, and Donkey Path. Hopefully, we will complete all paths by mid June when we start all over again.

I would also confirm the plaque commemorating the Queens Platinum Jubilee has been installed in the Orchard.

Sewage updates.

So far there has been no spillages issues or tanker activity in our village this year, bearing in mind we have had a lot of rain and we have remarkably high ground water levels and Pilhill Brook is at its highest level.

The only problems are outside our area at Mullen Pond and Stanbury Road pumping stations where the pumps are working flat out and require tanker assistance a total of six tankers per day to relieve the excess ground water leaking in the sewer pipes. The actions Southern Water plan to take this year will hopefully overcome the problem, by sealing all private and public sewer pipes in Kimpton, Thruxton, fyfield and East Cholderton. They can only conduct this work in the dry season when the ground water level is below the sewer pipe levels. Other work they plan to conduct this year is sealing public pipe defects in Amport and Monxton and scan the sewer pipes in Weyhill, Abbots Ann and Little Ann areas for any defects.

A quarterly PPF meeting took place on the 24th of April which was well attend by the various Parishes and representative from Southern Water, copy of the minutes are available of the meeting which gives a good overview of the water company's actions and future development for our area.

Sports and Recreation Update May 2023

Sports Field

Mowing and strimming of the sports field by TVBC has restarted. The goal nets have been taken down. My appeal to the Sports Field Group and Friends of the Sports Field (FOTAAS) for help with goal post repainting, net repairs and goalmouth repairs produced a zero response.

Anton FC have asked to use the full-size football pitch for home games on Sundays next season.

Shooters FC, a thriving junior and youth football club based in Wherwell have expressed an interest in using the smaller pitch next season, on Saturdays and possibly midweek, for one of their many teams.

Pavilion

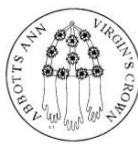
On a Monday morning two weeks ago 2 windows were found to be open and there were sticks, branches and other debris scattered in the gents' WC area and in one of the toilet bowls. I have no idea why.

Fundraising

No news yet on our request for Lottery funding.

If Shooters FC decide to use our football pitch next season they may be able to access football federation funding for improvements and maintenance.

Cllr. Chris Wallis



Amenities Portfolio Report – for 22 May 2023

Civil Burial Ground (BG)

The project to replace the BG fence from Church Path boundary with the Churchyard to the boundary with the Old Manor on Church Road has proved very difficult to proceed with; with the Clerk finding it impossible to get further quotes for the work. She had got agreement from TVBC to apply for a grant explaining why there was not three contractors to choose from. The grant was due to be considered this month. See Actions 10 & 11. Funding required the use of Earmarked reserves to ensure monies are available in year 23/24.

Maintenance of St Mary's Churchyard

The refurbishment of the internal Churchyard Footpaths has also seen difficulties with lack of interest from possible contractors and a complicated specification. Ray Lucas has assisted the Clerk with this project and it has gone out to tender action. See Action 1. Again, Funding required the use of Earmarked reserves to ensure monies are available in year 23/24. The PCC has been informed of the likely shortage of funding and advised that they will need to apply for a grant as AAPC grants will not be available to benefit the Church.

Village Telephone kiosk

John Heather has done a splendid job and will update us on this.

Play Areas and skate Park

Will the loss of councillors responsible for these as portfolio holders the Parish Clerk has looked after this area without support and has obtained funding for several repairs and replacements. Someone willing to take this task on would be much appreciated.

Amenities in the Parish for which other Organisations or Persons are Responsible

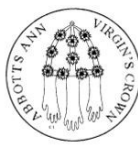
There have been no major problems with liaising with other amenities in the Parish. Points of note include:-

Cleaning out the soak away grill at the entrance of the WMH car park.

Councillor Jordan clearing away a dead tree by the notice board at the WMH and sorting out the sticking small entrance gate there. He found that the main gate sagging was due to the gate post needing to be replaced. The clerk is actioning this matter.

The Council also agreed to give a grant towards the Parish's coronation activities. I was chairman of the Parishes Coronation weekend committee and the Clerk dealt with the TVBC grant received. We sponsored coronation medals; free for all children in the Parish aged 15 and under whose parents registered them for one and for all children at Abbots Ann Primary School. Other parishioners wanting medals were able to get them at a small cost. The medals were very well received, as were the two events in the grounds of The Old Rectory over the coronation weekend.

Gordon Howard



Test Valley Borough Elections 4 May 2023 – Results for Anna Ward

Maureen Flood and Susanne Hasselmann thank all those who voted in the Election. It is our pleasure to represent and work for all residents of Anna ward and Test Valley.

cllrmflood@testvalley.gov.uk

cllrshasselmann@testvalley.gov.uk

Name of Candidate	Description (if any)	Number of votes	Results
<u>BARTHOLOMEW</u> Carol Marie	Green Party	360	
<u>BURNAGE</u> Paul Steven	Liberal Democrats	454	
<u>FLOOD</u> Maureen	Local Conservatives	1373	Elected
<u>HASSELMANN</u> Susanne	Local Conservatives	1102	Elected
<u>THOM</u> Christopher	Liberal Democrats	387	

Turnout: 40.30%

Number of seats per party: Conservative Party – 26: Liberal Democrats – 17

Voter ID -

The big change with this year's local elections was the introduction of the requirement to show photo ID to vote. In Anna ward -the total number of polling station electors who applied for but at least initially were not issued with a ballot paper was 5.

2 of those 5 Electors returned later with accepted ID and were issued with a ballot paper.

99.8% of voters in Test Valley brought ID to the polling station for local elections.

Whilst it is disappointing that any elector was turned away, the Returning Officer had to comply with the new legislation introduced for polls from 4 May 2023. These figures demonstrate that the vast majority of electors who came to our polling stations were aware of the new ID requirements and were able to cast their vote.

Councillor Maureen Flood



APPENDIX B

Date: 03/05/2023

Abbotts Ann Parish Council

Page 1

Time: 10:56

**Bank Reconciliation Statement as at 30/04/2023
for Cashbook 1 - Lloyds Treasurers Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	30/04/2023		69,669.51
			0.00
			<hr/> 69,669.51
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			69,669.51
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			69,669.51
		Balance per Cash Book is :-	69,669.51
		Difference is :-	0.00