

DUNHAM & DISTRICT PARISH COUNCIL

MINUTES OF THE DUNHAM & DISTRICT PARISH COUNCIL MEETING

held at 7:00pm on 12 MARCH 2019
at the Dunham Millennium Hall, Low Street, Dunham on Trent

Present: Councillors: Madeline Barden (Chair), Carole Booth, Pam McKechnie, Di Moss, Ian Oakden, Lyn Sharpe and Nina Thiedeman

Clerk: Caron Ballantyne

In Attendance: 1 member of the public (part)

Action by:

02/19/01 Public Forum

A local resident came to advise about a meeting on the 3rd April at the church in Ragnall to look at the plans put forward by the architect. Members of the Council may attend following the planning advice meeting with Bassetlaw planning department. This will enable the architect to answer any questions which may be raised. It is hoped that a planning application will be progressed later this year. Darlton and Dunham, pathway to sustainability comments have been made to Bassetlaw as part of the current planning policy review consultation. There is a new application for the site in Ragnall, following the appeal lodged against the previous submission, which has not yet been determined and there is some delay on a decision being made. The application will be discussed under the agenda item.

02/19/02 To receive reports from Police, County and District Councillors

County Councillor Ogle – Drainage works on Roberts Close, Ragnall, have been undertaken. The work highlighted a problem with other drains in the village that were not working. A section of road can now be resurfaced as the drainage works are complete. There is still a section of road to be reconstructed between Ragnall and Fledborough – there appears to be a funding shortfall, which is delaying the work and this is being chased through. The Bassetlaw Plan – a response has been sent and this has been sent to the Parish Council for information.

02/19/03 To receive apologies for absence

Apologies received from Councillors Rita Grimes, Richard Horsted, Sue Oakden and Kathryn Watkinson, resolved to accept the reasons for absence. A resignation has been received from Paul Eghan with immediate effect. Apologies from Lucy Campion PCSO noted.

02/19/04 To receive declarations of interest

None

02/19/05 To receive and approved the minutes: of the Parish Council meeting of 12 February 2019, previously circulated to members. These were resolved unanimously to be a true record and signed by the Chair.

02/19/06 Finance

a) **To formally note items of receipt for the month** **Value**

Bassetlaw District Council	District Councillor Grant	£400.00
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b) **To formally approve expenditure since last month**
 Direct Debits and staff salary including PAYE and Pension, all approved unanimously

c) **Expenditure to be approved** **VAT Total**

			VAT	Total
SLCC	Fees and Membership - Clerk (pro rata)	£32.26	Nil	£32.26
Carole Booth	Chairs/Councillors Expenses - 2 x Police Meetings	£21.60	Nil	£21.60
Colin Gaisford	Lengthsman Scheme - 37	£156.00	Nil	£156.00
AEB Landscapes	Park Inspections - 2988	£64.00	Nil	£64.00
Dunham & District Village Hall	Hall meeting expenses/storage - to 31 March 2019	£48.00	Nil	£48.00
Lincoln Binding	Administration inc postage, books & office equipment -	£84.00	Nil	£84.00

All expenditure approved unanimously

d) **Bank Reconciliation for the year to date to be approved**
 Reconciliation for February was approved. To be circulated to all members **Clerk**

e) **Budget Monitoring and Virements**
 Resolved unanimously that the changes proposed are accepted. **Clerk**

02/19/07 Planning

a) **Applications for Consideration**

19/00218/RSB	Land Adjacent To Briar Lea Main Street Ragnall	Outline Planning Application with Some Matters Reserved (Approval Being Sought for Access) for the Erection of Two Detached Dwellings (Resubmission of 18/00335/OUT) – SUPPORTED unanimously with comments about the visibility and highway safety, NCC have requested certain conditions be met to address both visibility and safety – Parish noticeboard will need to be relocated along with the bench
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b) **Decisions**

None		
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02/19/08 To receive reports

a) Clerk & Councillors

Agenda Item

- BDC planning have been contacted with regard to planning **10/18/13d** permission/permitted development at Oak Tree Cottage, Ragnall – awaiting a response
- Environment Agency to be contacted about replacement **10/18/20** bench
NCC have been contacted about benches/bins – photos and plans to be sent, along with request for quote for the installation of the items
- Action plan updated to include setting up Youth Council. **12/18/12** Information being sought from other Parishes who have done this and advice from NALC has been requested. Meeting with Cllr Barden to be set up when appropriate
- Spring Clean Event – Bassetlaw District Council advised. **12/18/13** Event added to the website and Payback notified – they will be in attendance to assist
- Keep Britain Tidy – Letter to John Ogle sent requesting **12/18/14a** sponsorship for this
- Approved bank reconciliations circulated to all Councillors **01/19/06d**
- Internal Auditor appointed and meeting arranged with Clerk **01/19/06e** for April
- All budget changes made **01/19/06f**
- Darbys advised of the proposed changes to payroll **01/19/06g** arrangements
- 2 volumes of archive minutes have been sent for binding **01/19/06h**
- Printer advised that the quote was acceptable and plans **01/19/07d** would be sent through when received from planning
- LCC Draft Statement of Community Involvement – **01/19/07e** response sent
- Allotment ownership in Horne Lane, still being investigated, **01/19/08** Area Housing Manager to be contacted
- Village Hall sent information on Section 137 Grant from the **01/19/08** Parish Council and information about WREN and possible grants
- Payback advised that the Parish Council would like to enter **01/19/09** into a new SLA
- NCC advised that the new bus stop location is acceptable **01/19/11a** and the provision of a shelter in this location would be appreciated
Issue with bus stop on Laneham Road, not notified to NCC, awaiting photos of the location
- NALC training event – place booked for Councillor **01/19/11e** Watkinson and payment made
- Parish Council Elections – paper nomination forms have **01/19/11f** now been received from BDC and will be handed to current Councillors as soon as possible. Anyone else who may

wish to stand for elections, can obtain the forms from either the Clerk or Bassetlaw District Council

- Information on the approved additional hours passed to the **01/19/13** payroll provider and payment arranged

Other items

- VAT 126 (rebate) has been submitted to HMRC for 2017/18 and 2018/19

Reports to NCC

FS106127322	Main Street (Darlton)	Street	Street Lighting Fault LC17
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Reports to BDC

None		
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M Barden

10/18/18 – Signing of the Statutory Declaration for the land know as Reptile Gardens, is being progressed with the Solicitor. A valuation is required to complete this process, the cost of which is approximately £500

01/19/07c – Response has been sent on the Bassetlaw Draft Local Plan Consultation

I Oakden

11/18/11 – The preparation of proposals for the Darlton Play Area Equipment is being progressed and will be brought to a future meeting as appropriate

M Barden and I Oakden

01/19/10 – discussion about park inspection reports to be arranged and action list to be brought to a future meeting

Nina Thiedeman

Bassetlaw District Council Housing have appointed Nina as a Local Voice. A small grant is available to the Local Voice to award to Bassetlaw tenants

Lengthsman

Work done in all Parishes including restocking of the grit bins

Village Hall

This week there is a medium event, jumble sale, litter pick. First aid training is being arranged with Retford Lions for 26th April. Buskers later in the month, there are a few tickets left. Hoping to get an Irish band with dancers later in the year.

The heating needs to be updated, work to the external lighting is being quoted for. Also considering solar panels on the roof and ground source heating.

02/19/09

To consider Contract for Lengthsman

Resolved unanimously that a contract for an additional year be sent – thanks to be given for the work done in the last year – hourly rate to be increased.

Clerk

02/19/10 Correspondence

- a) Parish Council Elections – Thursday 2 May 2019, nomination packs have been received and have been made available to those wishing to stand. Bassetlaw District Council have approved the amended numbers for each Parish
- b) NALC New Councillors Training – Various dates and locations after the elections – if any (new or existing) wish to attend, resolved that this can be booked following election of Councillors **Clerk**
- c) Royal British Legion Lamp Post Poppies, resolved that 30 should be ordered **Clerk**
- d) Donation of silhouettes for Parish, resolved unanimously that these are accepted. The location of these will be determined once received **Clerk**
- e) Village and Town gateway signs - NCC Local Improvement Scheme - Mayflower Pilgrims Country – resolved unanimously that if this is 100% funded by others, the Parish Council would like to be involved, but as there are 8 signs, this is currently cost prohibative **Clerk**
- f) Retford Lions Club Free CPR and defibrillator training – the Village Hall are already organising this at the village hall
- g) Rural Conference Thursday 14th March 2019, 2-5pm, at Retford Town Hall, resolved Cllr Barden to attend **Clerk**
- h) Calor Rural Community Fund, this information to be passed to the Village Hall to consider

Meeting closed at 21:15pm