



MILBORNE ST ANDREW PARISH COUNCIL

www.milbornestandrew-pc.org.uk

Minutes of the Full council held at the Village Hall, Milborne St Andrew
On Wednesday 01st June 2022 commencing at 1900 hours

Present:

Cllr's Macnair, Redding, Williams, Stephens, and Witherden

6 members of the public

Full Council

1. Co-option of Parish Council for Milborne St Andrew

The Parish Council received one nomination, Jane Macleod, who was proposed and seconded and duly co-opted as a member for Milborne St Andrew Parish Council.

2. Apologies for absence

Cllr Emma Parker (DC) sent apologies.

3. Declarations of pecuniary or other interest

No declarations were made.

4. Minutes of the previous meeting held on 04th May 2022

These were approved as a true and accurate record of the meeting.

5. Clerk's report

The report can be found at Annex A.

Cllr Redding confirmed she had completed the Street Naming Survey.

It was requested that the answers were circulated to fellow members.

6. Chair's update

There were no matters from the Chair.

7. Public participation (items on the agenda)

There were no matters from the public.

Cllr Witherden arrived at the meeting.

8. Parish Councillors and representatives' reports

a. Milborne Jubilee Jamboree

Cllr Stephens confirmed the following:

- The tree for the jubilee would be planted the next day at 11am.
- The pub was fully booked for the 'traditional all you can eat' theme night.
- There were 12 containers and 4 scarecrows for the relevant competitions.
- The Royal film was to be Mrs Brown, followed by the Queen of all quizzes.
- Our Queen was to depart Stileham Bank at 11:20 to arrive at the Village Hall by 11:30 and then onto the Sports Club.
- Sports events to commence at 12:30.
- The Players were to perform some skits.
- The Pizza van to arrive at 5.30pm
- The band to play from 7pm.
- There were 4 known street parties.
- The church to hold a service in Dewlish.

9. Dorset Councillors report

There was no report received.

10. Planning matters

There were no new applications.

The Clerk confirmed that attendance was made at the recent planning seminar.

Members were most welcome to read the handouts provided.

11. Financial matters

a. Payments for authorisation

There were **14 payments (PV 21-34)** totalling **£ 1806.72** which were authorised and approved for payment.

The Clerk would provide a budget report at the end of AP3.

12. Matters from the Annual Village Meeting

The first matter regarding a collaborative Working Group between the Sports Club, Parish Council and Village Hall would be discussed under a separate agenda item at 15.

The second point of the increase in the Precept was addressed on the evening and all parties were content.

The third point, a question as to why the Parish Council had not delivered project within the Neighbourhood Plan. The parishioner was asked on the evening which projects were not being delivered – this could not be answered. The parishioner was asked to forward in writing an answer the same question, of which nothing pertaining to this request had been received. This matter was now closed.

13. The Neighbourhood Plan Review update

Cllr Witherden confirmed that the Neighbourhood Plan Working Group were looking to bring the review papers to the next meeting (July) to sign off.

14. Internal audit matters

Three matters were raised.

Firstly, what was the grant from Groundworks for.

This was verbally answered to the auditor as a grant for work and costs to the Neighbourhood Plan.

Secondly, it was asked why the Parish year ran from May – April as stated on the website.

This was verbally answered to the auditor, that the Parish year does run from May – Apr as the Annual General Meeting is held in May. The accounting year is still Apr – Mar.

Thirdly, it was recommended that the finance sheet, and especially the payments sheet, should be initialled by a Councillor.

This recommendation was adopted by the Parish Council. Councillors thanked the for his efforts in this area and congratulated him on the achievement of a “clean” audit.

15. Initial discussion on a collaborative, tripartite, working group between Sports Club, Parish Council and The Village Hall.

This agenda item was requested by Mr Richard Lock, on behalf of the Sports Club at the annual general meeting. Mr Lock was not present at the meeting.

The Clerk had written to Sports Club and requested a paper detailing their ideas on the scope and objectives of the proposed particular working group.

The paper submitted by Mr Lock in advance of the meeting was not felt to have addressed the areas requested.

Both the Village Hall representatives and Parish Council members agreed that, without any clear scope or objectives, terms of reference could not be established.

Therefore, at this time, it was a “no thank you” from both the Village Hall and Parish Council.

Resolution: Not to proceed until further information was provided.

16. Public participation (items not on the agenda)

Mr Ed Frost, on behalf of the Village Hall asked the following questions on s106 matters.

a. Who had the final say on s106 applications?

It was confirmed that Dorset Council did.

b. Were the costs of the traffic calming scheme available?

It was confirmed that the Parish Council were waiting for the information from Dorset Council who were aware of the project.

c. It was asked when the funding was due.

It was confirmed that the agreement stated that the first of two tranches was due prior to the first occupation. This would be calculated by Dorset Council and paid to Dorset Council.

As a rule of thumb, Dorset Council tended to require receiving both tranches prior to releasing funds for projects.

d. It was requested if the Village Hall would be informed when the funds arrive.

It was confirmed this would be the case.

On other matters, it was asked by a member of the public why the SID was placed on Milton Road and not the A 3543.

It was confirmed that the VAS's (flashing 30's) along with the S bend in the centre of the village brought the speed of vehicles to within the limits, whereas no such facilities were on the Milton Road and so the SID's were brought in to assist with this.

17. Items for the next meeting

Neighbourhood Plan Review

Milborne Jubilee Jamboree washup and reserve closure.

18. Date of next meeting

06th July 2022

Milborne St Andrew Village Hall at 7pm

There being no further business the meeting closed at 1950 hours.

Richard Macnair _____ **Chair to the Milborne St Andrew Parish Council**