

DODDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Doddington Village Hall on Monday 10 April 2017 at 7.30pm

Present: Cllr Kevin Attwood (Chairman), Cllr Philip Haynes (Vice Chairman), Cllr Steve Coates, Cllr Graham Cuthbert, Cllr Peter Duckworth, Cllr Kevin Fraser and Cllr Colin Jones; and Mrs Wendy Licence (Clerk).

Also present was Community Warden Dave Osborne.

<p>1. Apologies Apologies had been received from KCCllr Andrew Bowles and SBCllr Colin Prescott (at another meeting): apology noted.</p>
<p>2. Declarations of Interest None were declared</p>
<p>3. To Determine whether any items should be discussed in closed session None were identified.</p>
<p>4. Minutes of the Parish Council Meeting held on 13 March 2017 It was AGREED UNANIMOUSLY to accept the minutes as a true record of the meeting held on 13 March 2017. The minutes were duly signed by Cllr Attwood.</p>
<p>5. Matters Arising None</p>
<p>6. Community Warden Mr Osborne reported that a resident had contacted him about a tent that had been erected in wooded land off Hopes Hill. The tent was removed and placed in storage and contact details left at the scene, the owner arranged for his tent to be returned. Advice was given about camping on private land without permission. Mr Osborne reported details of the latest scams.</p>
<p>7. Neighbourhood Watch Cllr Attwood informed Members that a report had been received from the Neighbourhood Watch Co-ordinator that there had been another incident on the Hopes Hill smallholding which took place on the 29th March. The smallholding had previously been broken into on March 2nd, when equipment was stolen, but this time a very valuable Japanese Shamo cockerel was taken in broad daylight. The owner informed me and the police that same day, and the news was posted on the Doddington Facebook page.</p>
<p>8. Public Question Time No members of the public were present.</p>
<p>9. Planning Matters <u>Ref: 17/501735/FULL</u> <u>Address: 6 The Retreat The Street Doddington Sittingbourne Kent ME9 0DB</u> <u>Proposal: single storey rear and side extension.</u> Councillors considered the application and had no comments to make save that access to neighbouring properties should not be restricted.</p>
<p>10. War Memorial Cllr Attwood said the Clerk is waiting to receive quotes to amend the names on the War Memorial. The hand rails and uprights have been received and will be installed when the ground has dried out. Gravel boards need to be ordered.</p>

11. Finance

i. Councillors Expenses

There were none

ii. Invoices for Payment

a) Councillors **AGREED UNANIMOUSLY** to renew the KALC Subscription- £199.78 + £39.96 vat= £239.74 (cheque no 1116)

b) Councillors **AGREED UNANIMOUSLY** to pay KALC Audit Workshop £30.00 + £6.00 vat= £36.00 (cheque no 1117)

12. Administration and Systems

i. Annual Review of Risk Assessment

Councillors discussed the Risk Assessment amended that Cllr Attwood would now support the Clerk. Councillors agreed to adopt the revised Risk Assessment.

Cllr Attwood informed Members that Kent Police have risk assessed Speed Watch and they also insure volunteers

ii. Annual Review of Schedule of Assets

Cllr Attwood said the only amendment is the addition of the Speed Watch equipment. Councillors agreed to adopt the revised Schedule of Assets.

13. Defibrillator

Cllr Coates reported he had cleaned the cabinet, it has been two years since the defibrillator had been installed and when the green light is showing it is in good working order. The battery may need to be replaced soon.

ACTION: Clerk to ascertain the battery life expectancy.

14. Speed Watch

Cllr Fraser reported sessions had been held in Wychling, the first session recorded sixty-six speeding motorists five of whom had been recorded speeding elsewhere so Kent Police will write to them. The next session in Wychling recorded forty-five people speeding. There has been no support from residents in Wychling and if volunteers are not forthcoming there may not be many, if any, sessions there. There are two sites, both of which have been risk assessed. After the initial session, Alan Watson, the Community Speed Watch Manager, has said he will have a specialist team in the area following the high number of speeding vehicles.

Cllr Attwood thanked Cllr Fraser and the team of volunteers for all their hard work.

15. Playing Field

Cllr Duckworth reported the gang mower has cut the grass and another contractor has cut where the large mower cannot reach. The field will be due another cut soon. Cllr Duckworth said he and Cllr Fraser have cut the ivy on a few trees although some time afterwards there were strong winds which blew all the leaves over the playing field.

Cllr Attwood thanked Cllr Duckworth for his report.

16. Highways

i. To receive an update

Cllr Attwood informed Members that there will be patching works in Doddington Lane between Erriotwood House and Old Barn on 17 April and there will be 2 way traffic lights for white lining in The Street Newnham between 11-13 April.

ii. Speed limit in Faversham Road

Cllr Attwood reported that Alan Blackburn, KCC Highways, has been asked if the sign can be moved further back along the Faversham Road.

Cllr Duckworth said the new drain has been moved further down the Ringlestone Road and it is still on the wrong side of the road.

ACTION: Clerk to write to KCC Highways

Cllr Haynes expressed concern that the Faversham Road junction onto the A20 has been changed and is extremely dangerous as there is no slipway off the main carriageway which has a sixty mile per hour speed limit. The pathway has been widened and this will make it difficult for lorries to turn into the Faversham Road without mounting the pavement.

ACTION: Clerk to write to Kent Highways and copy in KCCLr Bowles and Lenham Parish Council.

17. Correspondence

1. 14.03.17- Joint Transportation Board Minutes
2. 16.03.17- KALC Councillors Conference at Downwood Community Centre 8 July
3. 16.03.17- KALC Clerks conference- 7 June
Councillors agreed for the Clerk to attend.
4. 31.03.17- SBC notification of new Monitoring Officer
5. 04.04.17- Faversham & District Engagement Forum Tuesday 11 April 2017.
6. 07.04.17- Kent Speed Watch Invitation to Kent Community Speed Watch Conference
7. 10.04.17- Newsletter from Cllr Bowles

18. Arrangements for the Annual Parish Meeting

Cllr Attwood said the High Sheriff has been invited and confirmation has not yet been received. The meeting will start at 7pm with refreshments being served afterwards. The meeting to be publicised in the Newsletter and on the hall blackboard.

ACTION 1: Cllr Coates to arrange signage on the black board.

ACTION 2: Clerk to put notice in Newsletter.

19. Any Other Business

Cllr Cuthbert said a vehicle has had a wheel damaged by the pot hole on Down Court Road. Cllr Attwood said the pot hole has been reported.

There being no further business, the meeting closed at 8.10pm

Date of next Meeting:- Monday 8 May 2017

Signed a true record of the proceedings

Chairman
Date: 8 May 2017