



Hoo Saint Werburgh and Chattenden Parish Council

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To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 2nd November 2023 at 7.00pm at Pottery Road Hall, Members are hereby summonsed to attend.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

4. Matters arising from the Minutes.

5. Public Participation.

To discuss any questions received by members of the public.

6. Police and PACT Report.

To receive a report regarding police matters and the PACT.

For Information - PC Brett will be running a surgery on the 10th of November 1330 to 1530 and intends to park the police van in the Community Hall car park in Pottery Road.

7. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

8. Parish Council Administration.

a. 2023 Policy Review.

New Policies for Consideration circulated as draft to all members with emailed meeting papers.

Please note that these will not be printed for each member for the meeting, but I will have copies available should members wish to see them.

- *Councillor and staff Protocol*
- *Meeting Attendance policy*
- *Illegal Encampment Policy*
- *Flag Flying policy*
- *Dignity at Work Policy*
- *Protocol and Guidance for meeting with Developers*

9. Financial Matters.

a. To consider the monthly financial statement.

Financial Statement will be circulated in paperwork at PC meeting.

10. Clerks Report.

To receive the Clerks Report.

11. Chairman's Report.

To receive the Chairman's Report.

12. Parish Council Committees.

To receive the reports and recommendations from PC Committees.

a. Events Committee.

To consider the following report from the Events Committee.

b. Environment Committee.

To consider a report from the Environment Committee as circulated.

c. Finance, Audit and General Purposes Committee.

Budget Meeting to be arranged for November.

13. Planning Matters.

a. Planning Applications Received.

APPLICATIONS RECEIVED SINCE THE LAST MEETING

*MC/23/2255 131 Main Road, Hoo St Werburgh, Rochester, Medway
Construction of a single storey side extension.*

*MC/23/2316 4 Everest Drive, Hoo St Werburgh, Rochester, Medway, ME3 9AN
Construction of a two-storey extension to side with integral garage re-submission of MC/14/1338
- demolition of existing garage.*

APPLICATIONS DETERMINED BY MEDWAY COUNCIL

MC/23/2046

Land At Stoke Road, Hoo St. Werburgh, Rochester

Town and Country Planning Act (Environmental Impact Assessment) (England and Wales)

Regulations 2017 (as amended) - request for a screening opinion for a proposed development of

*approximately 139 residential dwellings, a nursery, multi-use games area (MUGA), three Class E commercial units and a cafe with associated access, landscaping and other works.
EIA not required*

MC/23/1897

131 Main Road Hoo St Werburgh Rochester Medway ME3 9EX

Application for a Lawful Development Certificate (proposed) for the construction of single storey side extension

Refusal

NOTIFICATION OF REFUSAL OF CERTIFICATE OF PROPOSED LAWFUL USE OR DEVELOPMENT

Take Notice that the Medway Council in pursuance of its powers under the above Acts hereby certifies that the operations specified in your application dated 24 August 2023 and described in the proposal herein in respect of the land specified in the location herein and edged red on the plan attached to this Certificate was not lawful within the meaning of Section 192(1)(b) of the Town and Country Planning Act 1990 (as amended).

For the following reason:-

1 The proposed extension fails to meet Class A subsection (e) (i) of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the reason that the enlarged part of the dwellinghouse would extend beyond a wall that forms the principal elevation of the original dwelling house. As such, planning permission is required.

b. Other Planning Matters.

To consider other planning matters.

TOWN & COUNTRY PLANNING ACT 1990

ENFORCEMENT NUMBER/PLANNING NUMBER: MC/20/2980

APPEALS REF: APP/A2280/W/23/3325107

LOCATION: Land Off Lodge Hill Lane Chattenden Rochester Medway

I refer to the above details. An appeal has been made to the Secretary of State against Medway Council's Refusal decision for the proposed development described above.

The appeal will be determined on the basis of Written Representation. The procedure to be followed is set out in Part 2 of The Town and Country Planning (Appeals) (Written Representations Procedure)(England) Regulations 2009, as amended.

We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

The Planning Inspectorate is trialing a new appeals service to improve the digital services they offer.

If you are looking for an appeal submitted after 7th August 2019, please look on their

*new appeals service portal <http://appeals.planninginspectorate.gov.uk>.
The unique seven-digit reference number will begin with '4' if it is on this service.
For all other case types please use their existing appeals portal
<https://www.gov.uk/appeal-planning-inspectorate>.*

All representations must be received by 22 November 2023. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. All representations must quote the appeal reference.

c. Local Plan Consultation.

Members are asked to ratify the circulated letter drafted by Planning Consultant Dave Chetwyn in response to the Local Plan Consultation.

This letter was approved under delegated authority by the Chairman of the Planning Committee, The Parish Chairman and the Vice Chairman.

14. Burial Ground.

15. New Community Centre.

Awaiting confirmation regarding S106 status for Medway Council.

16. Neighbourhood Plan Report.

To receive an update report from the NHP Group.

17. Ward Councillors Report.

To receive a report from the Ward Councillors Sands, Pearce and Crozer.

18. Date of the next meeting – Thursday 7th December 2023.

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Mrs Sherrie Babington
Parish Clerk