



Parish Council Action Plan

September 2022 – March 2025

Version Control

Review Date	Version no	Amendment
September 2022	1	Document adopted

Introduction

The Parish Council Action Plan sets out the Council's plans for the next three years. The action plan will be reviewed quarterly.

Local Government in Buckinghamshire

Buckinghamshire has two tiers of local government, Weston Turville Parish Council is the most local tier of government for residents. Buckinghamshire Council is the second tier and responsible for many services across the county including highways, education, housing, social services, planning, waste and environmental health.

The Parish Council

The Parish Council comprises of 10 parish councillors. Council meetings are held on the third Thursday of each month, except for August and December. Meetings are held in public, agenda and minutes are published on the Parish Council website.

The Council has two committees:

Planning and Highways Committee which reviews and comments on planning applications within the parish and matters concerning highways which are escalated to the appropriate authority

Policy and Resources Committee which is concerned with all matters relating to finance, resources and policies of the Parish Council.

The Parish Council employs a Clerk who is the Proper Officer and Responsible Financial Officer for the Council. The Clerk undertakes all administration of the Parish Council and issues all statutory notices.

Parish Council Assets and Responsibilities

1. Jubilee Park and Memorial Playing Field, including the facilities located there – children's playground, tennis courts, petanque court, multi use games area, skate park and football pitches.
2. War memorial
3. Plane memorial
4. Village Sign
5. Street furniture – benches, notice boards, bus shelters, litter and dog waste bins, planters
6. Street lights in the village (other street lights in Hampden Hall, along the A413 and Aston Clinton Road are owned and maintained by Buckinghamshire Council)
7. Village Hall, parish office and changing rooms
8. The Glebe Field
9. Triangle of land at the end of Brookside
10. Right of way off Brookside
11. Grass cutting and other responsibilities under the Devolved Services contract with Buckinghamshire Council

Summary of recent activities and projects

Over the last 3 years the Parish Council has undertaken the following projects:

- Installation of new children's play equipment
- Provided a new skate park
- Provided a new multi use games area (MUGA)
- Provided a new petanque court
- Planted a wildflower area and installed picnic benches in the area
- Provided a new accessible path around the Jubilee Park and the Memorial Playing Field
- Completed a neighbourhood plan for Weston Turville
- Upgraded all its streetlights to LED units
- Installed solar panels on the village hall
- Installed additional dog waste bins
- Held a successful and well attended Platinum Jubilee celebration
- Completed an extension to the village hall to provide a parish office and meeting room and changing rooms for football.

Action Plan for September 2022 – March 2025

Area	Item of work	Funding arrangements	Timescale
Local Environment			
Parish Identity	Installation of village sign	Funded by reserves	Autumn 2022
	Ensure all new developments feel part of the parish <ul style="list-style-type: none"> • Work with developers and Bucks Council in order to adopt green spaces on new developments • Use of parish council logo on all noticeboards across the parish • Welcome Pack 	Commuted sums for new facilities Precept for communications and welcome pack	Ongoing
Improve local area	Parish Litter Pick <ul style="list-style-type: none"> • Two per annum 	£30 for black sacks	April and September
	Enter the Best Kept Village <ul style="list-style-type: none"> • Encourages pride in the local area • Areas are judged on their condition of community facilities eg village hall, playing fields, churches, local shops etc • Entry deadline is usually April, judging in June 		April – June 2023
	Planters located around the village to be planted and maintained by contractor	Precept	Ongoing
	Landscaping at Jubilee Park and Memorial Playing Field <ul style="list-style-type: none"> • Wildflower meadow • Trees 	£106	Ongoing
	Planting scheme for the village green in Worlds End Lane	Precept	Ongoing
	Roadside verge planting <ul style="list-style-type: none"> • Maintain wildflower beds • Plant bulbs around the parish 	Precept	Ongoing
Street Furniture	Remove rotten benches at junction of Worlds End Lane and Wendover Road and replace with recycled plastic bench	Precept	Autumn 2022
	Commemorative Platinum Jubilee bench	Precept	Autumn 2022
	Replacement silent soldier silhouette	Precept	Autumn 2022
Road Safety	Two additional ground screws for the MVAS – Brook End and Worlds End Lane	Precept	

Area	Item of work	Funding arrangements	Timescale
Trees	<ul style="list-style-type: none"> 3 yearly inspection of trees on Council land Carry out any works identified in the report 	Precept Precept	September 2022
Grass cutting	Jubilee Park and Memorial Playing Field <ul style="list-style-type: none"> Spec to be drawn up and put out to tender 	Precept	Ongoing
	Open spaces at The Paddocks <ul style="list-style-type: none"> Spec to be drawn up and put out to tender 	Commuted sum	From July 2023
	Devolved Services for verges in 30mph areas <ul style="list-style-type: none"> Currently carried out by Aylesbury Town Council on New terms to be issued by Bucks Council in autumn 	Devolved sum from Bucks Council plus precept to meet shortfall	Ongoing
Community Engagement			
To ensure residents are fully informed	<ul style="list-style-type: none"> Continue to produce quarterly parish magazine Keep website up to date Regular posts on the PC Facebook page 	Precept	Ongoing
To improve communications	<ul style="list-style-type: none"> Consider new methods of communication, eg screen in parish office window which can be regularly and instantly updated Community consultations on new facilities / projects when appropriate 	Precept	Ongoing
Community Events	<ul style="list-style-type: none"> Monthly street food events 	None – raises funds for the village hall	Monthly
	Christmas Events <ul style="list-style-type: none"> Christmas tree and lights Advent windows?? 	Precept	Annual
	Remembrance Sunday Service <ul style="list-style-type: none"> Arrange road closure Parish Council wreath 	Precept	November
	Annual sunflower challenge	£100 for seeds and prizes	Spring
	Build a Bug Hotel <ul style="list-style-type: none"> Community event Engage with families 	Minimal – most materials already stored	Easter holidays
	Summer event? <ul style="list-style-type: none"> Eg fete or other event in park 	£100	June
	Easter Egg hunt <ul style="list-style-type: none"> Pictures of Easter eggs with a name to go in windows around the parish 	£100 for easter egg prizes	Easter

Area	Item of work	Funding arrangements	Timescale
	<ul style="list-style-type: none"> • Sheets provided to entrants to write the names of the eggs found, to be collected from the parish office • Easter eggs to be given to those who find all eggs 		
	Parish Litter Pick <ul style="list-style-type: none"> • Two per annum 	£30 for black sacks	April and September
Community Facilities			
Village Hall car park	Redesign the entrance to the car park and layout White lines to be repainted	Funding by reserves	October 2022
	Electric vehicle charging points in the village hall car park	Reserves / grants	
Village Hall	<ul style="list-style-type: none"> • Improvements to provide eg café facility 	Grants	2-5 years
Community Orchard	<ul style="list-style-type: none"> • Ecological survey to be carried out • Public consultation and planning application 	S106 funds	
Parish Council Governance			
Parish Council Land	<ul style="list-style-type: none"> • Registration of Jubilee Park • Ensure details held by the Land Registry are correct for all the Council's land 	Precept	2022
Policies	<ul style="list-style-type: none"> • Ensure all policies are up to date and scheduled for regular review 	Precept	Ongoing