

		Minute 68/21 i – Lucerne Drive; to NOTE that the agreed tree works have now been carried out	For info
81/21	To RECEIVE a report from the Working Group on the proposed response to the Village Green survey and AGREE actions as appropriate	<p>The report is attached at Appendix 2</p> <p>After discussion it was AGREED that the Council's existing policy of using bailiffs to remove unauthorised encampments should continue and it was noted that there was considerable support to increase the precept further if necessary. It was further AGREED that the Council should carry out further research on the viability and effectiveness of ditches (which was the recommendation of the Oxfordshire County Council Gypsies & Travellers officer) as, having investigated the other options in detail, neither planting nor rocks/posts were considered to be fully effective measures to prevent unauthorised encampments as both would be unlikely to fully prevent access to the Green. It was important to take into account the traditional uses of the Green including the need for access to the Play Area and events such as the Fireworks Display. It was AGREED that DS should liaise with the Oxfordshire County Council Gypsies & Travellers officer to gather research on how other communities who have implemented ditches/bunds have still facilitated access to their greens for maintenance and events whilst deterring unauthorised encampment and maintaining the aesthetics of the open space and to bring a recommendation to a future meeting.</p>	<p>For info</p> <p>DS</p>
82/21	To RECEIVE updates from the Council's Working Groups on progress since the March meeting and AGREE actions where appropriate:	<p>Climate and Environment</p> <p>Cllr Odell reported on the ongoing work of the Working Group following the planting of trees and the introduction of beehives at the end of Copson Lane. Suggestions for a name for the new copse would be invited from residents.</p> <p>A meeting had been held with a representative from the Trust for Oxfordshire Environment and recommendations received as to how more of the Council's land could be managed for nature eg reduced grass cutting on the North Green, tree planting along the boundary of the North Green and a community orchard along Copson Lane. These would be considered further by the Working Group</p> <p>Highways</p> <p>Cllr Fitzgerald reported that he had consulted OCC Highways and September was suggested as the best time for the speed monitoring exercise. He had also been in touch with TVP regarding the status of the speed camera in Stadhampton and whether it will be recommissioned and the markings reinstated; also whether a Community Speedwatch project could be implemented</p> <p>Play Area</p> <p>Cllr Dawson reported that 2 grant applications had been submitted – 1 for 100% of the funding and 1 for approx. 10%. Responses were not anticipated until September and in the current climate he recommended that a further 100% application be submitted to the Garfield Weston Foundation. Cllr Dawson would pass copies of the previous applications to the Clerk who would make this further application.</p> <p>The Clerk reported that the Annual Safety Inspection was due in July and various repair works had already been carried out using the allocated budget. New bark chips would be spread underneath the equipment as much of the existing bark chippings had been subsumed into the ground over the last few months</p>	<p>CO</p> <p>CO</p> <p>NF</p> <p>SD CLERK</p> <p>For info</p>
83/21	To RECEIVE a report on rights of access in Copson Lane and to AGREE actions where appropriate	<p>The Clerk summarised the report which had previously been circulated to councillors in response to a request from the owners of Church Farm House to review and consider formalising rights of access over/parking on Council owned land in Copson Lane (Minute 21/21)</p> <p>After discussion it was AGREED that the Clerk should respond to the owners of Church Farm House advising that the Council had reviewed the report in detail and did not propose to take any further action regarding rights of access unless requests were received from property owners to formalise or vary rights acquired by prescription.</p>	CLERK
84/21	To RECEIVE a request from PAGE for further funding (which is not included in the Council's budget for 2021/22) and to AGREE a response	<p>Cllr Struthers gave an update; the gravel extraction proposals were currently being reviewed by an independent body and if the local site were to be the preferred location then PAGE would require additional funding. PAGE held sufficient funds to cover current costs. In the absence of any financial information from PAGE the Council had not made provision for any contribution to PAGE I n the current year's budget – it was AGREED that subject to the PAGE financial information being received then this request would be reviewed at the next meeting in the light of that information.</p>	DS
85/21	To RECEIVE a report on and to note the current bank balance	The report was RECEIVED (copy attached at Appendix 3)	For info
86/21	To APPROVE payments and receipts since the	The payments and receipts listed on the report were APPROVED (copy attached at Appendix 4)	For info

	last meeting and payments to be made		
87/21	To RECEIVE and APPROVE quotes for works to allotments	Quotes for the replacement of gates to allotments (£150 + labour) and clearance works on land to create 2 new allotments at rear of Church Farm House (£200-digger hire + labour) were AGREED	Clerk
88/21	To NOTE correspondence received since the last meeting	<p>The Clerk reported that a request had been received from a resident regarding tree stumps on the Village Green immediately adjoining her boundary fence; it was AGREED that the Clerk should obtain a quote and proceed with this work</p> <p>The Clerk also reported a complaint about No Parking signs that had been put up on Council land in Lucerne Drive without permission. The Council understood the issues faced by the residents of Lucerne Drive but this was a common issue faced by residents in School Lane, Cratlands Close etc and it was inappropriate for such signage to imply that the Council had a No Parking policy. It was AGREED that the Clerk should arrange for the signage to be taken down and also that he should request the removal of the signage at the Crown advising people to park on the Village Green</p>	Clerk
89/21	To NOTE the date of next meeting as Monday 12th July 2021 at 7.30pm in the Village Hall	This was NOTED	For info
90/21	Meeting Closed	9.17pm	For info

APPENDIX 1

CURRENT APPLICATIONS

Reference Location/Description	Date Registered
<u>P21/S2043/LB</u> The Lime House Cat Lane Stadhampton OX44 7UL Re-roofing of single storey room attached to Grade II Listed property The Lime House	17 May 2021
<u>P21/S1894/LDP</u> Hillside Cottage Chiselhampton Hill Chiselhampton OX44 7XQ Demolition of the existing garage and the erection of a study and games room incidental to the enjoyment of the dwellinghouse.	6 May 2021
<u>P21/S1750/HH</u> 3 Warren Hill Stadhampton OX44 7UT Construction of conservatory and pergola on rear elevation (As amended by drawings received 4 June 2021 showing pergola)	12 April 2021
<u>P21/S1297/FUL</u> Belchers Farm Ascott OX44 7UH The change of use, conversion and extension of existing agricultural building to a store for classic cars. The change of use, conversion and extension of an existing building (former cattle shed) into a classic car showroom and offices at first floor.	12 April 2021
<u>P21/S1683/DIS</u> Newington Nurseries Newington OX10 7AW Discharge of conditions 6 & 7 in application P16/S3988/O. Outline permission for the demolition of existing structures and erection of up to 21 dwellings and associated infrastructure including means of access, with all other matters reserved.	8 April 2021
<u>P21/S1671/DIS</u> Newington Nurseries Section Of A329 Between Newington And Stadhampton Newington OX10 7AW Discharge of condition 2 (Estate accesses, driveways & turning areas) on planning application P19/S1554/RM. (Approval of matters of appearance, landscaping, layout and scale, following outline planning permission P16/S3988/O for the demolition of existing structures and erection of up to 21 dwellings and associated infrastructure including means of access, with all other matters reserved)	7 April 2021
<u>P21/S1467/DIS</u> Newington Nurseries Section Of A329 Between Newington And Stadhampton Newington OX10 7AW Discharge of condition 8 on planning application P16/S3988/O. (Demolition of existing structures and erection of up to 21 dwellings and associated infrastructure including means of access.)	25 March 2021
<u>P21/S1829/LB</u> Manor Barn The Green Stadhampton OX44 7UL Variation of condition 2 (Approved plans) on listed building consent P15/S0143/LB Proposed two storey rear extension and refurbishment of the existing barn.	23 March 2021
<u>P21/S1401/HH</u> Manor Barn The Green Stadhampton OX44 7UL	

Variation of condition 2 (Approved plans) on P15/S0142/HH (P15/S3021/HH as amended) Proposed two storey rear extension and refurbishment of the existing barn.

23 March 2021

P21/S1296/FUL

Newington Nurseries Newington OX10 7AW

Variation of condition 2 (Engineering Details) of application P19/S1554/RM Approval of matters of appearance, landscaping, layout and scale, following outline planning permission P16/S3988/O for the demolition of existing structures and erection of up to 21 dwellings and associated infrastructure including means of access, with all other matters reserved (as amended by information received 27 April, 18 May, 07 July & 07 September 2020).

17 March 2021

P21/S0584/FUL

Newington Nurseries Newington OX10 7AW

Erection of 21 dwellings, including affordable housing, together with access, parking, landscaping, amenity space and related infrastructure and drainage works (amendment to planning permission P16/S3988/O and P19/S1554/RM)

4 February 2021

P19/S3311/FUL

Oxfordshire Animal Sanctuary The Green Stadhampton OX44 7UB

Demolition of a number of buildings and construction of a new Training Hall, Isolation Kennel and Staff Room, Office, Reception Building (As amplified by Preliminary Roost Assessment received 9 January 2020)

29 October 2019

P19/S2094/HH

Poplars Ascott near Stadhampton OX44 7UH

Two rear single-storey glasshouses attached to the dwelling, as amended by drawing number KCC2734-04 (amended red site plan) received November 2019.

8 July 2019

P18/S1289/DIS

Watlings Paddock Watlington Road Stadhampton OX44 7UQ

Discharge of conditions 7 & 9 on application P16/S2987/FUL Use of land for the stationing of caravans for residential purposes, together with formation of hard-standing, erection of utility building and stables, and keeping of horses.

16 April 2018

DECISIONS SINCE THE LAST MEETING

Reference

Location/Description

Date Registered

Decision

P21/S1695/HH

The Gables Cat Lane Stadhampton OX44 7UN

Erection of new front porch and addition of new dormer window to rear roof.

9 April 2021

Planning Permission

P20/S2134/O

Chalgrove Airfield Chalgrove OX44 7RJ

Outline Planning Application for Residential-led mixed use development comprising the following elements with all Matters reserved, except Access, as shown on the

Land Use and Access Parameter Plan, Building Heights Parameter Plan and the floorspace outlined on the Parameter Schedule, comprising: . 3,000 homes (C3) including up to 300 homes in C2 use; . Two 2FE primary schools (D1) on sites each of 2.22 hectares; . An 8FE secondary school including a 300 pupil sixth form College (D1) on a site of 10.55 hectares, including formal sports pitches; . 5 hectares of land for employment uses within classes B1, B2 and B8, and retention of existing business uses; . Partial removal of existing runways and periway and construction of a single new main runway, associated taxiways and hard standing, arboricultural management including felling, lopping and pruning of trees; . A Town Centre accommodating uses within classes A1-A5, B1, C2, C3, D1 and D2; . Additional floorspace, outside of the Town Centre, including uses within classes A1-A5, B1, D1 and D2; . At least 30 hectares of public open space, including playing fields, parks and gardens, amenity space, civic space, allotments/community orchards including storage buildings, green corridors, play areas, semi-natural/natural open space and drainage attenuation; . 3 Gypsy and Traveller pitches, and associated hardstanding; . Realignment of the B480 to include formation of new vehicular connections to the existing B480, including alterations to part of the existing B480 to form a green lane. (CONSULTATION END DATE EXTENDED TO 01 SEPTEMBER 2020).

19 June 2020

Withdrawn

P21/S1468/DIS

Newington Nurseries Newington OX10 7AW

Discharge of condition 6 (Tree Protection) in application P19/S1554/RM. Approval of matters of appearance, landscaping, layout and scale, following outline planning permission P16/S3988/O for the demolition of existing structures and erection of up to 21 dwellings and associated infrastructure including means of access, with all other matters reserved.

25 March 2021

DIS Details Agreed

APPENDIX 2

Proposal from the Climate and Environment Working Group

As agreed at the last Council Meeting the Working Group met on Thursday 3rd June (having invited all councillors) to discuss the results of the recent survey and to consider how the Council should move ahead

It was noted that 80 responses had been received which was very pleasing

There was overwhelming majority support for the Council to continue the current approach of using bailiffs to evict individuals as soon as possible when an unauthorised encampment occurs to minimise any damage that might be caused to the village green and flytipping (77/3) and for the Council to increase the precept if needed to cover the cost of using bailiffs (64/14).

If intervention was to be considered by the Council then respondents ranked the options as follows:

- 1) Planting (51/29)
- 2) Rocks/posts (45/35)
- 3) Ditches/bunds (41/39)

In addition the majority felt that if intervention was to be undertaken then the Council should consider enclosing all areas of the green rather than just the larger areas of the green (41/17)

There was very little support for allowing unauthorised encampments to remain on the green for a specified period agreed with the individuals involved rather than trying to prevent/minimise them (5/75)

After discussion the Working Group **RECOMMEND** to the Council that the existing strategy of using bailiffs continue to be the Council's primary strategy for the following reasons:

- 1) the Village Green has traditionally been an open space and as such is a major feature of the village
- 2) councillors recognised that they were only temporary stewards of this valuable asset and that as such it was inappropriate to make such significant physical/permanent and visible changes to the nature of the Village Green in the form of ditches/bunds or rocks/posts
- 3) in particular, ditches/bunds would mean events such as the Fireworks Display would no longer be possible
- 4) proposed initiatives to manage more of the Council's land for nature (see separate report) may well provide a deterrent to unauthorised encampments in any case

APPENDIX 3

9 June 2021 (2021-2022)

Stadhampton Parish Council

Prepared by: M J Pawley - Clerk/RFO Date: 9/6/2021
Name and Role (Clerk/RFO etc)

shot

	Bank Reconciliation at 09/06/2021		
	Cash in Hand 01/04/2021		53,564.61
	ADD Receipts 01/04/2021 - 09/06/2021		13,321.86
			66,886.47
	SUBTRACT Payments 01/04/2021 - 09/06/2021		6,136.11
A	Cash in Hand 09/06/2021 (per Cash Book)		60,750.36
	Cash in hand per Bank Statements		
	Petty Cash 05/05/2021	0.00	
	CCLA Public Sector Deposit Fund 31/05/2021	50,838.23	
	Lloyds Bank Deposit A/c 09/06/2021	9,449.03	
	Lloyds Bank Current A/c 09/06/2021	463.10	
			60,750.36
	Less unrepresented payments		0.00
			60,750.36
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		60,750.36
	A = B Checks out OK		

APPENDIX 4

9 June 2021 (2021-2022)

Stadhampton Parish Council RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
5	Interest/dividends	01/04/2021		CCLA Public Sector De	DIV	Dividend reirvested	CCLA	E	1.99	0.00	1.99
8	Interest/dividends	04/05/2021		CCLA Public Sector De	DIV	Dividend reinvested	CCLA	E	1.37	0.00	1.37
7	Miscellaneous income	07/05/2021		Lloyds Bank Current A	BGC	Grant	South Oxfordshire District Co	Z	1,441.00	0.00	1,441.00
6	Interest/dividends	10/05/2021		Lloyds Bank Current A	INT	Interest on A/c 07379797	Lloyds Bank	E	0.07	0.00	0.07
Total									1,444.43	0.00	1,444.43

Items 5 to 7 were approved by e-mail between meetings

Stadhampton Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
15	Office costs	10/05/2021		Lloyds Bank Current A	DD	Monthly plan	Survey Monkey	S	82.50	16.50	99.00
16	Electricity	18/05/2021		Lloyds Bank Current A	DD	Electricity	Ecotricity Ltd	L	9.68	0.48	10.16
17	Audit	26/05/2021		Lloyds Bank Current A	FP	Internal audit	RGM Accountancy and Taxat	S	100.00	20.00	120.00
18	Office costs	26/05/2021		Lloyds Bank Current A	FP (Reimburse M J Pa	Zoom subscription	Zoom Video Communications	S	11.99	2.40	14.39
19	Legal & professional fees	26/05/2021		Lloyds Bank Current A	FP	Setting out works	Kevan Witt Associates (2012)	S	272.50	54.50	327.00
20	General maintenance	26/05/2021		Lloyds Bank Current A	FP	Monthly maintenance incl labou	Jays Property Maintenance	Z	255.00	0.00	255.00
24	Office costs	07/06/2021		Lloyds Bank Current A	DD	E-mail and cloud storage	Google Ireland	Z	36.80	0.00	36.80
21	Grass cutting	15/06/2021		Lloyds Bank Current A	FP	Cutting of Village Green	Green and Growing	S	589.28	117.86	707.14
22	General maintenance	15/06/2021		Lloyds Bank Current A	FP	Tree safety works	Positive Tree Care	Z	270.00	0.00	270.00
23	General maintenance	15/06/2021		Lloyds Bank Current A	FP	Repairs/redecoration - Bus Sh	Bob Richards Handyman Sen	Z	630.00	0.00	630.00
25	Electricity	18/06/2021		Lloyds Bank Current A	DD	Electricity	Ecotricity Ltd	L	10.72	0.54	11.26
Total									2,268.47	212.28	2,480.75

Items 15 to 20 were approved by e-mail between meetings