

## **LUDFORD PARISH COUNCIL**

Clerk: C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1DG

[www.2shropnet/ludfordparishcouncil](http://www.2shropnet/ludfordparishcouncil)

Email: [cewilliams1@btinternet.com](mailto:cewilliams1@btinternet.com)

The Minutes of Ludford Parish Council and the Annual Electorate Meeting held at Ludford Conference Centre on Monday 22<sup>nd</sup> April 2013 commencing at 7.00pm.

### **1. Present:**

Mr T Carter

Mrs I Liddle

Mr D Riley

Mr C E Williams (Clerk)

Shropshire Councillor Martin Taylor Smith

### **2. Apologies:**

Miss E Jones

## **Annual Electoral Meeting for Ludford Parish**

### **3. Chairman's Annual Report**

The Chairman highlighted the following issues that had been considered by the Parish Council during the last year:

SAMDEV (Future Housing and Industrial Land) – the next stage of consultation by Shropshire Council will be undertaken during late Summer/Autumn 2013 this will identify the final recommended sites for future development up to the year 2014.

Traffic lights Ludford Bridge – New Lights should be installed at Ludford Bridge during May 2013.

Caravan Site Overton Road – consideration should be given to the provision of a permissive path way from the Caravan Site to Ludlow, it was noted that bus stops had been installed to service the Caravan Site however these need to be repositioned as they were causing a road hazard at the junction to Richards Castle.

The Chairman thanked fellow Councillors and the Clerk for their help and support during the last six years of the Parish Council.

### **4. Financial Report:**

The Clerk reported that the Parish Council had balance of £6,131 at the 31<sup>st</sup> March 2013.

### **5. Shropshire Councillor Martin Taylor Smith:**

Councillor Martin Taylor Smith referred to the development of the new Ludlow Hospital which had been delayed due to contractual issue however it is now understood that these have been resolved and that work should commence this summer.

Martin referred to the reduction in the Council Tax Rate for 2013/14 and the continual need to reduce spending requirements.

The Chairman thanked Martin for his regular attendance at Parish Council meetings and for promptly dealing with local issues.

## **Parish Council Meeting**

### **6. Registrable and Other Interests:**

Nil

### **7. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 11<sup>th</sup> February 2012 were agreed and signed by the Chairman as a correct record.

### **8. Matters arising from the Minutes:**

Nil

### **9. Planning Items:**

Nil,

### **10. Highway Items/Amenity Items:**

a) The Clerk reported that the trees along Park Road had now been trimmed.

b) The Clerk would request the resurface of the footpath running along Overton Road Ludlow.

**9. Financial Items:**

The following accounts were approved for payment:

Npower – quarterly Street Lighting - £62.49

Ludlow Mascall Centre – Hire of Hall - £83.15

**11. Local Elections:**

The Clerk reported that following the May 2013 elections for Parish Councils Ludford Parish Council will have three vacancies for Parish Councillors to which the Council could co-opt appropriate persons.

**12. Reports from other organisations:**

a) Ludlow Conservation Advisory Group – Mrs I Liddle reported on the recent meeting that had considered planning applications in Ludlow

b) Teme Weirs Trust – Mr D Riley reported that discussions were on-going with the Shropshire Wildlife Trust and that the issues relating to fish passes and canoe passes were still being considered..

c) Local Joint Committee – Mrs I Liddle reported on the recent meeting of the Ludlow and Cleve Rural Joint Committee that had received a report concerning the Ludlow Town Walls and a presentation by the South Shropshire Youth Forum and grants had been considered for local organisations. .

**13. Other Items:**

The Parish Council would support a grant application to be made Ludlow Tennis Club for improvements to the existing tennis courts.

**14. Next Meeting:**

Next Meeting – Monday 13<sup>th</sup> May 2013 commencing 10.30am Ludlow Conference Centre (Annual Meeting of the Parish Council)

Chairman

A handwritten signature in blue ink, consisting of a stylized 'I. J.' followed by the name 'Carter' in a cursive script.

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The **Draft** Minutes of Ludford Parish Council Meeting held at the Meeting Room Foldgate Farm Steventon Ludlow on Monday 11<sup>th</sup> February 2012 commencing 10.00am

### **1. Present:**

Mr T Carter

Mrs I Liddle

Mr D Riley

Mr R Maddicott

Mrs N North

Mr C E Williams (Clerk)

### **2. Apologies:**

Miss E Jones and Shropshire Councillor Martin Taylor Smith

### **3. Items from members of the Public:**

Mrs V parry attended the meeting as Chairperson of the SSAPTC and referred to the agenda for the next meeting of the Association

### **4. Registrable and Other Interests:**

Nil

### **5. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 11<sup>th</sup> December 2012 were agreed and signed by the Chairman as a correct record.

### **6. Matters arising from the Minutes:**

The Clerk reported on the Precept requirements for 2013/2014 at which it was agreed at the last parish Council meeting that the precept amount should remain at £3,939.

It should be noted that from 2013-14 the Council Tax Rebate System is to be replaced by a Local Council Tax Support Scheme which will now be part of the Council Tax System rather than a welfare benefit with the Government only funding 90% of the cost as opposed to 100% of the cost.. To help fund the shortfall of 10% Shropshire Council has made changes to various Council tax Concessions such as the abolishment of the second home discount.

This has an impact to the Parish Council because although the precept amount remains at £3,939 it will still result in an increase in Parish Council Tax Rate of approximately 3%.

Due to the changes to the rebate system the precept will be met by £3,597 being collected through the Council Tax System and a Council Tax Support Grant of 342.

### **7. Planning Items:**

The Clerk referred to the Draft Management Policies consultation being undertaken by Shropshire Council these will replace the existing saved policies from the former district councils merged into Shropshire Council.

The consultation period is from the 31<sup>st</sup> January to the 28<sup>th</sup> March 2013 the Clerk will forward appropriate details to each Parish Councillor for consideration and to notify the Clerk of any comments prior to the consultation end date;

### **8. Highway Items/Amenity Items:**

a) Mrs I Liddle referred to the proposed traffic lights scheme at Ludford Bridge which had been forwarded to the Ludlow Civic Society for comment; there was concern that the proposals may be slightly different to that previously considered by the Parish Council, the Clerk would contact Shropshire Council for clarification and if required will arrange a further meeting for discussion with the relevant officers of Shropshire Council.

b) The Clerk reported that the footpath which runs from Ludford Bridge to Lower Barns Road Ludford had been cleared with the parish Council meeting the cost from the Highways/Environmental Grant.

c) R Maddicott referred to the condition of Foldgate lane and the number of potholes the Clerk suggested that he report these directly to Shropshire Council using their online reporting system on the following website link: <http://shropshire.gov.uk/hwmaint.nsf/open/58FEA3A48D07CE9D80257316004DDF85>

d) The Clerk requests the reinstatement of the white lining at the end of Lower Barns Road Ludlow.

e) The Clerk to request that a speed survey be undertaken in the Sheet and Rocks Green to see if the speed activated warning signs have been effective.



#### **9. Financial Items:**

The following accounts were approved for payment:

A Williams - £75.00 - clearing the footpaths Ludford Bridge- Lower Barns Road Ludford

N Power - £63.76 - Street Lighting - It was agreed that this item could in future be paid by direct debit and the Clerk report the quarterly cost to relevant Parish Council meeting.

R Maddicott - £30.00 - Hire of Room

Inland Revenue - £180 - Tax

C E Williams - £273.95 Clerk balance of Salary and Expenses

#### **10. Local Elections:**

The Clerk gave details of the timetable for the Parish and Town Council Elections to be held on the 2<sup>nd</sup> May 2013, nomination Packs will be available from the Clerk (01584 874661) or Shropshire Councils Elections Office (03456789015 after the 11<sup>th</sup> March 2013.

This is an opportunity for members of the electorate to become a Parish Councillor and represent their local community on local issues of concern.

#### **11. Reports from other organisations:**

a) Ludlow Conservation Advisory Group - Mrs I Liddle reported on the recent meeting that had considered properties at risk.

b) Whitcliffe Common - Mr R Maddicott reported on the recent meeting which had considered the tree felling maintenance.

c) Teme Weirs Trust - Mr D Riley reported that a consultation document had been published which considers the management of the River Teme over the next fifty years and make reference to the Weirs and is to be considered by the Teme Weirs Trust. Mr D Riley would report back to the Parish Council should any comments on the consultation document need to be submitted.

d) Local Joint Committee - Mrs I Liddle reported that the next meeting of the Ludlow and Cleve Local Joint Committee would be held at the Ludlow Bishop Mascall Centre commencing at 7.00pm.

e) Ludlow Sustainable Transport - Mrs N North reported on the meetings of the group which were to introduce a Car Club and a Dial a Ride Scheme.

#### **12. Other Items:**

Mrs I Liddle referred to the document issued by Shropshire Councillor Martin Taylor Smith in relation to the Community Hub and the suggestion for one at Rocks Green.

The Parish Council were of the opinion that Rocks Green was close enough to the facilities in Ludlow and that these schemes were related to more remote villages the cost of implementing an appropriate scheme was also high although it was appreciated that some grants may be available.

The Parish Council would prefer to see improved crossing facilities of the A49 and the eventual link of a footpath with the Eco-park Area.

#### **13. Next Meeting:**

Next Meeting - Monday 22<sup>nd</sup> April 2013 at Bishop Mascall Centre at 7.00pm - This would be the Annual Public meeting of the electorate for the Parish Area and the last meeting prior to the May 2013 elections.

Thursday 9<sup>th</sup> May 2013 at 6.30pm at Bishop Mascall Centre - Annual meeting of the Parish Council

Chairman

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The **Draft** Minutes of Ludford Parish Council Meeting held at the Meeting Room Foldgate Farm Steventon Ludlow on Monday 11<sup>th</sup> December 2012 commencing 10.00am

### **1. Present:**

Mr T Carter                      Mrs I Liddle  
Mr D Riley                      Mr R Maddicott  
Mr C E Williams (Clerk)

### **2. Apologies:**

Mrs N North, Miss E Jones and Shropshire Councillor Martin Taylor Smith

### **3. Items from members of the Public:**

Nil

### **4. Registrable and Other Interests:**

- a) It was proposed by Mr T Carter and seconded by Mrs I Liddle and agreed by the Parish Council that all Parish Councillors should be granted Dispensation under the Localism Act 2011 to discuss and determine the Precept requirements for 2013/2014.
- b) Personal and Prejudicial – Mr D Riley item (a) Payment of Accounts and Mr R Maddicott item (c) Payment of Accounts

### **5. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 15<sup>th</sup> October 2012 were agreed and signed by the Chairman as a correct record.

### **6. Matters arising from the Minutes:**

Nil

### **7. Planning Items:**

The Parish Council considered the existing Place Plan for Ludford Parish Council which looks at Infrastructure or investments requirements and opportunities for the Parish and has to be submitted to Shropshire Council with any revisions by the end of January 2013.

Apart from the Speed warning signs in Rocks Green and The Sheet having been provided there were no other amendments to the place plan.

### **8. Highway Items/Amenity Items:**

- a) The Chairman had attended a site meeting with representatives of Shropshire Council to discuss the provision of a new traffic light system at Ludford Bridge with the current lights being in need of replacement. The Parish Council fully supported the proposed scheme.
- b) The Clerk to speak to Streetscene Shropshire Council concerning the clearance of the footpath which runs from Ludford Bridge to Lower Barns Road Ludford.  
Mr D Riley reported on the works that were being undertaken by STWA at the entrance to Lower Barns Road which were due to a water leakage.

### **9. Financial Items:**

The following accounts were approved for payment

- a) D Riley (Lower Barns Residents) – Grant –resurface of parts of Lower Barns Road - £300 ✓
- b) Bishops Mascall centre – Hire of hall - £82.28 ✓
- c) R Maddicott – Hire of Room - £30.00 ✓
- d) C E Williams – Salary - £180 ✓
- e) Inland Revenue – tax - £180 ✓
- f) Ludford PCC – Annual Grant Grass Cutting Ludford Churchyard - £450 ✓
- g) the Clerk had produced a Statement of Precept Requirements for the Financial Year 2013/2014 with estimated bank balances of £6,000 at the 31<sup>st</sup> March 2013. It was agreed by the Parish Council that for the Financial Year 2013/2014 the Precept would remain at £3,939.

**10. Reports from other organisations:**

a) Ludlow Conservation Advisory Group – Mrs I Liddle reported on that the Group which had presented Conservation Awards for work undertaken in 2012 which recognised local tradespersons and small schemes that had been undertaken in Ludlow.

There was concern about the possible risk to Ludford House since it has been unoccupied.

b) Whitcliffe Common – No Items to report

c) Teme Weirs Trust – Mr D Riley reported that work on the Canoe Pass that had been provided at the Case Mill Weir will be undertaken in 2013

d) Local Joint Committee – Mrs I Liddle reported on the recent meeting of the Ludlow and Clee Local Joint Committee and highlighted the grants that had been given to local organisations during the year.

**11. Next Meeting:**

Next Meeting – Monday 11<sup>th</sup> February 2013 at Foldgate Farm commencing 10.00am

Chairman

A handwritten signature in dark ink, appearing to read 'J. Carter', is written over the 'Chairman' text. The signature is fluid and cursive, with a large initial 'J' and a long, sweeping underline.



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The **Draft** Minutes of Ludford Parish Council Meeting held at the Ludlow Conference Centre on Monday 15<sup>th</sup> October 2012 commencing 10.00am

### **1. Present:**

Mr T Carter  
Mr D Riley  
Mr C E Williams (Clerk)

Mrs I Liddle  
Mrs N North

Shropshire Councillor Mr M Taylor Smith

### **2. Apologies:**

Mr R Maddicott and Miss E Jones

### **3. Items from members of the Public:**

Shropshire Councillor Mr Martin Taylor Smith provided an update on the development of Ludlow Hospital, the opposition of the three local unitary councilors to the development of a Supermarket at The Sheet and grants that are available for the establishment of a Community Hub. In relation to the Community Hub the Parish Council would consider the possible sponsorship of a hub based at the Nelson Inn Rocks Green Ludlow.

### **4. Personal and Prejudicial Interest:**

Personal/Prejudicial – Mr D Riley – Grant application

### **5. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 31<sup>st</sup> August 2012 were agreed and signed by the Chairman as a correct record.

### **6. Matters arising from the Minutes:**

Nil

### **7. Planning Items:**

The Parish Council will consider the update of the Ludford Parish Council Place Plan at the next meeting of the Council.

### **8. Highway Items/Amenity Items:**

- a) The Clerk to report to the Highways the Blocked Drains in Park Road Ludford.
- b) The Clerk to ask Shropshire Council to make improvements to the traffic Lights at Ludford Bridge due to them being constantly unreliable and faulty.
- c) The Clerk to report to the Highways Section the concerns about the Speed Activated Sign recently used at the Sheet which regularly failed to activate and warn vehicle users that they were travelling in excess of 30mph.
- d) The Parish Council considered a grant application for assistance towards the improvements to the designated public footpath along Lower Barns Road Ludford. As this stretch of road benefited many walkers to the area it was agreed by the Council to provide a grant of £300 from the Environmental/highways Grant towards the works.
- d) The Clerk to pursue the clearance of the hedgerow which is hanging over the footpath which runs from Ludford Bridge Overton Road to the junction of Lower Barns Road.
- e) There were concerns about the condition of the Bone Bed at the junction of Whitcliffe which should be reported to the appropriate owners.
- f) Provided residents of Park Road had been consulted were agreeable the light at the corner of Park Road Ludford would be converted to the Part-night lighting scheme which had been introduced by Shropshire Council.

### **9. Financial Items:**

The following accounts were approved for payment

- a) Npower – Street Lighting - £63.77 ✓
- b) Mazars – Audit Fee - £60.00 ✓
- c) A Williams – Grass Cutting – £150.00 ✓

**10. Reports from other organisations:**

- a) Ludlow Conservation Advisory Group – Mrs I Liddle reported on that the Group were meeting to discuss the schemes which had been nominated for a Conservation Award. However there were no schemes in Ludford.
- b) Whitcliffe Common – No Items to report
- c) Teme Weirs Trust – Mr D Riley reported that the Canoe Pass that had been provided at the Case Mill Weir was to be filled in as it was regarded dangerous for Canoe Users.
- d) Local Joint Committee – The next meeting of the LJC would be held on the 18<sup>th</sup> October 2012 at Ludlow Assembly Rooms commencing 7.00pm

**11. Next Meeting:**

Next Meetings – Monday 10 December 2012

Chairman

T. Carter



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The **Draft** Minutes of Ludford Parish Council Meeting held at the Ludlow Conference Centre on Monday 31<sup>st</sup> August 2012 commencing 7.00pm

### **1. Present:**

Mr T Carter	Mrs I Liddle	Mr R Maddicott
Mr D Riley	Mrs N North	Miss E Jones
Mr C E Williams (Clerk)		

### **2. Apologies:**

Shropshire Councillor Mr M Taylor Smith

### **3. Items from members of the Public:**

There was a discussion about an enquiry that had been made for the development of land at the Sheet which would be contrary to the out of town development of a Supermarket.

Mrs I Liddle would be attending a meeting with representatives of the Town Council and Shropshire Council to discuss.

### **4. Personal and Prejudicial Interest:**

Personal/Prejudicial – Mr T Carter and Mrs I Liddle

### **5. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 25<sup>th</sup> June 2012 were agreed and signed by the Chairman as a correct record.

### **6. Matters arising from the Minutes:**

Nil

### **7. Planning Items:**

a) Planning application -12/01456/Ful – Formation of gypsy caravan site comprising one wooden chalet, 3 touring caravans, utility building comprising bathroom, living room and kitchen and installation of septic drainage system – The Orchard Rocks Green Ludlow – The Parish Council had objected to this application in view of the previous applications for housing having been refused on the site and that the application for a Gypsy site did not meet current Planning Policy or Guidelines.

Mrs I Liddle had attended and spoke at the Planning Committee against the application which was approved by Shropshire Council.

A detailed response had been received from Shropshire Council Planning Officer explaining the reasons for granting the application which had met with the Councils Policy for Travellers sites and the Affordable Housing Policy on exception sites. LPC were of the view that the wrong outcome had been achieved.

The previous applications for housing on the site had been refused because they were for Market Housing and did not meet the Affordable Housing Policy.

b) The Parish Council were of the opinion that the enquiry in respect of the out of town development of a supermarket at the Sheet would not be supported and that Mrs I Liddle would convey this to the representative meeting.

### **8. Highway Items/Amenity Items:**

a) The Clerk was to verify the traffic order with Shropshire Council in respect of parking of vehicles on Overton Road near to the junction of Park Road Ludford.

b) The Chairman had spoken to Shropshire Council about the sequence of the traffic lights at Ludford Bridge and the top of the Bull Ring which had been faulty.

Emily Jones as a Driving Instructor expressed some concerns about the traffic light sequence and the provision of pedestrian crossings by Harry Tuffins at The Sheet and would pass on the comments to the Clerk so that advice could be sought from Shropshire Council.

c) The Clerk reported that he would have to submit a planning application on behalf of the Parish Council for the pruning of trees on the patch of land in Park Road Ludford.

d) Concern was again expressed at the parking of Vehicles on the footpaths at the Ludlow Eco-Park.

**9. Financial Items:**

The following accounts were approved for payment

- a) Npower – Street Lighting - £61.28 ✓
- b) Inland Revenue – Tax - £60.00 ✓
- c) C E Williams – Net Salary - £240.00 ✓
- d) Aon – Additional Insurance Premium - £15.84 ✓
- e) Ludlow Mascall Centre – Hire of Hall - £49.78 ✓

**10. Reports from other organisations:**

- a) Ludlow Conservation Advisory Group – Mrs I Liddle reported on the recent meeting of the group which had dealt with minor planning applications and reported that the Ludlow Area Planning Advisory Group which was primarily considered pre application advice for future planning would only meet when required.
- b) Whitcliffe Common – Mr R Maddicott would become the Parish Council representative on the Group.
- c) Teme Weirs Trust – No Items to report
- d) Local Joint Committee – The next meeting of the LJC would be held on the 18<sup>th</sup> October 2012 at Ludlow Assembly Rooms commencing 7.00pm

**11. Next Meeting:**

Next Meetings – Monday 15<sup>th</sup> October 2012

Chairman

 T. J. Carter

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The **Draft** Minutes of Ludford Parish Council Meeting held at the Ludlow Conference Centre on Monday 25<sup>th</sup> June 2012 commencing 7.00pm

### **1. Present:**

Mr T Carter	Mrs I Liddle	Mr R Maddicott
Mr D Riley	Mrs N North	Miss E Jones
Mr C E Williams (Clerk)		

Shropshire Councillor Mr M Taylor Smith

### **2. Apologies:**

Nil

### **3. Items from members of the Public:**

The Parish Council discussed the SAMDev Consultation Document and considered potential housing sites at Rocks Green and the Sheet and will arrange a further meeting to discuss the final response to Shropshire Council. A joint meeting had been held with Ludlow Town Council on the 13<sup>th</sup> June 2012.

Two residents from Rocks Green expressed concern at the possible development of 200 houses in the area and suggested that there should be a reduced number.

The Parish Council would only support housing development in the Ludford Parish Area when all brownfield sites had been developed in the Ludlow Area and looked at reducing the number of houses proposed in the Parish Area to the year 2026 from 200 to 50.

The Parish Council will submit its own response and highlight areas of agreement with Ludlow Town Council.

### **4. Personal and Prejudicial Interest:**

Nil

### **5. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 21<sup>st</sup> May 2012 were agreed and signed by the Chairman as a correct record.

### **6. Matters arising from the Minutes:**

Nil

### **7. Adoption of the Code of Conduct and [Notice of Registrable Interests**

The Localism Act makes fundamental changes to the existing Standards Regime with new arrangements brought into force from the 1<sup>st</sup> July when the old statutory requirements for the code of conduct will cease to have effect.

Regulations have now been drafted which define what constitutes a "disclosable pecuniary interest". Town and Parish Councils are required to publicise the adoption revision or replacement of a code of conduct in order to bring it to the attention of persons who live within the area and this can be done in conjunction in a joint advert with Shropshire Council.

Shropshire Council has produced a Code of Conduct based on the requirements of legislation of the Localism Act and it is recommended by the Shropshire Association of Local Council's that this model is adopted by all Shropshire Councils.

Members of Town and Parish Councils are required to register their disclosable pecuniary interests in a register held by the Monitoring Officer members need to declare not only interests that affect yourself but also their partners. The register will be available on Shropshire Council website and also each individual council websites. Members risk committing a criminal offence if they do not disclose their pecuniary interest before a meeting

The Parish Council agreed to adopt the Code of Conduct produced by Shropshire Council from the 1<sup>st</sup> July 2012. Members were informed that they should return the form which was included with to the Clerk or Monitoring officer without delay.



**8. Planning Items:**

The Parish Council will be holding a further meeting to consider the response to the SAMDev Consultation Document, prior to the meeting the Clerk will ask the Planning Policy Officer at Shropshire Council for his views on alternative options to the large scale development at Rocks Green and the suggested reduction in the number of houses to be developed by 2026 to 50.

**9. Highway Items/Amenity Items:**

- a) The Clerk to write to Shropshire Council concerning the overgrown grass verges in the parish area enquiring when they are likely to be cut.
- b) Mrs I Liddle referred to the trees in Park Road which were in need of pruning a quote for the cost of works would be obtained and the planning section contacted to enquire if planning permission would be required.

**10. Financial Items:**

The following accounts were approved for payment

Npower – street lighting - £61.09 ✓

Inland Revenue – tax - £60.00 ✓

C E Williams – salary and expenses - £316.10 ✓

The Parish Council agreed a grant of £75.00 to the Teme Weirs Trust ✓

**11. Reports from other organisations:**

- a) Ludlow Conservation Advisory Group – Mrs I Liddle reported on the recent meeting of the group and had also attended the planning area group organised by Shropshire Council which considered the Ludlow and Surrounding Area Place Plan and Planning Online.  
The Chairman questioned the role and need of The Ludlow Area Planning Advisory Group which primarily considered pre application advice for future planning applications without reference to the individual Parish Council. The Clerk will write to Shropshire Council for clarification.
- b) Whitcliffe Common – The Chairman reported that he was no longer a representative on the group
- c) Teme Weirs Trust – Mr D Riley referred to the grant application submitted by the Teme Weirs Trust for an annual grant towards grass cutting on two viewing points for the public.
- d) Local Joint Committee – Mrs I Liddle provided details of the grants awarded by the Local Joint Committee and would request that the Committee consider car parking and access to the new Ludlow Hospital at a future meeting of the Committee.

**12. Next Meeting:**

Next Meetings: To be arranged

Chairman



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The **Draft** Minutes of Annual Parish and the Annual Ludford Parish Council Meeting held at the Ludlow Conference Centre on Monday 21<sup>st</sup> May 2012 commencing 7.00pm

### **1. Present:**

Mr T Carter	Mr D Riley
Mr R Maddicott	Miss E Jones
Mrs I Liddle	Mrs N North
Mr C E Williams (Clerk)	

Shropshire Councillor Mr Martin Taylor Smith

### **Annual Parish Meeting**

### **2. Apologies:**

Mr Graham Willson-Lloyd

### **3. Chairman's Report:**

The Chairman highlighted the following items in his annual report:

The Shropshire Council SAMDev (Sites Allocations and Management of Development Consultation) Preferred Options Consultation to which responses were required by the 20<sup>th</sup> July 2012

The installation of Bollards at Ludford Bridge to protect the bridge from damage by long vehicles

Planning applications – The final planning approval for Ludlow Hospital with anticipated completion 2014 although there were still concerns about Car Parking capacity

The opening of the Caravan Park Overton Road Ludlow and the opening of the new Care Home Foldgate Lane Ludlow

The Council hand bank balances of £5,203.95 at the 31<sup>st</sup> March 2012 ✓

### **4. Presentation by Andrew Williamson Shropshire Council Policy Officer:**

Andrew gave a brief presentation about the Site Allocations and Management of Development (SAMDev) Consultation Document and the implications to Ludlow Area with Housing and Employment Development.

The preferred options for Housing Sites is South of Rocks Green for approximately 200 houses and a Preferred Employment Site Land East of Eco Park for approximately 7 acres

Andrew then answered various questions on the process and was thanked by the Chairman for his informative presentation.

### **5. Items from Shropshire Councillor Martin Taylor Smith:**

Cllr M Taylor Smith reported on the budget cuts undertaken by Shropshire Council and that there had been no increase in the Council Tax for 2012/13 and had also set up a separate company for the delivery of some services.

A report was given on the various major planning applications in the Southern Planning Area of Shropshire Council particularly the proposed development of the new Ludlow Hospital which should shortly receive funding approval from the Primary Care Trust.

The Council were also investing in the upgrade of Broadband facilities throughout Shropshire and asked that members of the public register their interest and support on the Shropshire Council website.

The following items were raised with Martin:

- a) Charges made for Heating at the Affordable Housing Site Rocks Green
- b) The need for the overnight lighting on the Eco-Park
- c) The lighting at the new Caravan park Overton Road

## **Annual Meeting of the Parish Council**

### **1. Apologies;**

Mr Graham Willson-Lloyd

### **2. Personal and Prejudicial Interest:**

Nil

### **3. Election of Officers for the year:**

Chairman – Mr T Carter

Vice-Chairman – Mrs I Liddle

Teme Weirs Trust – Mr D Riley

Friends of Whitcliffe – Vacant

Ludlow and Clee Rural Joint Committee – Mr I Liddle

Ludlow Conservation Advisory Group – Mrs I Liddle

SSAPTC – Mr R Maddicott

Ludlow Sustainable Transport Group – Mrs N North

### **4. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 26<sup>th</sup> March 2012 were agreed and signed by the Chairman as a correct record.

### **5. Planning Applications:**

Nil

### **6. Highway Items:**

Mrs I Liddle referred to the closure of the petrol station at Ludford Bridge which has impacted on a lesser the use of the bridge, comment was also made on the condition of the site which was in a need of improvement.

### **7. Financial Items:**

a) The following accounts were approved for payment

Ludlow Conference Centre - £54 – Hire of Room ✓

N power – Street Lighting - £1.76 ✓

ALC – Annual subscriptions – 224.00 ✓

Aon – insurance - £417.47 ✓

K L Adams –Internal Audit Fee - £52.50 ✓

b) The Clerk presented a copy of the Income and Expenditure details for the financial year 2011/12.

b) The Parish Council approved the Annual Return of accounts and Governance Statement to the External Auditors and noted the internal auditors report which in his opinion the controls in place were sufficient for the councils purposes 2011/12

c) The Parish Council approved the Financial Risk Assessment.

d) The Clerk reported that the Notice of Audit will be placed on the Parish Council Notice Board

### **8. Next Meeting:**

Next Meetings: Monday 25<sup>th</sup> June 2012

Chairman

