

MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)
Held virtually (via Zoom) at 7.30pm on Wednesday 9th December 2020

Present: Cllr Lucy Dowson (Chairman), Cllr Pauline Maunder, Cllr Kitty Wakefield, Cllr Judith Polak.
 In attendance: WCCllr Stephen Godfrey, WCCllr Caroline Horrill, HCCllr Jackie Porter (from 7.55pm).
 Public 1
 Clerk Jocelyn Jenkins

		Minutes		R
1859	1.1	Apologies for Absence. None.	Closed	
1860	1.2	Any Declarations of Interest to be declared/dispensations agreed. No declarations were made in respect of items on the agenda.	Closed	
1861	1.3	Minutes of the meeting of 11 th November 2020 were agreed . These will be sent to Cllr Dowson for signing.	Closed	
1862	1.4	Co-option No candidates for co-option attended the meeting.		
	2	<u>Reports – the meeting adjourned during reports.</u>		
	2.1	Report from WCCllr Stephen Godfrey: WCCllr Godfrey noted that the City Council are focused on helping the district and businesses to recover from the second lockdown. There is another set of business grants available which need to be claimed by 14 th December. A briefing took place this week on the budget challenges for the City Council over the next year. The usual income streams will continue to be affected. The Government has indicated that support for councils will continue and the re-set of local business rates has been delayed for another year. The New Homes Bonus Scheme, which is a source of income, will continue but major projects will be affected by the reduction in the funds available. A new consultation on the Local Plan is to be launched but may be limited in scope and not consider sites at this stage. Major new sites continue to be put forward locally and nationally such as Micheldever Station, Olivers Battery and the St John Moore Barracks (which may potentially be a better option than a greenfield site). WCCllr Godfrey will attend the exception site meeting in the Parish next week and noted that the building of further affordable homes may be an opportunity to combine with the introduction of mains sewerage provision. Confirmation has been received that the new sign on Wonston green will be removed and relocated to a more suitable site. DCCllr noted the reports this week that a site by the A303 in Barton Stacey is being considered for the temporary housing of asylum seekers.		
	2.2	Report from WCCllr Caroline Horrill: WCCllr Horrill noted that there will be an opportunity in the New Year to comment on the Local Plan and that it is very important that parish councils participate in this and make their views known. The Hampshire Hospitals Trust consultation has received only 1700 responses. The proposals are very significant for the District and will affect residents for many years to come. A further consultation will take place in January and WCCllr Horrill will provide the link which can also be added to the website. Covid recovery measures are in place across the District. Shopping hours have been extended and Covid ambassadors will be assisting in the City and town centres. The next tier review will take place on 16 th December but it is thought that a tier reduction is unlikely before Christmas. Information will be available soon on where vaccination centres will be sited in Winchester. Cllr Dowson noted that Winchester was very quiet this week and that high parking charges appear to be deterring shoppers.		
	2.3	Report from HCCllr Jackie Porter: HCCllr Porter provided a written report (Appendix 1) and drew attention to the Kickstart scheme which offers employers the opportunity to give a young unemployed person 6 months of meaningful work experience. She also noted the hospital consultation, flooding issues, fly tipping, Operation Resilience and the £2.9million received from the Government to provide weekly vouchers for children of 3 to 18 years living in poverty. Cllr Dowson asked how the County Council were reacting to the proposal to house asylum seekers in Barton Stacey. HCCllr Porter advised that she would be raising the matter at the Health and Wellbeing Board meeting the following day. She noted that a number of asylum seekers are found at Sutton Scotney services.		
	2.4	The Public: No reports.		
		The meeting resumed after reports.		

1863	3	Correspondence received by the Clerk since the last meeting.				
		The Council discussed and agreed actions for the following issues:				
1863.1	3.1	Resignation of Councillor Whitehouse – The resignation was accepted by the Chairman.				
1863.2	3.2	12th Edition of Arnold Baker on Local Council Administration – It was agreed to purchase the new edition jointly with Micheldever PC.				
1863.3	3.3	Proposal from Itchen Valley PC re new shared SLR – It was agreed to explore the option and also to review the locations used for the SLR.				
		Matters arising from the minutes of 11th November 2020. The Council discussed updates and agreed actions for the following issues:				
1864	4	General Matters				
1864.1	1853.1	Gratton Trust: <u>Lease</u> – Following their meeting on 3 rd December the Gratton trustees raised three points in respect of the proposed lease. A reply has been sent clarifying these points and a further response is now awaited.			Clerk	
1864.2	1853.2	Affordable Housing: Cllrs Dowson, Wakefield and WCCllr Godfrey are meeting on 16 th December with Helen Farnham, WCC Enabling Officer, to review the potential exception sites.			Clerk	
1864.3	1853.3	Emergency & Flood Plans – It was noted that water levels are very high again although no specific warnings have been received from the Environment Agency as yet. HCCllr Porter has emailed Tristan Kestle, local Highways Engineer, to request that all drains and pipes are checked to ensure that these are as clear as possible.			Clerk	
1864.4	New	Village Greening Campaign – carried forward for consideration at the January meeting.				
1865	5	PLAY AREAS Council discussed and agreed actions for the following:				
1865.1	1854.1	Stoke Charity/Hunton Play Area (STCH&H) – Monthly/Annual Inspection It was noted that the dog signs need replacing. There are also issues with the fence and the Clerk will visit to assess this before seeking quotes for repairs.			Clerk	
1865.2	1854.2	Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection Quotes to be sought for repainting of some of the equipment in the Spring. There is moss on the play surface which will be monitored but may require professional cleaning.			Clerk	
1865.3	New	2021 Grass Cutting Contract – Only two quotes received in time for the meeting so carried forward for consideration in January.				
1866	6	HIGHWAYS ISSUES - FOOTPATHS, GRIT BINS etc Council discussed updates and agreed actions for the following:				
1866.1	1855.1	Bins – The bins requested for the end of the footpath near Carthegena and at Harding Close have both now been installed. Off agenda.			Clerk	
1866.2	1855.2	Footpath 7 Access – There has still been no response received from BCM.				
1866.3	1855.3	Footpaths & Bridleways – The Lengthsman was asked to complete the clearance of the footpath to Naomi House and to then begin clearance near Beggars Drove. Cllr Maunder will check on the work completed.				
1866.4	1855.4	Noticeboards – Repairs on the remaining boards are awaited.				
1867	7	PLANNING				
		New applications detailed below were considered and agreed as follows:				
1867.1	614	Nursery Cottage Cattery, Stockbridge Road East, Sutton Scotney.	Change of use of agricultural field to equine & incorporate a menage for private use.	20/02386/FUL No comment		
1867.2	615	Old Post Office Cottage, Wonston Road, Stoke Charity.	Replacement of 5 rotten wooden windows with similar style.	20/02376/LIS No comment		
		HCCllr Porter noted that BCM have made a pre application in respect of the cottages on Stockbridge Road, where they wish to create parking to the front and change the roof from thatch. HCC have supported the proposals and a full planning application is now anticipated.				
1867.3	1856.2	Winchester Local Plan 2036 & Call for sites (SHELAA) – The Government's proposed changes to the planning system and the subsequent consultations have changed the strategic issues and the paper to be issued shortly by WCC has therefore also changed. A consultation on the paper will follow in February. A dedicated Local Plan website is to be launched in January and digital presentations will be made to parish councils. The 'Keep me posted' feature on the WCC website can be used to receive updates.				
1867.4	1856.3	Village Design Statement HCCllr Porter supported the proposal to write a VDS and noted that this can be done individually by settlement rather than the whole parish if preferred. An item about the proposed VDS will be included in the January West Dever News. It was noted that it might be possible to update the Parish Plan in conjunction with creating the VDS.				

1868	8	<u>ACCOUNTS/AUDIT</u>		
1868.1	1857.1	Balances: As at 30/11/20 General Reserves are £76,694.00 but after Earmarked Reserves are £36,878.00. Payments for December (detailed below) totalling £1351.03 were agreed by the Council.	Closed	
		<div> <div> <div>PKF Littlejohn</div> <div>External audit fee</div> <div>360.00</div> </div> <div> <div>HMRC</div> <div>Quarter 3 PAYE</div> <div>139.92</div> </div> <div> <div>Pension Services</div> <div>December pension payment</div> <div>254.56</div> </div> <div> <div>Jocelyn Jenkins</div> <div>November expenses</div> <div>25.00</div> </div> <div> <div>Jocelyn Jenkins</div> <div>December salary</div> <div>571.55</div> </div> </div> <div>1351.03</div>		
1868.2	1857.2	Annual Return 2019/20 – The Annual Return has been accepted by the external auditor. Off agenda.		
1869	9	<u>Other Council Matters</u>		
1869.1	1858.1	Publicity & Communications – The need to promote vacancies on the council was discussed. Cllr Maunder will put a notice in the West Dever News about rubbish.		
1869.2	1858.2	Risk Management – Cllr Maunder reported that Winchester Villages Trust have not received any requests for assistance.		
1869.3	New	Bottle Bank – It was noted that since the removal of the bottle bank from the Coach and Horses bottles are still being left there and beside some of the dual waste bins and complaints have been received. The Clerk will contact WCC to ask why there is no longer a bottle bank in Wonston whilst Micheldever still have one and whether one could be returned to the Parish. The Gratton car park or Victoria Hall car park might be able to accommodate one as long as the height barriers at the entrances do not present an issue.		
9.05pm		Next meeting – Wednesday 13th January 2021 This will be a virtual meeting (via Zoom) and full details will be displayed on the website and Facebook by Friday 8 th January 2021.		
Signed: Chairman dated.....				