



# CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: [clerk@clipstonparishcouncil.org](mailto:clerk@clipstonparishcouncil.org)

Website: <http://www.clipstonparishcouncil.org.uk>

## Minutes of the Ordinary Parish Council Meeting

Held on Wednesday 1<sup>st</sup> November 2023 at 1930 hrs  
in Clipston Village Hall.

Mrs C Valentine - Clerk to the Parish Council 07581 490581

Attendees: Chairman A Wilford, Councillors I May, Warren, Price, Fellowes, and Burnham.

No members of public – Unitary Councillor Cecile Irving-Swift

257/23	<b>APOLOGIES</b> Apologies of absence were received and approved from Councillor Alderson-Smith (personal). Councillor Kemsley-Pein not present.
258/23	<b>DECLARATIONS OF INTEREST</b> Councillor Price item 262/23 (b) planning
259/23	<b>PUBLIC PARTICIPATION</b> No members of the public present
260/23	<b>UPDATE FROM UNITARY COUNCILLORS</b> Unitary Councillor Irving-Swift advised that West Northants Council are working on the financial position of their budget and they have a £2.788m deficit with 4 months to claw back funds otherwise they will be at risk of Section 114. It is reported in the news in the UK 1 in 4 councils have financial issues. Councillor Parker will have more information in December as the information is not yet available. WNC Community Grants are available up to £2500 – encourage local organisations to apply. WNC website has information on low income/cost of living matters to help with funding and benefits. They also have a e-library on their website and once registered it provides accesses to books, magazines and newspapers free of charge. Bus fares for fee paying passengers will be held at £2.00 per person until 2024. The last accounts for Northampton County Council are about to be closed and an audit will start from afresh. The bus consultation underway will hopefully provide a good rural strategy and everyone is encouraged to respond to the consultation by 12 <sup>th</sup> November. The Local Area Partnerships (LAPS) are looking into how to support carers. Also area has an older population and rural areas including Clipston have cross border NHS Health and Social Care they would like to see a seamless service as currently services in different areas are not very well connected to share information. They would like to know of anyone in the village struggling with this issues including carers so that the matter can be flagged up for support.
261/23	<b>APPROVAL OF MINUTES</b> It was <b>RESOLVED</b> to approve the Minutes of the Ordinary Parish Council meeting on Wednesday 4 <sup>th</sup> October 2023 as a correct record.
262/23	<b>PLANNING</b> a) No applications for consideration not otherwise on the agenda. b) New applications: <a href="#">2023/7124/TCA</a> Hornhill Farm The Green Clipston      Works to trees in the conservation area LE16 9RS      Deadline 2 <sup>nd</sup> November 2023. No objection



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	The following were noted.			
	<b>AWAITING DECISION</b>			
	<a href="#"><u>2023/7010/FULL</u></a>	Little Orchard Kelmarsh Road Clipston LE16 9RX	Proposed first floor extension over garage, proposed single storey extension to rear, new external finishes and new roof over porch	18/08/2023
	<a href="#"><u>2023/6008/FULL</u></a>	Clipston Lodge 16 The Green Clipston Northamptonshire LE16 9RS	Single storey rear extension and erection of garden outbuildings	17/08/2023
	<a href="#"><u>2023/6525/LBC</u></a>	Clipston Lodge 16 The Green Clipston Northamptonshire LE16 9RS	Single storey rear extension and erection of garden outbuildings	17/08/2023
	<b>DECISION</b>			
	<a href="#"><u>2023/7069/TCA</u></a>	Avenue House 25 Kelmarsh Road Clipston LE16 9RX	Works to 3x Alders, 1x Crimson King, 1x Sweet Chestnut, 1x Maple and 1x Ash tree in the conservation area Deadline 2 <sup>nd</sup> November 2023 No objection	
	<a href="#"><u>2023/7174/TCA</u></a>	Manor House Farm 3 Pegs Lane Clipston LE16 9SB	Works to 1x Holly tree in conservation area Deadline 1 <sup>st</sup> November 2023 No objection	
	<a href="#"><u>2023/6686/TCA</u></a>	Nethergreen House 2 Harborough Road Clipston LE16 9RT	Fell deceased apple tree Deadline 6 <sup>th</sup> November 2023 No objection	
	<a href="#"><u>2023/6521/TPO</u></a>	Sycamore House Naseby Road Clipston LE16 9RZ	Blue circle is a holm oak	10/10/2023
To search, comment and view decisions: <a href="https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application">https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application</a>				
c) To receive an update on the decision regarding the land at Naseby Rd/Gold Street. Councillor Price reported we are still waiting for a decision. Unitary Cllr Irving-Swift to mention to WNC Head of Planning about the difficulty in seeking responses from the planning Inspectorate and yet answers are still sought by the public from the Parish Council and West Northants Council. (Links in to planning briefing below)				
d) NALC Online. West Northamptonshire Council Planning Briefing. It was <b>RESOLVED</b> that Councillor Price would like to attend 30 <sup>th</sup> November – online.				
<b>263/23</b>	<b>MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 2<sup>nd</sup> August 2023.</b>			
	a) Land registry update and any actions for consideration regarding the Village Greens and The Pound. Councillor Price advised no further update but in progress with the Solicitors. Noted that approximately £2.5k will need to be set aside for budgeting.			
	b) River Ise and flooding . The Environment Agency have advised the modelling update is not finished. This was noted.			
	c) Registering the pub as an Asset of Community Value. Councillor Alderson-Smith resubmitted the application 16.10.23 which has been officially acknowledged with 8 week decision. The PC discussed the matter and we await further news.			
	d) Parking on the High Street - reports on traffic issues following the Council's October meeting. It was reported that there is still a lot of disruption from traffic and inconsiderate parking around school drop off and pick up times in the High Street making it difficult for traffic to move through the High Street. The school and Nursery are aware and so is the local PCSO. Chairman to seek update from the PCSO.			



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	<p>e) Speed reduction schemes for Clipston – Councillor May provided a helpful report on data from the Parish council VAS. Information showed over 50% of vehicles appear to be over the 30mph speed limit for the speed signs on Station Road and also Naseby Road. It was <b>RESOLVED</b> to discuss the information with Highways when they visit the village next week. One vehicle was recording speeding at 87mph exiting Station Road.</p> <p>f) Speed sign data for Clerks laptop as above. Councillor May circulated a report and to work further on the data for sharing with Highways.</p> <p>g) Village signs - work in progress painted and update reported to be going into the newsletter.</p> <p>h) Village Hall insurance request. It was <b>RESOLVED</b> the Parish Council will pay for the Village Hall insurance Councillor Burnham advised the cost of £700.00 will cover the insurance. The payment will be considered in the following years.</p> <p>i) Feedback from newsletter – requests for volunteers (flower beds)</p> <p>j) Christmas – Matter can be removed from the agenda The Pound no longer required for village Christmas event.</p> <p>k) No Mow May 24 – noted</p>																								
264/23	<p><b>STREET LIGHTING</b></p> <p>To note E. On have been progressed for urgent responses on the outstanding street light issues:</p> <p>a) Streetlight number 7 - Shield quote – more information needed.</p> <p>b) Street light outages. No. 21 along Kelmarsh Road Replacement light quote</p> <p>c) No.24 Chestnut Grove – new lamp unit required awaiting quote.</p> <p>It was <b>RESOLVED</b> to continue to progress and seek NCALC support due to length of time.</p>																								
265/23	<p><b>CORRESPONDENCE</b></p> <ul style="list-style-type: none"><li>• To note latest consultations: See West Northants Consultation Hub: <a href="https://westnorthants.citizenspace.com/">https://westnorthants.citizenspace.com/</a> - Noted</li><li>• An interim bus policy is being developed to enable the Council to maintain support for local bus services and the communities they serve until a new Local Transport Plan is developed and adopted around late 2024, early 2025. Closes 12<sup>th</sup> November 2023. Noted</li><li>• Financial Regulations. Opportunity to comment and review on the update. Noted <a href="https://www.nalc.gov.uk/news/entry/2612-nalc-launches-consultation-to-update-the-model-financial-regulations">https://www.nalc.gov.uk/news/entry/2612-nalc-launches-consultation-to-update-the-model-financial-regulations</a> Closes 5th November 2023.</li></ul>																								
266/23	<p><b>VILLAGE MAINTENANCE</b></p> <p>Highways Representative has been contacted for visit around the village to discuss outstanding issues listed below. W/c 6<sup>th</sup> November 2023. – Noted and it was <b>RESOLVED</b> for Councillor May to attend with the Clerk.</p> <table><tr><th>Date</th><th>REF</th><th>Issue</th><th>Status/Action</th></tr><tr><td>July 23</td><td>4802162</td><td>Dead tree top of Bassett Way</td><td>Case remains closed chased for update multiple times emailed Highways Customer Liaison Officer link as part of visit.</td></tr><tr><td>August 23</td><td>New report required</td><td>Potholes Longhold Road/Naseby Road</td><td>Photos and pin points for fix my street required – AW to action data.</td></tr><tr><td>March 23</td><td>4313946</td><td>Kelmarsh Road bends hedges. Reference : 4313946</td><td>Cutting these branches back within 26 weeks' time as from 20.07.23 – Noted and awaiting action.</td></tr><tr><td>Oct 22</td><td><del>3901102</del> new ref:EM1qfu86</td><td>Overgrown hedge at the Harborough Road – hidden light</td><td>Highways inspected, looked at incorrect light. They have since advised they have now reported overgrown hedge to BT due to the telegraph pole. Noted awaiting.</td></tr><tr><td>Sept 23</td><td>101002766586</td><td>Harborough &amp; Naseby Road – Leaves and debris on footpath</td><td>Request to clear fallen leaves on pavements made to cleansing team to attend.</td></tr></table>	Date	REF	Issue	Status/Action	July 23	4802162	Dead tree top of Bassett Way	Case remains closed chased for update multiple times emailed Highways Customer Liaison Officer link as part of visit.	August 23	New report required	Potholes Longhold Road/Naseby Road	Photos and pin points for fix my street required – AW to action data.	March 23	4313946	Kelmarsh Road bends hedges. Reference : 4313946	Cutting these branches back within 26 weeks' time as from 20.07.23 – Noted and awaiting action.	Oct 22	<del>3901102</del> new ref:EM1qfu86	Overgrown hedge at the Harborough Road – hidden light	Highways inspected, looked at incorrect light. They have since advised they have now reported overgrown hedge to BT due to the telegraph pole. Noted awaiting.	Sept 23	101002766586	Harborough & Naseby Road – Leaves and debris on footpath	Request to clear fallen leaves on pavements made to cleansing team to attend.
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	August 23	WNC Highways direct	Over grown trees and hedge at The Paddocks	Highways response: 2764332 - overgrown vegetation / obscured sightline at Naseby Road / Gold St junction. This was initially raised on 02/06/2021 and closed, without action (we believe) on 21/03/2023. The job is no longer visible on our works management system. We are unable to find out why this was closed down with no action as the officer with responsibility is no longer with us. I can only apologise for this and we will raise this again on our system.
	Sept 23	5106131 and 5106171	Overgrown Vegetation covering the street light Chapel Lane and brambles over path	Inspected the street light at this location. It was clear of all vegetation upon inspection and no safety concerns on the footway. Cases closed.
	Sept	4380757	overgrown vegetation / hedges at Gold St, Clipston	-Work was completed on 1st September – reported to Highways information showed opposite side of the road to that reported with issue.
	Oct		Overgrown hedges Kelmarsh Road	To advise Highways
	To report road or street problems contact <a href="http://FixMyStreet.northamptonshire.gov.uk">FixMyStreet (northamptonshire.gov.uk)</a>			
267/23	<b>FINANCE AND POLICIES</b> –It was <b>RESOLVED</b> to approve the following: <ul style="list-style-type: none"><li>• Unity Trust Bank Balance at 26.10.23 £18,965.93 01.09.23 service charge £18.00 and debit interest £0.97.</li><li>• HSBC paper statements for three accounts at 03.10.23 £11,293.37 ; 01.10.23 £16,702.96 and £0.72</li></ul>			
a)	<ul style="list-style-type: none"><li>• It was <b>RESOLVED</b> to approve the 2nd Half Precept received into HSBC 29.09.23 £11,250.00</li><li>• Unity Bank and HSBC updates. Councillor Price has visited HSBC and requested account correspondence updated to new Clerks details which they agreed to action. An application has been in progress to set up internet banking but this has proven an issue with their process.</li><li>• Actions for HSBC, Direct Debits and transferring funds. Councillor Price advised that HSBC said cheque books cannot be issued for two of the three HSBC accounts as they are savings accounts. An internal transfer could be made and the only solution is to go into bank and request it in writing. Clerk to draft a letter for signatories.</li><li>• Additional signatories for Unity Trust Bank.- carried over</li></ul>			
b)	It was <b>RESOLVED</b> to approve the following payments for November 2023.			
c)	<b>PC Expenditure November 2023</b>			
	Clerk salary November 2023	362.70	LGA 1972 (s112)	
	HMRC November	85.20	LGA 1972 (s112)	
	HMRC October	170.60	LGA 1972 (s112)	
	Hugo Fox Website Monthly Fee and Printer Ink (C Valentine expenses)	35.87	LGA 1972, section 142	
	E. On Maintenance Inv. 0120189 September 23	256.80	Highways Act 1980	
	Yu Energy Inv: 01300600 street lighting Aug/Sept 23	556.30	Highways Act 1980	
	Yu Energy Inv: 01330274 street lighting Aug/Sept 23	27.93	Highways Act 1980	
	Royal British Legion ( Poppy wreath)	25.00	LGA 1972 (s137)	
	Total	£1520.40		
d)	<b>To review the Parish Councils current financial position vs. for 2023 -2024 and budget examples for consideration.</b>			



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	Clerk to provided financial position and budget data for the meeting. Land registry costs and LED street lighting to be factored into the budget for next year. Cllr Burnham advised budget and precept normally set at the January Meeting. Clerk to prepare update for the next meeting to help discussions for next year.
e)	<b>IT Website and email quotes.</b> The Council has received the quotes with an additional quote obtained from Councillor Price. Councillor May to review and report back at the next meeting.
268/23	<p><b>ANY OTHER BUSINESS</b> (for discussion only no items can become decisions)</p> <p>Uninhabited property with overgrown vegetation encroaching path</p> <p>Playing field insurance</p> <p>Next Meeting Wednesday 6<sup>th</sup> December 2023</p> <p>Meeting closed at 21:21</p>