

KIRTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON TUESDAY 04 JULY 2023 AT 1930 HOURS IN THE CANTEEN,FORTERRA BRICKWORKS,KIRTON.

PRESENT R FEGAN (CHAIR), N BATTY, R BATTY, H ATHERTON, D SURGEY

IN ATTENDANCE K HALL (CLERK)

NUMBER	AGENDA ITEM	ACTIONS/DISCUSSION/DECISIONS	ACTION POINTS
1	APOLOGIES FOR ABSENCE	Apologies were received and accepted from Cllr T Wildgust Cllr D Beard did not attend the meeting.	
2	DECLARATION OF INTEREST	None	
3	TO APPROVE MINUTES OF THE LAST MEETING	The minutes of the Parish Council meeting held on Tuesday 23rd May were agreed by all and signed off by the Chair	PDF of May minutes sent to Cllr Surgey for inclusion in the Parish website 05 July.
4	PUBLIC PARTICIPATION	Residents of Kirton Court had requested attendance at the meeting to air their concerns regarding parking on this road and some aspects of use of the Playing Field. However they did not attend and therefore this item could not be taken further (see item 8 on the Agenda).	
5	COUNCILLOR ACTION POINTS FROM MAY MEETING.		
5.1	FOOTPATH UPDATE	Following on from raising concerns regarding the state of footpaths around the Parish, Cllr Surgey has contacted the pig farmer who leases land near the village and remedial work has now been undertaken on the paths that cross his fields. Cllr Surgey advised the Council that the path close to the solar panels and the path from Hall Farm through to Boughton Brake are in need of cutting back.	Cllr R Batty will speak to the landowner regarding these 2 paths.

		It was suggested that as Cllr Surgey is a regular walker of these paths it would be appropriate for him to take on the role of footpath warden and he has agreed to do this.	
5.2	PLAYING FIELD,BARK FOR PLAY AREA & PEA GRAVEL FOR BORDER	<p>Cllr N Batty confirmed that extra bark has been purchased and placed under the play equipment. The Parish Council thanked members who assisted in getting all this bark into place and Mr Hoggard for use of equipment to assist with this task.</p> <p>At the last meeting Cllr N Batty suggested that the area at the edge of the playing field close to the houses on Kirton Court would benefit from some work to make it easier to manage. The cost of pea gravel to cover this area would be £136 including delivery and VAT for two by one ton bags.</p> <p>This costing was accepted by the Council. However before the pea gravel can be ordered the ground needs to be prepared and a membrane will need to be laid.</p> <p>Volunteers will be required to assist with this work so a date needs to be agreed and then a call for volunteers can be put out on the Parish Facebook page.</p>	
5.3	THE ROLES AND RESPONSIBILITIES OF A PARISH COUNCILLOR.	<p>The current list of roles and responsibilities for Parish Councillors was published in 2021 and required an update.</p> <p>After some discussion on roles, the list has been updated and a new copy is attached to this document.</p>	New roles and responsibilities document to be agreed at August meeting and posted in notice boards.
5.4	PUTTING DRAFT MINUTES ON THE WEBSITE BEFORE FINAL SIGN OFF.	<p>As we now live in a world where people require immediate responses it was agreed that once the minutes had been prepared by the Clerk and there were no glaring anomalies ,the draft minutes could be uploaded to the website before final sign off by the Chair at the next meeting.</p> <p>This will give residents a more immediate idea of the work of the Parish Council.</p>	
5.5	UPDATE ON THE PINFOLD.	<p>It was confirmed that photographs of the Pinfold had been taken for inclusion in the Forterra Company magazine.</p> <p>Cllr N Batty met with Jamie Thornton at the Pinfold to get a good idea of the phases of work that need to be undertaken to start the restoration of this historic asset.</p>	

		<p>Costings have been obtained for work on the rear retaining wall and restoration of the 2 standing side walls and it was agreed that this work would have to be done in phases due to financial constraints.</p> <p>The first phase will be the construction of a rear retaining wall ,we have kindly been offered bricks by Forterra but will also require concrete blocks, concrete and steel rebars before this work can commence.</p> <p>Cllr R Fegan proposed that the Parish Council fund the building of this rear wall from current funds as Phase 1 of the restoration. This proposal was seconded by Cllr R Batty and agreed by all. Phase 2 will be considered at a later date and hopefully some funding may be forthcoming moving forward.</p>	Cllr N Batty to contact local companies regarding support for the supply of building items.
6	CODE OF CONDUCT TRAINING	<p>Cllr Fegan reminded the Parish Council that we agreed to follow the Nottinghamshire County Council code of conduct which is based on the Nolan Principles.</p> <p>Any issues that do arise internally will be dealt with via the Chair or Vice Chair.</p> <p>He reminded all present that as Parish Councillors, they are public servants and as such have a code of conduct to abide by. Bias and pre determination should also not influence a Councillors decision making and they should remain open minded and objective at all times.</p> <p>One item highlighted was declarations of interest by Councillors, this must always be an agenda item and Cllr Fegan advised that if an agenda point was especially pertinent to a particular Councillor they could be requested to leave the meeting whilst this point was discussed.</p> <p>Although the next point probably only applies to larger organisation than Kirton Parish Council, we were also reminded of the requirement to declare any gifts or hospitality that are offered to members to the Clerk.</p> <p>The Clerk will then keep a log of this.</p>	

7	D DAY 80 CELEBRATIONS 06 JUNE 2024.	<p>The Pageant Master has sent out information to all Parish Councils regarding preparations for this celebration next year. A large beacon would not be economically viable for a small Parish such as ours.</p> <p>However National Fish & Chip day has been moved forward from the 7th to 6th June 2024 and it was suggested that the Parish Council could work with the Fox at Kirton to look at part funding a village residents only fish and chip event</p>	Cllr Fegan & Cllr Surgey to meet with Landlord at the Fox for initial discussion.
8	PARKING AT KIRTON COURT & PLAYING FIELD	See item 4	
9	ACCOUNTS PAID	<p>Printer Cartridge (KH) £34.49</p> <p>Accounts postage (KH) £6.85</p> <p>Bark for Playing Field (NB) £634.64</p> <p>City Signs £46.75</p> <p>Plants (NB) £ 3.96</p> <p>Fuel for mower (NB) £74.93</p> <p>Fuel for mower (NB) £35.18</p>	
10	VILLAGE CONTRIBUTIONS	<p>The Parish Council would like to thank the following people who help to make Kirton such a pleasant place to live.</p> <p>Jacqueline Seddon and Reg Fegan for litter picking</p> <p>Colin Haywood for mowing the area near the bus stop and Colin Turnbull for mowing near Kirton Park.</p> <p>Cllrs N & R Batty, R Fegan and T Wildgust for all their hard work getting the bark into place under the play equipment.</p> <p>Cllrs N&R Batty for cutting back the bank opposite the playing field.</p>	
11	CORRESPONDANCE RECEIVED AFTER PUBLICATION OF THE AGENDA	1. Communication from NSDC regarding timelines for responding to Planning Applications. The Parish Council now have 21 days from receipt to give any response to planning application requests sent to us via NSDC. Comments have to be made in writing and if for any reason cannot be made within the 21 days, the Clerk to the Parish Council has to request an extension to this consultation period. This was accepted by the Parish Council and the Clerk has returned the signed acceptance to NSDC	Signed acceptance form posted back to NSDC 05 July.

12	DATE OF NEXT MEETING	The next Parish Council meeting will be held on Tuesday 01 August 2023 at 7.30PM in the canteen at the Forterra Brickworks.	
13	MEETING CLOSED	The meeting closed at 9pm	

Minutes prepared by Kate Hall, Clerk to Kirton Parish Council 05 July 2023.