

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority: **MARSH GIBBON PARISH CONCIL**

County area (local councils and parish meetings only): **BUCKINGHAMSHIRE COUNCIL**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Carole Jackman, Clerk?RFO**

Date: **24/04/2020**

		£	£
Balance per bank statements as at 31/3/20:			
	account 1	27,120.9	
	account 2	27,779.3	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			54,900.2
Petty cash float (if applicable) -			
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)			
Cheque number	102971	(28.16)	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(28.16)
Add: any un-banked cash as at 31/3/20			
			-
Net balances as at 31/3/20 (Box 8)			<u><u>54,872.0</u></u>