



**Minutes of the Meeting of Weston Turville Parish Council held on 19<sup>th</sup> October 2017 at the Village Hall, School Approach, Weston Turville.**

**PRESENT:**

Cllrs: M Jarvis (Chair), M Conolly, D Hillier, J Paterson, M Simons, C Terry, N Treacher  
 Clerk: Sarah Copley

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| <p>17.134 <b>APOLOGIES AND ANNOUNCEMENTS</b></p> <p>Apologies were received from Cllrs Eastaugh and Sibley.</p>   |              |
| <p>17.135 <b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interest made and no requests for dispensation.</p>  |              |
| <p>17.136 <b>OPEN FORUM FOR PARISHIONERS</b></p> <p>No members of public were present.</p>  |              |
| <p>17.137 <b>MINUTES OF PREVIOUS MEETINGS</b></p> <p>a) The minutes of the meeting held on 20<sup>th</sup> July which were agreed and duly signed by the Chairman.</p> <p>b) The actions list was reviewed and completed actions noted.</p> <ul style="list-style-type: none"> <li>• Cllrs had visited Bakers Walk and agreed that no further action be taken at present on parking in this road. The fire service had agreed to look to see if it fitted their criteria for signage regarding emergency vehicles.</li> <li>• The skip in School Lane had been removed recently.</li> </ul>   |              |
| <p>17.138 <b>COUNCILLOR VACANCY</b></p> <p>There had been no expressions of interest in the vacancy for a parish councillor.</p>  |              |
| <p>17.139 <b>POLICY AND RESOURCES</b></p> <p>a) The list of payments totalling £9,038.48 was tabled and <b>AGREED</b>.</p> <p>b) The bank reconciliation to end of September and the finance report were noted.</p> <p>c) Council Policies – the current list of policies was reviewed. Additional required policies were identified and the clerk would draft these for consideration at future meetings.</p> <p>d) BALC training courses, attendance at the following courses was <b>AGREED</b>:</p> <ul style="list-style-type: none"> <li>• Resilience Planning course – Cllr Simons and the Clerk</li> <li>• Annual Audit course - Clerk</li> <li>• Procurement, Tendering and Contracts Management (May 2018) – Clerk</li> </ul> <p>e) It was noted that the Committee would meet before the next parish council meeting to work on the budget for 2018-19.</p> |              |
| <p>17.140 <b>LED STREET LIGHTS</b></p> <p>Aylesbury Mains had not been able to attend the meeting but had sent a video demonstrating the LED light dimming sequence. After discussion it was <b>AGREED</b> to purchase the lights which dimmed to 75% at 10pm and to 50% at midnight. The unit cost was £185.50 which was less than had been expected. It was therefore <b>AGREED</b> to use the full budget allocation of £18000 and get 95 lights upgraded this year with the remaining lights being upgraded in the next financial year.</p>   | <p>Clerk</p> |

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| <p>Sharps had confirmed that it had not been possible to fit a shield to the light in Brookside as the house affected was to the side and the shields are designed to fit the rear or the light. They had suggested fitting a lower wattage LED (15w) in this location and moving the 26w lamp elsewhere. The cost of this would be £435. This work and cost was <b>AGREED</b>.</p>   |                           |
| <p>17.141 : <b>DEVELOPMENT PLAN</b></p> <p>a) The development plan had been updated with action taken to date and was reviewed.</p> <p>b) AVDC had confirmed that although developers could be asked to add the parish name to road signs in new developments, they were not obliged to do so. The cost of adding the parish name would be approx. £70 per sign and AVDC had suggested that the Council fund small signs to be affixed to the road name place, similar to a waymarker. These would cost approximately £337 for 250 black and white signs or £780 for colour signs. Cllrs discussed using the waymarkers or getting stickers to attach to the road signs. It was agreed that the Clerk would request a sample waymarker sign and also a sample sticker and costs for stickers to be reviewed at the next meeting.</p> <p>c) The quote for A5 self-adhesive signs for the bus shelters was £15, it was <b>AGREED</b> to accept this quote.</p> <p>d) The Clerk had requested a quote or a noticeboard for School Approach, this would be the same as the other newer boards but would have a turnkey rather than lock to enable residents to put notices in it. After discussion it was agreed that a more simple noticeboard was needed that had no doors. The Clerk would investigate options.</p> <p>e) It was <b>AGREED</b> that a teen shelter would be provided at the same time as either a skatepark or MUGA which was dependant on s106 funding.</p> | <p>Clerk</p> <p>Clerk</p> |
| <p>17.142 <b>VILLAGE HALL</b></p> <p>a) Cllr Simons had nothing to report from the Management Committee.</p> <p>b) <b>Village Hall extension</b></p> <ul style="list-style-type: none"> <li>• The architect had amended the plans as agreed at the previous meeting and these had now been submitted to AVDC for planning approval. It was <b>AGREED</b> that an article would go in the WT Times to update parishioners on the project.</li> <li>• Cllrs Simons and Eastaugh and the Clerk had met and put together the s106 funding application for this project which would be sent to AVDC for approval.</li> <li>• The Clerk asked about the boiler and utility services to the meeting room and changing rooms and it was <b>AGREED</b> that these should be separate from the village hall and the responsibility of the Parish Council. Services to the main hall would remain the responsibility of the Village Hall Management Committee.</li> </ul> <p>c) The wooden panelling beside the rear door to the old changing rooms had been damaged. It was <b>AGREED</b> that a new piece of wood be attached to cover the damage as a low cost solution as this area would be subject to change when the extension was built.</p>   | <p>Clerk</p>              |
| <p>17.143 <b>RECREATION GROUND AND SCHOOL APPROACH</b></p> <p>a) Cllr Sibley was not present.</p> <p>b) Two weeks ago, cars parked in the village hall car park and Walton Way had been broken into overnight. A local resident of Walton Place had contacted the Council concerned about the lack of lighting and CCTV in the car park and walkway between the hall and Walton Place. Cllr Simons said that CCTV had been checked the</p>  |                           |

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| <p>following day but although a car could be seen coming into the car park and its occupants breaking into the cars, their number plate was not readable. After discussion it was <b>AGREED</b>:</p> <ul style="list-style-type: none"> <li>• Cllr Simons would investigate CCTV options which would monitor cars coming up from School Approach. This would help improve pedestrian safety as it would monitor any vehicles mounting or driving along the pavement as well as allowing number plates to be seen in the event of criminal behaviour.</li> <li>• The Clerk would contact E Sharp for advice on improving the lighting in the car park.</li> </ul> <p>c) Play around the Parishes 2018 – it was <b>AGREED</b> to fund a session in mid August 2018 at a cost of £380. Cllr Simons confirmed that the hall would also be made available that day at no charge.</p>  | <p>MS</p> <p>Clerk</p> <p>Clerk</p> |
| <p>17.144 <b>ENVIRONMENT AND HIGHWAYS</b></p> <p>a) Cllr Terry reported on two issues at the shops:</p> <ul style="list-style-type: none"> <li>• Cars were being parked on the grass area by the shops and that it was started to damage the grass. It was thought this could be due to drivers for the takeout delivery service. The Clerk was asked to write to business to bring the issue to their attention and to contact TFB about the possibility of “No Parking on the Grass” signs.</li> <li>• Cllr Terry had received complaints from residents that the bins had been removed from outside the shops. The bins belonged to the shop owners and not the Council, there were two bins on the grassed area opposite which belonged to the Council. Cllr Conolly asked that the Council consider providing more litter bins throughout the parish next year.</li> </ul> <p>Cllr Paterson had analysed the traffic data for Main Street provided by TFB and had produced a table showing the number and type of vehicles for the first 6 months of this year and the previous year. This would go on the Parish Council’s website. The Clerk was asked to request the data for Jul-Dec for both years in the new year.</p> <p>b) Signage in Weston Turville – the response from Bucks CC regarding more signs denoting Weston Turville was noted, while it was accepted that nothing further could be done, the Council disagreed with the reponse.</p> <p>c) MVAS Data – the data collected by the MVAS was discussed, results showed that:</p> <p>Worlds End Lane: 85<sup>th</sup> percentile= 36.8mph<br/> Top speed = 75mph on 21/8 at 9pm<br/> Average speed = 30.3mph</p> <p>Church Lane: 85<sup>th</sup> percentile= 28.1mph<br/> Top speed = 55mph on 4/10 at 8pm<br/> Average speed = 22.5mph</p> <p>The data for Worlds End Lane would be sent to Thames Valley Police for their information.</p> <p>Results for both roads would be put on the Council’s website.</p> <p>d) A resident of Church Lane had written to the Council concerned about speeding vehicles in this narrow road. They were also concerned about the overgrown hedge opposite The Glebe which was creating a blind bend. The Clerk had written to the householder requesting that they cut back their hedge. MVAS data showed that whilst a small number of drivers did speed, in general speeding was not an issue and the police were unlikely to direct resources there. It was <b>AGREED</b> to send the MVAS results to the resident.</p> | <p>Clerk</p> <p>Clerk</p>           |

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| <p>Council would need to discuss what it would do if the situation continued.</p> <p>e) <b>Budget for Autumn Planting</b> – it was <b>AGREED</b> that £300 be spent on bulbs for planting in autumn.</p> <p>f) Marroway hedging had been cut back the previous week by Aylesbury Town Council. They would begin the siding out in Marroway and Wendover Rd as agreed earlier in the year in the next couple of weeks.</p> <p>g) Overgrown walkways in Brookside – the alleyway between Bakers Walk and Brookside had a lot of weeds growing along the edges. Roger Haines had been asked to remove these. The hedge alongside the footway between Brookside and Millstream was overhanging the path and the householder had been written to requesting that it be cut back.</p>   | MS/CT |
| <p>17.145 <b>PLANNING COMMITTEE</b></p> <p>a) The minutes of the Planning Committee meeting held on 5<sup>th</sup> October were noted. The appeal for application 16/03542/AOP for 50 houses to be built on land off Marroway was due to be heard 24-31 October. The Planning Inspectorate had confirmed receipt of the Council’s objection and request to address the Inspector and advised that the Council attend on the first day as participation is at the Inspector’s discretion.</p> <p>b) The consultation on the Vale of Aylesbury Local Plan was due to begin on 2<sup>nd</sup> November. Cllr Conolly agreed to review the documents and report back at the next meeting.</p> <p>c) The planning applications for Hampden Fields and Woodlands would be considered by AVDC’s strategic development committee on 25<sup>th</sup> and 26<sup>th</sup> October and the Chairman was registered to speak on behalf of the Council.</p>                    | MC    |
| <p>17.146 <b>NEIGHBOURHOOD PLAN</b></p> <p>a) The pre-submission draft of the neighbourhood plan was currently out for consultation and would end the following day. The results of the consultation would be considered by the Steering Group at its next meeting in November.</p> <p>b) One landowner had responded to the consultation objecting to the designation of his land as green space, to the settlement boundary and a number of other policies, their concerns would be reviewed along with the other responses received.</p> <p>c) Another landowner had requested a meeting to discuss their land which was proposed to be designated as green space and it was <b>AGREED</b> that Cllr Simons and the Clerk would meet with them to find out their concerns.</p> <p>d) As agreed at the previous meeting, Cllr Simons and the Clerk would meet with the Oxford Diocese regarding the designation of green spaces on 31<sup>st</sup> October.</p> |       |
| <p>17.147 <b>CORRESPONDENCE</b></p> <p>BCC Highways would like to meet with the Parish Council to discuss the South East Link Road, they had offered 31<sup>st</sup> October which was not suitable for councillors. It was agreed that Cllr Paterson and the Clerk would meet with them and report back at the next meeting.</p> <p>All other correspondence received had been dealt with under the agenda items.</p>  |       |
| <p>17.148 <b>REPORTS OF CHAIRMAN AND CLERK</b></p> <p>All councillors now had an email address ending wtpc.org.uk and were encouraged to use this for parish council matters.</p>   |       |

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| 17.149 | <b>MATTERS FOR INFORMATION</b><br>Cllr Conolly raised the issue of buses in Weston Turville and it was agreed that the matter be on the agenda for November and to invite the portfolio holder for Bucks CC and AVDC to attend.  |  |
| 17.150 | <b>2018 MEETING DATES</b><br>Parish Council meeting dates for 2018 were agreed as:<br>18 January, 15 February, 15 March, 17 May, 21 June, 19 July, 20 September, 18 October, 15 November.<br>Annual Parish Meeting date would be 19 April.<br>Planning Committee meeting dates would be first Thursday of each month, except August when it would be held on 9 <sup>th</sup> due to a clash with Jigsaw. |  |
| 17.151 | <b>DATE OF NEXT MEETING</b><br>The next meeting of the Parish Council would be on 16 <sup>th</sup> November 2017 at 7pm.   |  |

Signed: \_\_\_\_\_ Date: 16<sup>th</sup> November 2017

#### Actions List.

| Ref    | Action  | Who      | Update/Complete |
|--------|---|----------|-----------------|
| 17.68  | Contact resident of The Hyde regarding tree       | MJ       |                 |
| 17.104 | Quote to paint white lines in School Approach     | Clerk    |                 |
| 17.127 | Quotes for works at VH car park                   | Clerk    |                 |
| 17.131 | Investigate identification options                | Clerk    |                 |
| 17.139 | Book training courses                             | Clerk    | ✓               |
| 17.140 | Place orders for LED lights                       | Clerk    | ✓               |
| 17.141 | Samples and quotes for waymarkers and stickers    | Clerk    | ✓               |
| 14.141 | Order A5 stickers                                 | Clerk    | ✓               |
| 14.141 | Investigate noticeboard options                   | Clerk    | ✓               |
| 14.142 | Repair to damaged panel at rear of changing rooms | Clerk    |                 |
| 14.143 | Investigate CCTV options                          | MS       |                 |
| 14.143 | Get advice on improving lighting in the car park  | Clerk    | ✓               |
| 14.143 | Book Play around the Parishes for August          | Clerk    | ✓               |
| 14.144 | Write to business owner re cars parking on grass  | Clerk    | ✓               |
| 14.144 | Traffic data to go on website                     | Clerk    | ✓               |
| 14.144 | Purchase bulbs for planting                       | MS/CT    | ✓               |
| 17.145 | Representation at AVDC planning committees        | MJ       | ✓               |
| 17.145 | Review VALP documents and report back             | MC       |                 |
| 17.147 | Meet with BCC regarding SE Link Road              | JP/Clerk | ✓               |