

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 10 OCTOBER 2017

PRESENT: Cllrs I Metherell (Chair), R Cross (RC), P Evershed (PE), A Lambourne (AL), D Leonard (DL), J Smith (JS) and E Taylor (ET)

In attendance: C Jackman (Clerk) and 3 members of the public

The meeting commenced at 8pm

1. APOLOGIES

District and County Councillor Angela Macpherson (AM) had informed Clerk that she was unable to attend this meeting. It was noted that AM is now the Deputy Leader of AVDC.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 12 SEPTEMBER 2017

The Minutes of the Parish Council Meeting held on 12 September 2017 were agreed by those present and signed by the Chairman.

4. MATTERS ARISING

4.1 Zorb Football

Cllr ET confirmed that she had put up the notice reserving the All Weather Pitch (AWP) for the Zorb football on 21 October.

4.2 Village Working Party

The working party on 9 September had been successful; however, more work was still required. It was therefore agreed that Cllr ET will organise a working party on 25 November between 10am and 12 noon. Any volunteers are to contact Cllr ET.

It was agreed that another working party should be organised in the Spring during April or May.

Action: Cllr ET to put notice in Life Together for the event on the 25 November and to allocate jobs to volunteers.

4.3 Phone Box

It was agreed to ask BT to remove the phone box at The Pound, Bicester Road.

Action: Clerk to follow up with BT

5. PUBLIC PARTICIPATION

One member of the public wished to speak on a planning matter and one wished to speak on the road closure at Poundon.

6. GENERAL CORRESPONDENCE

The following items had been circulated via email and dealt with where indicated:

	AVDC	From	Subject	Action
i.	5 Oct	Electoral & Democratic Officer	Vale of Aylesbury Local Plan – Information from 4 October event	To Councillors
ii.	2 Oct	Electoral & Democratic Officer	Parish Newsletter - October 2017	To Councillors
iii.	2 Oct	Planning	Public Participation at Committees: Application Reference: 17/01248/AOP	Agenda item 7
iv.	26 Sept		Precept remittance	Noted
v.	26 Sept	Planning	17/01432/APP Status: Householder Approved	To Councillors

vi.	21 Sept		New Team - Parish Liaison Officers	To Councillors
vii.	15 Sept	Planning	Development Management Committee on 25th September 2017 / 12 October	To Chair
viii.	15 Sept		Vale of Aylesbury Local Plan (VALP) has been published on the AVDC website	To Councillors
Bucks County Council		From	Subject	Action
i.	5 Oct		BCC Chairman Reception Invitation at Buckingham Opportunities Centre 25 Oct 17	To Councillors
ii.	3 Oct	Lead Project Officer HS2	Agenda for HS2 meeting on 12 October	To Chair
iii.	2 Oct		MyBucks - October 2017	To Councillors
iv.	29 Sept	Lead Project Officer HS2	HS2 E update	To Councillors
v.	29 Sept	Simon Garwood	Sentinel speedwatch in Marsh Gibbon	Agenda item 11
vi.	28 Sept		Haddenham, Waddesdon & Grendon Underwood Local Newsletter from Buckinghamshire County Council	To Councillors
vii.	27 Sept	CC Angela Macpherson	Helicopters and site B	Agenda item 16
viii.	25 Sept		Supplement: Local Priorities Report to the agenda for Waddesdon Local Area Forum, Wednesday 27th September 2017, 7.00 pm	To Chair
ix.	29 Sept		Agenda for Waddesdon Local Area Forum, Wednesday 27th September 2017, 7.00 pm	To Chair
x.	19 Sept	Simon Garwood	Waddesdon Sentinel Speedwatch update	To Councillors
xi.	Various	Simon Garwood\Various	Village Activity Projects in Marsh Gibbon	To Chair
xii.	15 Sept	Dave Smith	Thames Water – repair of roads	Agenda item 11
xiii.	14 Sept	Highways Development Management Team Leader	BCC Highways East West Rail Position Statement	To Councillors
xiv.	11 Sept	CC Angela Macpherson	WREATHS FOR REMEMBRANCE SUNDAY	To Chair
xv.	3 Oct	TfB	Thames Water in Marsh Gibbon	Agenda item 11
Association of Local Councils		From	Subject	Action
i.	2 Oct	B MK ALC	B&MKALC Weekly Update 2/10/17	To Councillors
ii.	2 Oct	B MK ALC	TTRO Various roads Aylesbury Vale	To Councillors
iii.	29	AVALC	AVALC Annual General Meeting	To Councillors
iv.	25 Sept	B MK ALC	B&MKALC Weekly Update w/c 25/9/17	To Councillors
v.	22 Sept	B MK ALC	B&MK ALC Annual General Meeting 2017	To Councillors
vi.	18 Sept	B MK ALC	Bucks & MK ALC - Weekly Update	To Councillors
vii.	11 Sept	B MK ALC	Bucks & MK Association of Local Councils - Weekly Update w/c 11 Sept 2017	To Councillors

Other

		From	Subject	Action
i.	5 Oct	chairman of the parish council in Little Milton in Oxon	Request details of Village Foundations	Chair responded
ii.	2 Oct	Howson	Supply of Christmas Tree - Marsh Gibbon Parish Council	Agenda item 15
iii.	27 Sept		Ramblers new Local Walk Programme	To Councillors
iv.	27 Sept	Rebecca Lindsay	Request for NP Boundaries Map	Clerk responded
v.	25 Sept	Zurich	Updated insurance policy to cover sentinel speedwatch equipment	Noted
vi.	29 Sept	Playground Services	Repair of play equipment	To Chair
vii.	19 Sept	James Davies Neighbourhood Inspector	Information about funded PCSOs	To Councillors
viii.	19 Sept	Tom Chalk	Waddesdon NHPT Community Forum	To Councillors
	12 Sept	Geraldine Beasley	Request to receive update on the Site B development in Marsh Gibbon	Clerk responded

7 PLANNING

7.1 AVDC Approved application

17/01432: Change of use of garden building into dog grooming business – The Uppings Swan Lane.

7.2 Ewelme Site Update on Land & Partners (L&P) applications

7.2.1 Sites A and C

No updates for Sites A and C were available.

7.2.2 Site B

Chair had attended the AVDC Development Management Committee meeting on 25 September, when Site B was discussed by AVDC members. The planners were concerned about deliverability of a village shop, views from Castle Street to Brill and that the housing might obtrude the village streetscape. It was therefore agreed to hold a site meeting on 26 September which CC/DC AM attended. The report from the site meeting will be heard at the next Development Management Committee meeting on 12 October which Chair, CC/DC AM and Jonathan Harbottle from Land & Partners will attend. Chair had responded to a question, from L&P, that the Parish Council would probably take on temporary ownership of the shop as a last resort, while a commercial tenant was found, but would prefer that Ewelme retains ownership of the shop.

7.3 Vale of Aylesbury Local Plan (VALP)

The submission draft VALP had been issued for consultation. The number of houses Marsh Gibbon is expected to supply by 2033 has been revised to 47.

7.4 Planning application 17/02644/APP

Dr Oliver Watson, the applicant of 17/02644/APP, queried why the Parish Council had commented on his application and was told that the Parish Council is a statutory consultee. He was informed that when his amendments come to Council he is most welcome to attend that meeting.

Action: Clerk to email Dr Watson the minutes of the 8 August meeting at which the planning application was discussed.

8. CLERK'S REPORT AND ADMINISTRATION MATTERS

8.1 Finance Report

Clerk presented the Financial Report for September 2017. Payments totalling £2805.17 were approved as detailed on page 1794.

8.2 Finance Meeting

The next Finance Meeting was confirmed for 7.30pm on Tuesday 24 October.

9. PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

9.1 Play area repairs

9.1.1 It was confirmed that the repairs to the multi-play unit were now satisfactory.

9.1.2 It was agreed to go ahead with the purchase of 3 panels at £135 each.

Action: Clerk to confirm with Barry Leonard.

9.1.3 Clerk had received a quotation for the installation of 2xbasket ball rings, nets and backboards for a total of £987.60.

Action: Clerk to ask for the cost of supply only for 1 set

9.2 Councillor Monthly inspection reports

Cllr PE will carry out the October inspection within the next few days. Cllr AL will carry out the inspection in November.

9.3 Village Activities

Three successful skateboarding events had been held. It was noted that BCC has been asked if it is possible to hold a further event in Marsh Gibbon if other villages have not taken up the offer.

A Zorb football event will be held on 21st October at the AWP.

It was noted that the pre-school still had not responded to the invitation to hold events.

Action: Cllr JS to send school contact details to Chair so that the invitation can be passed onto the early years teacher at Marsh Gibbon school.

10 BCC DEVOLUTION OF SERVICES

- 10.1 Urban grass cutting: Nothing to report
- 10.2 Hedging: Nothing to report.
- 10.3 Siding out: Nothing to report
- 10.4 Weed killing: Nothing to report
- 10.5 Rights of Way: Nothing to report.
- 10.6 Maintenance: Nothing to report.
- 10.7 Complaints: Nothing to report.

11 ROADS AND PATHWAYS

11.1 Poundon Road Closure, 1 November for 35 days

Alison Gurney, Poundon Village Correspondent, attended the meeting to express concern at the planned road closure at the junction of Main Street Poundon with the Marsh Gibbon and Twyford Roads. Council agreed to write a letter to BCC, copied to CC Angela Macpherson, asking if traffic lights could be used instead of a complete road closure.

Action: Clerk to write to BCC

11.2 Pot holes

11.2.1 **Rylands:** Cllr AL reported that this road continues to be of concern. It was also noted that if there is an incident on the A41 traffic is diverted along this stretch of road.

Action: Clerk to follow up with TfB

11.2.2 **Bicester Road:** Cllr PE reported that some repairs had been made. Clerk had asked TfB to ensure that when Thames Water have completed the work in Marsh Gibbon the roads are 'made good'.

Action: Clerk to follow up with TfB

11.3 Speeding

11.3.1 Speed limit outside school

Transport for Bucks had informed Chair that neither the Council nor the school are allowed to erect a 'recommended 20 mph' speed limit outside the school without first carrying out the relevant surveys. All surveys to justify a change of speed limit have to be self-funded but it may be possible to get funding from the Local Area Forum or 'HS2 funds'. It may also be possible to get funding from the developers of Site B if that goes ahead.

Action: Chair to enquire with LAF and at the HS2 funding meeting

11.3.2 Sentinel Speedwatch

Five Sentinel Speedwatch sessions had so far been held. More are planned with more volunteers attending. Chair is keeping a record of dates and trained volunteers.

12 STREET LIGHTING

There were no reports of faulty street lights.

13 POST OFFICE

Chair reported that he had received a message from The Plough that things were progressing well.

14 EAST WEST RAIL \ HS2

14.1 EWR

Chair reported that the second phase of the consultation had finished. He then read the response he had received from EWR Alliance confirming that the planned route for HGV's was not through Marsh Gibbon.

15 CHRISTMAS TREE

Cllr PE reported that she had received the new lights for the Christmas Tree and that she was discussing the electrical installation with a local electrician.

Clerk had received confirmation that the cost of the tree would be as last year, £339+VAT and delivery of £20.

Action: Clerk to order the tree for delivery on Friday 1 Dec

Action: Cllr PE to check when the Carol Service will be held

16 ENVIRONMENT MATTERS

16.1 Street Furniture

Cllrs RC and DL had inspected the seats to the entrance of Rectory Close and recommended that:

- the seat on the left hand side be removed.

Action: Cllr RC to discuss with Barry Leonard to get a 'ball park figure' for the removal

- it was noted that a quotation for repair to the seat on the right had been requested.

Clerk reported to AVDC that the Marsh Gibbon sign had fallen off one of the gates into the village but had not yet had a response, other than a standard acknowledgement.

Action: Clerk to follow up with Tfb.

It was noted that a quotation for the painting of the railings at Ware and Mud Ponds had been requested.

Clerk had reported to AVDC that the Millfield Close street name plate had fallen but has not yet had a reply, other than a standard acknowledgement.

Action: Clerk to follow up with AVDC.

16.2 Helicopter Nuisance

Local residents had expressed concern that recent helicopter movements appear to be more frequent, of a longer duration and low flying, thus causing a disturbance. A resident spoke on the subject.

Action: Clerk to write to the Low Flying Complaints and Enquiries Unit at the Royal Air Force, Wittering, requesting that pilots avoid flying near or over housing in Marsh Gibbon

17. CEMETERY MATTERS

General Maintenance

Cllr DL had bought the slabs and put on pre-purchased graves – he now had two slabs in reserve. It was noted that the lower branches of the tree in the right hand corner of the cemetery need removing.

Action: Cllr RC to remove the branches

18 ANY OTHER BUSINESS

Gigaclear

Cllr JS reported that the village hall would no longer have WiFi as it had received a letter from Gigaclear stating that their free 12-months offer had ended and that the village hall would be charged £43.25 per month.

19. DATE AND VENUE OF NEXT MEETING

The next Parish Council meeting will be held at 8pm on Tuesday 14 November 2017 in the committee room of the Village Hall.

Chair closed the meeting at 9.55pm.

SIGNED:

DATE:

**Clerk's Financial Report
10-Oct-17**

COMMUNITY ACCOUNT		Notes
Balance at 30 August 2017	£13,138.10	
Unpresented cheques and cheques approved at meeting on 12 Sept	-£4,176.42	
Unpresented cheques at 30 Sept	£200.40	
Income:		
Memorials	£629.93	
AVDC Precept	£11,200.00	
Transfer from ER Account	£1,413.00	Vired from fencing repairs to cover playground repairs
Balance of Community Account at 30 September 2017	£22,405.01	

Payments to be approved at meeting 10 October 2017

Cheque No	Payee	Amount	Authority
102694	Julian Price: Recreation Ground hedge cutting	180.00	LGA 1972 S.111
102695	E.on: Street light charges: 1 Jul - 30 Sept H14F35EB7C	752.41	PCA 1957s.3;HA 1980s.301
102696	Clr Evershed: Leisuregrow Products Ltd: Christmas tree lights Inv 319371	237.00	LGA 1972 S.144
102697	RTM: Grass cutting: Inv 1046	819.00	Highways Act 1980 s. 96
102698	Castle Water: Recreation Ground Water 23 May-31 Oct Inv 565084	54.17	LGA(MP) 1976 s.19
102699	MGVH: Hall Hire August Inv 11708/10 (includes Play around the parishes)	73.06	LGA 1972 s.133
102700	C Jackman: Clerk Salary Oct 2017	375.73	LGA 1972 s. 112(2)
102701	HMRC: Clerk PAYE Oct 2017	40.40	LGA 1972 s. 112(2)
102702	C Jackman: Clerk expenses - Post and litter picker	12.40	LGA 1972 s. 112(2)
102703	E.on Street light maintenance: Inv 078055 qtr ending 30 Sept 2017	261.00	PCA 1957s.3;HA 1980s.301
102704	D Leonard: Cemetery pavors	14.83	LGA 1972 S.214

Totals yet to be deducted from balance of Community Account

Cheques for approval at meeting on the 10 October 2017	£2,820.00
Unpresented cheques (see reconciliation)	£200.40

Cheques yet to be credited to the Community Account

Anticipated balance £19,384.61

BUSINESS PREMIUM ACCOUNT

Balance at 30 April 2017	£21,691.34
Transfers out	-£21,691.34

ACCOUNT CLOSED £0.00 £12, 678.84 - balance transferred to Community Account

EARMARKED RESERVE ACCOUNT

Balance at 29 June	£31,561.56	
Transfer to Community Account	-£1,413.00	To cover playground repairs

Balance of Earmarked Reserve at 30 September £30,148.56 No movements on this account during August

Clerk reported reconciliations had been carried out on ER and CA accounts up to 30 September 2017

**Marsh Gibbon Parish Council
Bank Reconciliation - 30 September 2017**

COMMUNITY ACCOUNT

CASH BOOK		Notes
Balance at 1 April 2017	£2,414.94	
Less Total Payments to 30 September 2017	-£16,484.41	
Add total receipts to 30 September 2017	£36,274.08	
Cash book balance at end September	£22,204.61	

BANK STATEMENT

CA Bank Balance end September (sheet 1)	£22,405.01
Less unpresented cheques	
102661 Senses	-£172.80
102690 MGVH	-£16.62
102691 I Metherell	-£10.98

Effective bank balance end September	£22,204.61
Cash book balance	£22,204.61

BUSINESS PREMIUM ACCOUNT

Balance of Business Premium A/C as at 1 April 2017 (sheet 325)	£10,491.34	
Less Total Payments to 30 August 2017	-£21,691.34	
Add Total Receipts to 30 August 2017	£11,200.00	
Balance at 30 August 2017	£0.00	Account Closed - balanced transferred to Community Account

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 30 June 2017 (page 1)	£31,561.56
Less total payments to 30 September 2017	-£1,413.00
Add Total Receipts to 30 September 2017	£0.00
Balance at 30 September 2017	£30,148.56

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement of the synthetic carpet at the 5-a-side	£21,920.00	
Refurbishment of synthetic carpet at 5-a side	£2,007.00	
Ware Pond cleaning	£1,500.00	
New Street Lamps	£3,695.00	
Election Expenses	£775.00	
Fencing Repairs at 5-a-side	£227.00	£1413 vired for repair to the cable way
Defibrillator	£12.50	
Interest	£12.06	
TOTAL	£30,148.56	