

DROXFORD PARISH COUNCIL

Minutes of the Meeting of Droxford Parish Council held at 7.30pm on Thursday 19 January 2017 at the Village Hall, the Square, Droxford

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PRESENT: Barbara Chandler - Chair, Mark Dennington, Nick Fletcher, Colin Matthissen

IN ATTENDANCE: Rosemary Hoile - Clerk
District Councillor Vicki Weston.

16.122 Apologies approved for absence: Janet Melson is attending the Police and Communities Together (PACT) meeting at Warnford Village Hall and Cllr Horn (work commitment).
Also: District Cllrs Linda Gemmell and Frank Pearson (PACT meeting) and County Cllr Roger Huxstep.

16.123 Disclosable interests. None declared.

16.124 The Minutes of the Parish Council Meeting held on 8 December 2016 were APPROVED.

16.125 Public forum:

No residents were present.

District Councillor Weston's full report is appended. Following the appointment of Caroline Horrill as Leader of Winchester City Council (WCC), a new Cabinet was announced. Cllr Weston is Deputy Leader and retains the Portfolio for Built Environment. Car parking charges have been restructured designed to enable longer visits and benefit retailers in Winchester. A budget of £4m was set aside by WCC to pilot an open-market house ownership scheme with ownership shared between WCC (to fund the deposit repaid in the form of rent) with qualifying residents. Criterion include key workers and residency in the Winchester district.

The meeting resumed.

16.126 The Chair's Report. Nothing to report.

16.127 Finance, Grants and Governance.

16.127.1 Income and expenditure was **NOTED** and payments listed in Appendix A were **APPROVED**.

16.127.2 The bank reconciliation to 31 December 2016 was **NOTED** and signed by Cllr Matthissen.

16.127.3 The internal auditor's visit on 5 Jan to conduct the audit for the period 1 April – 31 Dec 2016 was **NOTED**. The Clerk reported no issues had been raised.

16.127.4 **RESOLVED** - To renew the fixed price contract for the supply of electricity from SSE Business Energy from 1 March 2017 for a period of 2 years.

16.128 Planning.

16.128.1 **Planning Applications – Parish Consultee letters.**

Ref: SDNP/16/04613/FUL **Location:** Upland Park Garrison Hill Droxford SO32 3QL

Proposal: 22 self-contained holiday lodges together with an on-site managers lodge, facilities/reception buildings and spa with parking and Landscaping improvement following demolition of vacant hotel buildings.

It was **NOTED** no material change had occurred following the Council’s response on 12 December 2016. Therefore no further action was required.

Ref: SDNP/16/05726/HOUS **Location:** 2 Whitelands, Midlington Road Droxford SO32 3PD

Proposal: Take down existing porch and replace with new wooden porch, with lower brick dwarf wall 6m2 base.

The Council made **NO COMMENT**.

16.128.2 Planning Decisions listed Appendix B – **NOTED**.

16.128.3 Planning Appeals – **NONE**.

16.128.4 Planning enforcement listed in Appendix B

It was **NOTED** Kebbell Homes had not reached agreement with Southern Water regarding connection of foul drainage to meet planning consent conditions prior to starting work. The Council will maintain vigilance to forestall further violations of the planning process.

16.128.5 **Ref:** SDNP/16/06407/PRE **Location:** Red Admiral Vineyard Mayhill Lane, Droxford, SO32 3AH

Proposal: Proposed erection of essential agricultural worker’s dwelling site.

The Council **NOTED** the request for advice and will consider if and when a planning application has been made.

16.129 Recreation Ground, Cemetery and Allotments.

16.129.1 Cllrs Dennington and Horn had inspected the play area over the Christmas period. A volunteer will be carrying out inspections for 2017. The Clerk to request a monthly rather than weekly inspection and is awaiting confirmation of frequency required having informed the insurance company The existing HPFA inspection sheet to be amended to identify equipment more clearly and allow more space for comment.

Cllr Fletcher said the Council had a duty to ensure regular inspection of the play area and suggested John Coney Hampshire Playing Fields Association (HPFA) could provide training to volunteers if a group could be assembled.

Droxford Cricket Club had reported a dead bough hanging loosely above the play area. Cllr Dennington said he would look at the bough.

ACTION	WHEN	BY WHO
Ascertain degree of hazard posed by bough.	asap	Mark Dennington

16.129.2 Play area project update – Cllr Fletcher reported a 20% response to the Recreation Ground Household Survey which was delivered to all properties in Droxford. The survey closed on 29 December. Councillors were disappointed that the community at large had not appeared greatly engaged. The Council will take stock and make a recommendation.

ACTION	WHEN	BY WHO
To consider household survey responses	February	SPWG

16.129.3 The Cemetery: Clerk reported an application for a memorial had been received.

16.129.4 Allotments: A request had been received to take up a quarter allotment which had become available.

ACTION	WHEN	BY WHO
Approve application for memorial.	w/c 23 Jan	Clerk
Respond to applicant for allotment.	w/c 23 Jan	Clerk

16.130 Roads, Transport & Highways

16.130.1 Matters arising: HCC Highways repair to the wall outside the Small House.

The Clerk had not received a satisfactory response from Highways so the matter was referred to WCC Historic Environment Team who have asked WCC Enforcement Team to follow up.

16.130.2 Droxford Parish Council parking survey: **DEFERRED**

- 16.130.3 The Minutes of the Police and Crime Commissioners meeting on 9 December 2016 previously circulated were **NOTED**.
- 16.130.4 Operation Resilience: Closure of part of Hambledon Road for works opposite Bushey Down Farm. **NOTED**
- 16.130.5 Potholes in the Square: **APPROVED** The Clerk to arrange for hot tarmac repairs to be carried out.

ACTION	WHEN	BY WHO
Request quotation from G. Kattenhorn & Sons	asap	Clerk

16.131 Footpaths & Rights of Way

Seasonal Vegetation Priority cutting list 2017. The Council considered a shortlist of routes to be maintained by HCC Countryside Access maintenance contractors. This excludes Wayfarers’ Walk because it is a ‘main route’ HCC has a duty to maintain independently to the annual seasonal vegetation cutting list. Other routes not on the list will be tackled by lengthsman to make up the stipulated 25% Countryside Access /75% Highways work allocation.

The Council **RESOLVED** to exclude Footpath 5 through Corhampton Golf Course and include Footpath 8 Mayfield Lane to the south west corner of the field behind Droxford Junior School.

ACTION	WHEN	BY WHO
Send list to HCC Countryside Rights of Way	Before 1 February	Clerk

16.132 Parish Matters

- 16.132.1 Strategic Planning Working Group recommendations. **DEFERRED**
- 16.132.2 The Council **RESOLVED** to approve the live Parish Plan Action Grid.

16.133 Consultations, Meetings & Training.

- 16.133.1 HCC Countryside Access ROW footpath training workshops. The Clerk to attend, subject to dates when published.
- 16.133.2 HALC training sessions. Clerk to forward list to Cllr Dennington.
- 16.133.3 Transparency code training at Bishops Waltham 30 Jan. Clerk to attend

16.134 Correspondence requiring the Council’s response - None

16.135 Rolling action plan – Cllr Chandler to review.

16.136 Items for the next agenda. Parking survey

16.137 Date of next meeting: 7.30 pm Thursday 16 February 2017 at Droxford Village Hall.

The meeting closed at 8.30 pm

Signed..... Date.....

APPENDIX A – FINANCE STATEMENT

INCOME RECEIVED

IV22	40	South Coast Memorials (ref Marion Jack)	130.00
IV23	DC	Action Hampshire -play project	464.94
	BANK	Bank interest a/c -----069	3.48
	BANK	Bank interest a/c -----980 Cemetery	0.22
EV56	DC	N Fletcher - overpayment expenses	67.44
		TOTAL	666.08

ACCOUNTS FOR PAYMENT

EV58	BACS	EMS inv 109- Nov maintenance	300.00
		SSE Inv3413523560045: 20/9 -	
EV59	DD	15/12/16	34.15
EV60	BACS	R. Hoile - office expenses	14.99
EV62	300168	Home Start	100.00
EV63	300169	South Central Ambulance Trust	250.00
EV64	BACS	N Fletcher voucher for rec survey	25.00
EV61	BACS	EMS inv 135 - Dec maintenance	300.00
EV62	BACS	P.Reynolds Internal audit 1/4-31/12/16	200.00
		TOTAL	£1024.14

APPENDIX B - Planning Report 19 January

7. **PLANNING**

7.1.1 **NEW APPLICATIONS** see Minutes ref 16.128.1

APPLICATIONS IN PROGRESS

Reference SDNP/16/02811/DCOND
Proposal Discharge of Conditions 4, 5, 6, 7, 16 and 17 on planning consent SDNP/15/03895/FUL
Address Townsend Northend Lane Droxford SO32 3QN

Reference SDNP/16/00343/DCOND
Proposal Discharge condition 4 in relation to SDNP/15/05497/HOUS
Address Westwoods, Droxford Road, Swanmore, SO32 2PY

Reference SDNP/16/00064/DCOND
Proposal Discharge of Conditions 15, 19 and 21 relating to SDNP/14/00884/FUL
Address Townsend, Northend Lane, Droxford, SO32 3QN

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7.2 DECISIONS

Reference: SDNP/16/05276/TCA The Grove House Swanmore Road Droxford SO32 3PT **NO OBJECTION RAISED**

Reference: SDNP/16/05392/HOUS Glenfield, Midlington Road, Droxford, SO32 3PD **APPROVED**

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7.2.1 PLANNING APPEALS – None

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7.2.2 ENFORCEMENT CASES OPEN

Reference SDNP/12/00199/BPC Poppy Down Farm, Mayhill Lane, DroxfordSO32 3AH

Reference SDNP/15/00272/GENER Poppy Down Farm, Mayhill Lane, DroxfordSO32 3AH

Reference SDNP/13/00181/UNCM Four Acres, Midlington Road, Droxford SO32 3PD

Reference SDNP/15/00408/COU Swanmore Barn Farm, Park Lane, Swanmore SO32 2QQ

Reference SDNP/13/00238/DEVMON Townsend, Northend Lane, Droxford SO32 3QN