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# BISHOP MONKTON PARISH COUNCIL

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Minutes of the Parish meeting held on  
17<sup>th</sup> October 2019 at Bishop Monkton Methodist School Room.

Commenced: 6.00pm  
Concluded: 8.15pm

Present: Cllr Pamela Brown (Chairman)  
Cllr Stephen Verrill  
Cllr Tony Garnett  
Cllr Ken Harper  
Cllr George Ayliffe  
Cllr Ben Cairns

Clerk: Rebecca Crabtree

## **1920/119 Public Participation**

There were three members of public present.

One member of public asked if it was possible to record data with VAS signs. He also asked if there was a possibility of the Parish Council recording village incidents for future reference.

The Church Warden from the Church of Saint John the Baptist noted that there was a successful Burial Ground Committee meeting held recently. She had recently received a complaint about burning rubbish on the Burial Ground and confirmed that she had responded confirming that it is no longer permitted.

It was confirmed that if the Parish Council would like to rebuild the burial ground wall, the Diocese would need to approve the scheduled works beforehand.

## **1920/120 To receive apologies and approve reasons for absence.**

Apologies were received from Cllr N. Brown.

## **1920/121 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**

Cllr Verrill and Cllr Cairns declared a pecuniary interest in item 1920/144.

## **1920/122 To receive, consider and decide upon any applications for dispensation.**

None

## **1920/123 To confirm the minutes of the meeting on 12<sup>th</sup> September 2019 as a true and correct record.**

**Resolved:** That the minutes from the meeting held on 12<sup>th</sup> September be approved as a true and accurate record and signed by Cllr P. Brown.

## **1920/124 To receive a report from Cllr Harrison from North Yorkshire County Council**

Cllr Harrison made Cllr's aware that the Highway officers had received some feedback from residents with concerns regarding the agreed speed table on Knaresborough Road. They are now currently looking at alternative measures that would be more beneficial and said that there would be a consultation.

It was noted that the Parish Council had received information from YLCA confirming that Parish Councils are unable to purchase VAS signs and are still looking into the matter and will need to look at ongoing costs and Health and Safety issues.

Cllr Harrison explained that the wires on the road are recording vehicle numbers not speed data.

Speed enforcement vehicles was discussed.

It was confirmed that North Yorkshire County Council has received additional funding for the year. They are now waiting to find out the certainty of future funding.

North Yorkshire County Council are producing an Infrastructure Plan and Cllr Harrison will give the Clerk the contact details to ask if they could include a footpath and cycle route on Moor Road.

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

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### **1920/125 To receive a report from Cllr Brown from Harrogate Borough Council**

None.

### **1920/126 Matters arising from the minutes of the meeting held on 12<sup>th</sup> September 2019 that are not already on the agenda and any updates for the Decision List from the Parish Council.**

None

### **1920/127 Finance**

#### **a. To agree the schedule of payments and RFO report**

**Resolved:** that the schedule of payments and additional invoices are approved and signed by Cllr P. Brown.

#### **b. To approve the Clerks Timesheet for September 2019**

**Resolved:** To approve the timesheet.

### **1920/128 To agree the cost of reprinting the revised walking booklet**

**Resolved** to purchase a printer to produce the booklets in house and review the selling price in 6 months.

### **1920/129 To note the Accessibility Regulations 2018**

**Resolved** that the Clerk will produce a report at the next meeting with further information, options, exemption criteria and costs.

### **1920/130 To receive an update on traffic calming measures**

**Resolved** that the Clerk will contact the Highways department for an update on the installation of the speed table and possible alternatives. She will request that the Cllrs are invited to a site visit.

Cllr Cairns agreed to complete the online form requested by HBC for the Community Speedwatch scheme.

### **1920/131 To receive an update on the abandoned car on St John's Way**

Cllr P. Brown confirmed that the vehicle is still in the same position. She has requested for regular updates from North Yorkshire Police.

### **1920/132 To discuss grass cutting/grounds maintenance in the Village and receive/agree quotes for 2020**

**Resolved** that Cllr Verrill and Cllr Harper will produce a map of the village with areas that need to be cut, obtain quotes and will arrange a meeting with a newly set up local contractor.

### **1920/133 To receive an update on the playgrounds in the Village**

It was noted that the Parish Council has not been charged for the HBC playground inspection. Cllr P. Brown has been in contact with HBC regarding the issues raised at the last meeting and confirmed that they are unable to put a loop on the gate, the spring is satisfactory and children should be supervised at all times.

Cllr P. Brown was also told that the gate from the playground to the Burial Ground must be locked at all times.

### **1920/134 To receive a Tree Report after the meeting with HBC and agree recommended works**

Cllr Garnett gave an update about the recent meeting which included the following:

- The large willow tree adjacent to the ford can be removed and the remaining willow tree can be cut back to give 5.2m clearance over the road.
- The lower branches of the chestnuts over the beck can be partly cut back and the tree branches along Main Street will be cut back.
- The large fir tree opposite the school entrance must remain unaltered.
- The willow tree near Ings farm can be cut back but it was agreed to speak to the new owners first.
- No work is allowed on the fir trees at St. Johns Way entrance
- The cherry trees to the upper beck side can be cut back.

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**Resolved** that Cllr Garnett will prepare and return the application form and request quotes to be included on the budget for 2020.

**1920/135 To receive an update from the Burial Ground Committee and agree an amount to donate to the committee**

**Resolved** that the Parish Council will donate £250 to the Burial Ground Committee.

**1920/136 To receive an update and agree the costs for the burial ground maintenance**

**Resolved** that further information is required about the Burial Ground including who owns each burial ground and the boundaries. The Clerk was requested to research and produce a report for the next meeting.

**1920/137 To agree to repair the existing benches along the beck**

**Resolved** that Cllr Garnett would remove one bench and repair it.

**1920/138 To agree where to plant the bulbs in the village**

**Resolved** that the bulbs will be planted along the beck side and the ford.

**1920/139 To discuss and agree the cost of the festive lights**

**Resolved** that Cllr Harper would purchase two sets of 100 LED fairy lights at a cost £8.99 each plus batteries. Cllr Verrill agreed to purchase the Christmas tree with Cllr Harper.

**1920/140 To agree arrangements for Remembrance Day**

The Clerk confirmed she had ordered the wreath and Cllr P. Brown agreed to attend the Remembrance Service on behalf of the Parish Council.

**1920/141 To agree meeting dates for 2020**

**Resolved** that dates are agreed provisionally and publicised.

**1920/143 Outcome of previous planning applications**

Reference Number	Brief description and Location	Comments	Status
19/02849/CLEUD	Certificate of lawfulness for the retention of a Dormer roof extension. The Willows Boroughbridge Road Bishop Monkton	<b>Option A</b> - No objection	<b>Approved</b>
19/03369/FUL	Erection of timber stables and tack room Mill View Boroughbridge Road Bishop Monkton	See below	<b>Approved</b>
The Parish Council <b>objects</b> on the following grounds: The PC question the use of the new building as there are existing stables and tack room, the overdevelopment of the site and that the location will be detrimental to the adjoining 4 properties.			
19/03278/TPO	Lateral reduction (by 1m) of 1 Silver Birch within Tree Preservation Order 50/2016. Glenroyd House, Boroughbridge Road,	<b>Option A</b> - No objection	<b>Refused</b>
19/03354/TCON	Crown Lift (to 5.2 m) of 1 no. Cherry Tree within Bishop Monkton Conservation Area. Glenroyd House, Boroughbridge Road	<b>Option A</b> - No objection	<b>Approved</b>
19/03309/FUL	Erection of covered roof to existing cattle stock yard. Ivy House Farm Boroughbridge Road Bishop Monkton	<b>Option A</b> - No objection	<b>Approved</b>
19/03190/FUL	Formation of entrance wall with gate to front of the property. 1 The Old Corn Mill, Brook Cottage Boroughbridge Road	<b>Resolved:</b> To defer.	Current

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19/03730/TPO	Crown reduction of 2 no. Birch trees within Tree Preservation Order 42/2011. Otter Croft 2 Knaresborough Road	<b>Option A - No objection</b>	Current
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**1920/144 To consider the following Planning applications:**

Cllr Verrill and Cllr Cairns left the meeting. Cllr Cairns gave his apologies as he would not be able to return to the meeting due to other commitments.

Reference number	Brief description and address	Comment
19/03603/DISCON	Approval of details required under condition 3 (Drawings), conditions 4 and 6 (Highways Safety) and condition 5 (Drainage) of Planning Permission 17/01344/OUT - Outline application for 1 no. dwelling and access with all matters reserved. Paddock House, Hungate	<b>Option A - No objection</b>

**1920/145 In accordance with Schedule 12A, Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore recommended pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded**

No public present at this point of the meeting.

**1920/146 Village hall and playing fields**

Cllr P. Brown confirmed that the re-instatement work had not been completed due to poor ground and has been delayed to Spring.

**1920/147 To receive agenda items for the next meeting of the Parish Council**

None

**1920/148 Chairman's remarks and correspondence**

None

**1920/149 To confirm and agree the date and time of the next meeting.**

The next Full council meeting is to be held on Thursday 21<sup>st</sup> November 2019 at 6pm.

**Schedule of Payments**

Payee	Total
HMRC- PAYE and NI	£77.60
R. Crabtree - Salary	£326.29
A.E. Tuley - Hedge cutting	£48.00
	<b>£451.89</b>

***Please note:** The full RFO's Report can be found on the Bishop Monkton Parish Council website.*

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