

# LITTLE MARLOW PARISH COUNCIL

**Minutes** of the Council Meeting held on Tuesday 25<sup>th</sup> January 2022 at the Pavilion,  
Church Road, Little Marlow, Bucks, SL7 3RS commencing at 8pm

## CONFIRMED

<b>Present:</b> Cllr V Brownridge (VB) – Chairman, Cllr K Acres (KA), Cllr Anna Crabtree (AC), Cllr J Downes (JD), Cllr S Kershaw (SK), Cllr R Mash (RM) left at 9pm, Cllr Vivien Morton (VM), Councillor P Emmett (PE) arrived at 8.20pm		
Mrs J Murray – Parish Clerk	Public present: Buckinghamshire Councillor David Watson, Buckinghamshire Councillor David Johncock, William Northcroft	
Minute Ref:	Agenda Item	Action
2311/22	<b>1. To receive, and consider for approval, apologies for absence and reasons given</b> Cllr G Fitchew (GF)	
2312/22	<b>2. Declarations of interest – pecuniary or prejudicial</b> Cllr Sam Kershaw declared an interest in the mobile coffee proposal	
2313/22	<b>3. a. To approve the Minutes of Parish Council Meeting of the 9<sup>th</sup> November 2021</b> The Council <b>RESOLVED</b> to accept the minutes of the Parish Council Meeting	Clerk
2314/22	<b>4. To take reports from theses minutes for NOTE</b> <b>2272/21 Verge up towards The Three Horseshoe</b> Clerk to meet up with Marlow Bottom Parish Council Clerk in week beginning 31 January. <b>2290/91 Community Board application for bike racks</b> Cllr Kath Acres confirmed two quotes had been received. Cllr Anna Crabtree would make Community Board application for funding by the end of the month. LMPC confirmed £500 support. <b>2286/21 Pavilion &amp; Recreation Ground playground maintenance requirements.</b> The Chairman asked that Councillors Phil Emmett & Geoff Fitchew complete required maintenance prior to the next parish council meeting. Cllr Valerie Brownridge asked the Clerk to chase for an update. <b>2307/21 Tree Planting</b> Cllr Anna Crabtree planted eighteen different trees across a number of sites: Recreation Ground, Burial Ground & Allotment. Cllr Valerie Brownridge thanked Cllr Anna Crabtree for her dedication and efforts in planting all of the trees personally.	Clerk  AC  PE/GF
2315/22	<b>5. Parish Clerk's report:</b> Following the lifting of governmental Covid restrictions, the Clerk would return to working from the office. The office would remain closed to the public but appointments could be made to meet in the Pavilion hall. Car damage to the recreation ground was reported to the local policing team, as well as loitering & littering outside the Thames Water gates. The local policing team have increased local patrols and placed “police operation” signs in the area as a deterrent. The Parish Council have received a request from a local parishioner to replace a Public Pathway sign. This request has been forwarded to Buckinghamshire Council and an update will be given at the next meeting. Two vacant allotments are being offered to waiting list members. ABH colleagues have passed on their thanks for the support given at the time of their bereavement last year.	
2316/22	<b>6. Items to be taken in confidential</b> None	
2317/22	<b>7. Public participation – maximum 15 minutes</b> <b>Bucks Councillor David Watson</b> – reported that a debate had taken place at Buckinghamshire Full Council about writing to water authorities. The Leader agreed to write to the Chairman of Thames Water and the relevant Government Minister. Responses are available on the directory for Thames Water Little Marlow Sewage Treatment Works Liaison Committee and are out in the public domain. At a pre-meeting with Jake Morley, Communications Officer for Thames Water, he had been asked for an indication of	

Chairman initials]

.....

	<p>whether there would be an increase in capacity; an unsatisfactory answer was given suggesting nothing until 2030.</p> <p>David Watson would like to call a meeting of the Liaison Committee and proposed a remote meeting on <b>Friday 4<sup>th</sup> February 2022 at 10am</b>. Clerk to notify Cllr Phil Emmett. Cllrs Sam Kershaw &amp; Vivien Morton would attend also. Councillors were asked to read the correspondence on the directory prior to the meeting.</p> <p><b>Bucks Councillor David Johncock</b> – commented that the Community Board meeting at which the Country Park Bid would be discussed was on Thursday 27 January.</p> <p><b>William Northcroft</b> – agreed with council’s decision regarding the planning application relating to OS Parcel 5076 The Moor Little Marlow Buckinghamshire</p>	
2318/22	<p><b>8.1 Planning-</b></p> <p><b>a. To receive the report of the Planning Committee meeting on 6th December 2021 &amp; 17th January 2022</b></p>	
	<p style="text-align: center;"><b><u>Planning December 2021 Council Meeting</u></b></p> <p>Planning applications received from Buckinghamshire Council have a deadline date of when consultation comments must be submitted. Should the deadline be before the next Council meeting – comments are submitted. In addition, the Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301.</p> <p>LMPC resolved to apply the following comment to TPO/CTREE applications – The Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer.</p> <p>Buckinghamshire Council's planning list can be found at: <a href="https://publicaccess.wycombe.gov.uk/idxpa-web/search.do?action=weeklyList">https://publicaccess.wycombe.gov.uk/idxpa-web/search.do?action=weeklyList</a></p> <p style="text-align: center;"><b>Buckinghamshire Council</b></p> <p style="text-align: center;"><b>WEEKLY LIST OF PLANNING APPLICATIONS up to 30.11.2021</b></p> <p>Cut back 2 x Castwellan conifers (C1 + C2) to around 1.2 metres from the building  Altyre The Avenue Bourne End Buckinghamshire SL8 5RD  Ref. No: 21/08288/CTREE   Received: Mon 08 Nov 2021   Validated: Thu 11 Nov 2021   Status: Pending Decision</p> <div style="border: 1px solid black; padding: 5px;"> <p><b>LMPC Comment</b> <i>The Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer.</i></p> </div> <p>Householder application for alterations to existing detached garage including construction of attached car port, first floor side extension, replacement lean-to, replacement timber cladding, insertion of 5 x roof lights and fenestration alterations  Heronsgate The Avenue Bourne End Buckinghamshire SL8 5RD  Ref. No: 21/08285/FUL   Received: Sat 06 Nov 2021   Validated: Mon 08 Nov 2021   Status: Pending Consideration</p> <div style="border: 1px solid black; padding: 5px;"> <p><b>LMPC Comment</b>  <i>Consultee Comment on behalf of Little Marlow Parish Council submitted by Councillor Kath Acres</i>  <i>This application is a re-submission of the previous application. Having looked again at the application and considered the Planning Officer's comments on the previous application and his grounds for recommending refusal, the Parish Council agrees with him that the proposed development is out of keeping with the existing property and that it would be harmful to the character and appearance of the area and the Conservation area. The Parish Council therefore objects to the application. Submitted 9<sup>th</sup> December 2021</i></p> </div>	

Construction of 1 x 4-bed residential dwelling with associated access, parking and hard/soft landscaping. Construction of two storey detached outbuilding consisting of 2 x parking spaces, workshop and storage to first floor and associated works  
**The Cottage Marlow Road Bourne End Buckinghamshire SL8 5PL**  
Ref. No: 21/08191/FUL | Received: Thu 28 Oct 2021 | Validated: Tue 09 Nov 2021 | Status: Pending Consideration

**LMPC Comment**

*Consultee Comment on behalf of Little Marlow Parish Council submitted by Councillor Kath Acres*  
*The Parish Council objects to this application on the grounds of overdevelopment. The Council is concerned about the height and dominant aspect of the proposed development on a site which lies within the Chilterns AONB and the fact that it will overlook neighbouring properties and negatively impact their right to privacy. Submitted 9 December 2021*

All comments submitted to Buckinghamshire Council via portal on Tuesday 30<sup>th</sup> November 2021. Please note comments in italics.

**Buckinghamshire Council do not produce the Delegated List any longer, but do produce the list below which can be accessed through public access under decided this week:**

Fell x 1 Crack Willow (T1) and x 7 Ash (T2 - T8) due to dead/dying trees  
**Brooksedge House The Drive Bourne End Buckinghamshire SL8 5RE**

Ref. No: 21/08114/CTREE | Received: Mon 18 Oct 2021 | Validated: Mon 18 Oct 2021 | Status: Not to make a Tree Preservation Order

Fell 1 x Ash to ground level

**Sentosa The Drive Bourne End Buckinghamshire SL8 5RE**

Ref. No: 21/08111/CTREE | Received: Mon 18 Oct 2021 | Validated: Mon 18 Oct 2021 | Status: Not to make a Tree Preservation Order

Dismantle by freefall method x 1 Ash (T1)

**Trees The Avenue Bourne End Buckinghamshire SL8 5RD**

Ref. No: 21/07970/CTREE | Received: Sat 02 Oct 2021 | Validated: Mon 04 Oct 2021 | Status: Not to make a Tree Preservation Order

Tip reduce height by 3.5 metres and lateral spread by 2 metres on north and east side and by 1.5 metres on south side x 1 Sycamore (T1) and crown reduce by 3 metres, rounding shoulder to maintain a natural symmetry x 1 Sycamore (T2)

**White Barns Sailing Club Road Bourne End Buckinghamshire SL8 5QS**

Ref. No: 21/07960/CTREE | Received: Tue 28 Sep 2021 | Validated: Tue 28 Sep 2021 | Status: Not to make a Tree Preservation Order

Householder application for conversion of garage and store to habitable use and fenestration alterations to the front elevation

**Quay House Sailing Club Road Bourne End Buckinghamshire SL8 5QS**

Ref. No: 21/07600/FUL | Received: Fri 27 Aug 2021 | Validated: Wed 15 Sep 2021 | Status: Application Permitted

Householder application for erection of single storey rear extension, infill extension to side porch, insertion of rear dormer replacing existing dormers, extension to entrance porch, insertion of two rooflights, alterations to fenestration with internal alterations

**Langholme The Drive Bourne End Buckinghamshire SL8 5RE**

Ref. No: 21/07381/FUL | Received: Thu 05 Aug 2021 | Validated: Wed 11 Aug 2021 | Status: Application Permitted

Demolition of existing dwelling and construction of a replacement three bedroom dwelling  
**Mallards Riverside Bourne End Buckinghamshire SL8 5RF**

	<p>Ref. No: 21/06896/FUL   Received: Fri 18 Jun 2021   Validated: Tue 20 Jul 2021   Status: Application Permitted</p> <p>Demolition of existing dwelling and garage and construction of detached replacement dwelling New Lodge Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS Ref. No: 21/05919/FUL   Received: Thu 25 Mar 2021   Validated: Thu 25 Mar 2021   Status: Application Permitted</p>	
	<p style="text-align: center;"><b><u>Little Marlow Parish Council</u></b> <b><u>Planning January 2022 Council Meeting</u></b></p> <p>Planning applications received from Buckinghamshire Council have a deadline date of when consultation comments must be submitted. Should the deadline be before the next Council meeting – comments are submitted. In addition, the Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301.</p> <p>LMPC resolved to apply the following comment to TPO/CTREE applications – The Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. Buckinghamshire Council's planning list can be found at: <a href="https://publicaccess.wycombe.gov.uk/idxpa-web/search.do?action=weeklyList">https://publicaccess.wycombe.gov.uk/idxpa-web/search.do?action=weeklyList</a></p> <p style="text-align: center;"><b>Buckinghamshire Council</b> <b>WEEKLY LIST OF PLANNING APPLICATIONS up to 11.01.22</b></p> <p>Reduce 1 x Taxus Baccata (Yew) (T1) by 1.5 metres all over The Grove Marlow Road Bourne End Buckinghamshire SL8 5NY Ref. No: 21/08680/CTREE   Received: Thu 16 Dec 2021   Validated: Fri 31 Dec 2021   Status: Pending Consideration</p> <div style="border: 1px solid black; padding: 5px;"> <p><b><u>LMPC Comment</u></b> <i>The Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. Submitted 11th January 2022</i></p> </div> <p>Householder application for construction of first floor side gable end extension including front and rear dormers, insertion of 2 x roof lights, single storey rear extension, replacement of existing front bay window with a flush casement bay window and fenestration alterations Elm Tree Cottage Elm Lane Bourne End Buckinghamshire SL8 5PG Ref. No: 21/08579/FUL   Received: Tue 07 Dec 2021   Validated: Fri 24 Dec 2021   Status: Pending Consideration</p> <div style="border: 1px solid black; padding: 5px;"> <p><b><u>LMPC Comment</u></b> <i>The Parish Council has no objection Submitted 22<sup>nd</sup> January 2022</i></p> </div> <p>Replacement of existing fence with 1.8m high fence to front whilst retaining original gate and close boarding previously railed fence. Creation of hardstanding in the centre of the site along with associated groundworks and creation of 1 x parking space (part-retrospective) OS Parcel 5076 The Moor Little Marlow Buckinghamshire Ref. No: 21/08494/FUL   Received: Sat 27 Nov 2021   Validated: Tue 04 Jan 2022   Status: Pending Consideration</p> <div style="border: 1px solid black; padding: 5px;"> <p><b><u>LMPC Comment</u></b> <i>The Parish Council objects to permission being granted retrospectively for the fence and for the work which has been done so far on the hardstanding. These were both in place before a Prior Notification application for the construction of a cabin, toilet and cesspit was submitted in August 2021. The Council do not consider that a piece of woodland within Green Belt whose use is designated as forestry requires a 1.8m close board fence. They note that the proposed hard standing is meant for a caravan, a turning space, a single parking space as well as a storage cabin for which the applicant says she has submitted a Prior Notification application. The Prior Notification application for the cabin was refused in September 2021. The Parish Council's objection to the earlier Prior Notification</i></p> </div>	

*application still stands. As no planning permission has been applied for or given for a cabin and the Council does not think hardstanding is required for a parking space, it does not consider that an area of hardstanding measuring 8m by 10m is necessary or appropriate on this piece of land. Submitted 22<sup>nd</sup> January 2022*

Section 19 application of Planning (Listed Buildings and Conservation) Act 1990 for variation of condition 2 (plan numbers) attached to listed building consent PP 20/05168/LBC (Listed Building application for conversion of existing farmyard complex: Barns B and C to two dwellinghouses (C3), Barns D and E to B1 office and Barn A to a flexible B1/B8 business unit (including additional mezzanine levels within Barns A and E) together with associated internal access arrangements, parking and landscaping) to allow for internal and external alterations to Barns A, B, D & E  
Hard To Find Farm Heath End Road Flackwell Heath Buckinghamshire HP10 9QH  
Ref. No: 21/08740/LBCS19 | Received: Thu 23 Dec 2021 | Validated: Wed 12 Jan 2022 | Status: Pending Consideration

**LMPC Comment** *The Parish Council has no objection* Submitted 22<sup>nd</sup> January 2022

**Buckinghamshire Council do not produce the Delegated List any longer, but do produce the list below which can be accessed through public access under decided this week:**

Proposed non-material amendment to permission extension of existing first floor balcony to West and South sides & insertion of new door to first floor South granted under planning ref: 18/08179/FUL

Upper Thames Sailing Club Riverside Bourne End Buckinghamshire SL8 5RF

Ref. No: 21/08300/MINAMD | Received: Tue 09 Nov 2021 | Validated: Tue 09 Nov 2021 | Status: Application Permitted

Cut back 2 x Castlewella conifers (C1 + C2) to around 1.2 metres from the building  
Altire The Avenue Bourne End Buckinghamshire SL8 5RD

Ref. No: 21/08288/CTREE | Received: Mon 08 Nov 2021 | Validated: Thu 11 Nov 2021 | Status: Not to make a Tree Preservation Order

Dismantle x 1 Poplar (T1) and x 1 Cherry (T2)

The Old Vicarage Church Road Little Marlow Buckinghamshire SL7 3RT

Ref. No: 21/08235/CTREE | Received: Tue 02 Nov 2021 | Validated: Tue 02 Nov 2021 | Status: Not to make a Tree Preservation Order

Dismantle as little live growth and growth suppressed x 2 Sycamore (G2)

The Old Vicarage Church Road Little Marlow Buckinghamshire SL7 3RT

Ref. No: 21/08270/TPO | Received: Tue 02 Nov 2021 | Validated: Tue 02 Nov 2021 | Status: Application Permitted

Application for approval of details subject to Conditions 3 (Materials), 5 (Ecological Enhancements), 9 (Construction Traffic Management Plan) and 14 (Arboriculture) of planning ref: 21/05297/FUL

Newlands Chapman Lane Bourne End Buckinghamshire SL8 5PB

Ref. No: 21/08164/ADRC | Received: Sat 23 Oct 2021 | Validated: Mon 25 Oct 2021 | Status: Split-detail Reserved by Condition

Raise crown over road to give 5.4 metres clearance and over driveway to give 3.5 - 4 metres clearance, reduce 3 branches by 1.5 - 2 metres from main branch over road, and 1 meter clearance to neighbouring tree and reduce 3 protruding branches over driveway by 1-2 metres to Copper Beech (*Fagus Sylvatica*) (T1) for maintenance and aesthetic purposes

Abbots Inch The Avenue Bourne End Buckinghamshire SL8 5RD

Ref. No: 21/08122/TPO | Received: Tue 19 Oct 2021 | Validated: Fri 22 Oct 2021 | Status: Application Permitted

Householder application for the construction of part glazed single storey rear extension following demolition of existing lean-to, rear extension and single storey bay structure  
Streamside The Drive Bourne End Buckinghamshire SL8 5RE

	<p>Ref. No: 21/08093/FUL   Received: Sat 16 Oct 2021   Validated: Mon 18 Oct 2021   Status: Application Permitted</p> <p>Variation of conditions 2 (plans) and 5 (no windows) attached to 20/08131/FUL (Householder application for construction of part two storey/part single storey front and rear extensions and single storey side extension following demolition of existing garage) to allow for window alterations</p> <p>9 Wendover Road Bourne End Buckinghamshire SL8 5NS</p> <p>Ref. No: 21/08046/VCDN   Received: Tue 12 Oct 2021   Validated: Tue 12 Oct 2021   Status: Application Permitted</p> <p>Householder application for demolition of side extension and erection of new single storey side and rear extension.</p> <p>Wood Barn Farmhouse Pump Lane North Little Marlow Buckinghamshire SL7 3RD</p> <p>Ref. No: 21/07640/FUL   Received: Wed 01 Sep 2021   Validated: Wed 01 Sep 2021   Status: Application Permitted</p> <p>Certificate of lawfulness for proposed two storey rear extension and installation of 3 x roof lights</p> <p>Westhorpe Cottage Westhorpe Farm Lane Little Marlow Buckinghamshire SL7 3RQ</p> <p>Ref. No: 21/07503/CLP   Received: Wed 18 Aug 2021   Validated: Wed 18 Aug 2021   Status: Grant Certificate - Proposed Development</p>	
2318/22	<p><b>8.2 Planning-</b></p> <p><b>b. To review correspondence received regarding Marlow Studios Project</b></p> <p>Clerk reported that no new correspondence had been received since the last meeting.</p>	
2319/22	<p><b>8.2 Finance-</b></p> <p><b>a. To approve income and expenditure for October, November &amp; December 2021</b></p> <p>The Council <b>RESOLVED</b> to approve the reports for October, November &amp; December 2021 subject to the figure for the grand total for expenditure at the end of the cost centre report being amended from £87,850 to £88,250.</p> <p><b>b. To receive report from Budget Committee meeting on 2 December 2021</b></p> <p>Following guidance received at training, it had been agreed that committee meeting minutes would be approved at the next committee meeting rather than at the next Full Council. In the meantime unconfirmed meeting minutes would be uploaded to the parish council website following the committee meeting and Committee Chairmen would give a report on the Committee meeting to Full Council.</p> <p><b>c. To consider draft Budget for 2022/2023 and agree Precept</b></p> <p>The Budget Committee recommended that the precept be increased by 3%. The Council <b>RESOLVED</b> not to accept the Budget Committee's recommendation to increase the precept and instead to apply for £53,851, which is the same amount as last year. This decision was made due to the amount of reserves in hand and the current economic climate. Clerk to complete application form and email back to Buckinghamshire Council.</p> <p><b>d. To consider amended Financial Regulations to include use of a Parish Council credit card</b></p> <p>The Council <b>RESOLVED</b> to approve the amended Financial Regulations with one amendment in paragraph 5.7 – replace “unless authorised by two councillors in writing” by “unless authorised by two bank signatories in writing”.</p> <p><b>e. To consider approval and signature of Devolved Services Agreement 2022/2023</b></p> <p>The Council <b>RESOLVED</b> to approve the agreement and Cllr Valerie Brownridge &amp; Cllr Jason Downes signed the agreement on behalf of the parish council. Clerk to scan &amp; email back to Buckinghamshire Council.</p> <p><b>f. To consider contributory funding for Country Park bid to Community Board</b></p> <p>The Council <b>RESOLVED</b> to approve contributory funding of £1,600.</p> <p><b>g. To consider request for further dog bins received from local resident</b></p> <p>The Council <b>RESOLVED</b> to have an extra dog bin installed at Westhorpe Park and the Clerk was asked to contact the supplier and to make arrangements.</p> <p><b>h. To consider LMCC request to manage booking from Marlow Maidens CC</b></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>The Council <b>RESOLVED</b> to agree to LMCC managing the booking with Marlow Maidens CC and for a negotiation to take place to determine hire rates. Agreement to be for a period of 12 months.</p> <p><b>i. To consider Wye Valley Volunteers' grant request</b></p> <p>The Council <b>RESOLVED</b> to make a grant of £400 to Wye Valley Volunteers. Clerk to make arrangements to make payment.</p>	<p>Clerk</p> <p>Clerk</p>
2320/22	<p><b>8.3 The Pavilion and Recreation Ground-</b></p> <p><b>a. To receive an update regarding the recreation ground</b></p> <p>The Council <b>RESOLVED</b> not to take part in another rabbit management exercise. Clerk was asked to make contact with Carrington's to request assistance with rabbit management on adjoining land. Clerk and Cllr Phil Emmett to meet with Bourne End Junior Sports Club &amp; Cricket Club Groundsman.</p>	<p>Clerk/ PE</p>
2321/22	<p><b>8.4 Burial Ground</b></p> <p><b>a. To receive report from Burial Ground Committee meeting on 9 December 2021</b></p> <p>Quotes were being sought for further works to the cemetery. Trial of composting onsite would be introduced.</p> <p><b>b. To approve quotes for hedging</b></p> <p>Cllr Jason Downes had not received any further quotes. Cllr Phil Emmett would notify Burial Ground Committee of contacts for hedging and wildflower seeds and Cllr Anna Crabtree would make contact with Nick Rowcliffe to request surplus trees.</p>	<p>JD</p> <p>PE/AC</p>
2322/22	<p><b>8.5 Environment Committee</b></p> <p><b>a. To receive report from Environment Committee meeting on 10 January 2022</b></p> <p>The Environment Committee are focusing on opportunities to plant wildflowers around the parish.</p> <p><b>b. To consider the Environment Committee's action plan and strategy</b></p> <p>The Council <b>RESOLVED</b> to adopt the Environment policy which Cllr Anna Crabtree described as a dynamic document, which is to be reviewed regularly. Clerk to post to website and to email policy to all Councillors and also to our Buckinghamshire Councillors.</p> <p><b>c. To consider response to Marlow Energy Group</b></p> <p>The Council <b>RESOLVED</b> to defer the decision on declaring a climate change emergency. Cllr Anna Crabtree agreed to gather further information about what this would commit Council to do. Clerk was asked to write to John Laker to update.</p>	<p>Clerk</p> <p>AC</p> <p>Clerk</p>
2323/22	<p><b>8.6 General</b></p> <p><b>a. To review COVID 19 risk assessment and COVID 19 guidance for hall hirers</b></p> <p>The Council <b>RESOLVED</b> to approve documentation. Clerk to distribute.</p> <p><b>b. To consider feedback from Bucks Council on Spade Oak Car Park mobile coffee horsebox proposal</b></p> <p>The Council <b>RESOLVED</b> to request that Buckinghamshire Council amend lease to allow the Parish Council to sublet space in the car park.</p> <p>After much discussion about what the fee should be charged, Council <b>RESOLVED</b> that Cllr Kath Acres should make enquiries about what the ice-cream van was charged.</p> <p><b>c. To consider following NALC's example and replace the term chairman with the gender-neutral term chair</b></p> <p>The Council <b>RESOLVED</b> to enable each chair person to choose their personal term.</p> <p><b>d. To consider LMPC's response to the survey on the new Local Plan for Buckinghamshire and Wooburn &amp; Bourne End's Neighbourhood Plan</b></p> <p>The Council <b>RESOLVED</b> to request that councillors complete the survey on the Local Plan for Buckinghamshire individually.</p> <p>Cllr Kath Acres &amp; Cllr Sam Kershaw had attended the remote meeting on Wooburn &amp; Bourne End Neighbourhood Plan and reported back. The council <b>RESOLVED</b> that Wooburn and Bourne End Parish Council should be congratulated on the Plan they had produced. Cllr Kath Acres to draft a congratulatory letter for Clerk to email to Wooburn &amp; Bourne End Parish Council.</p> <p><b>e. To consider proposal from BEJSC regarding Project Thunderbirds Swimming Pool</b></p> <p>The Council <b>RESOLVED</b> that the chairman would write to the BESJC in support of the project.</p>	<p>Clerk</p> <p>VB</p> <p>KA</p> <p>KA/ Clerk</p> <p>VB</p>
2324/22	<p><b>9. Items for information only:</b></p> <p><b>1. Reports from Meetings of Outside Bodies:</b></p> <p><b>1.1. Marlow Society</b></p>	



	<p>1.1. <b>Marlow Society</b> – Cllr V Morton reported that next meeting is to be held next month</p> <p>1.2. <b>Community Board action groups: Economic regeneration, Community Engagement, Transport and Highways, Environment and Climate Change</b></p> <p>1.3. Cllr Brownridge reported that since the last Parish Council meeting in November, she had attended a meeting of the main Community Board and three meetings each of the Economic Recovery and Regeneration Action Group and the Community Engagement Action Group.</p> <p>At the <b>Community Board meeting</b>, there were presentations from Buckinghamshire Business Trust who gave details of some of the projects they are submitting to the Community Board to support local businesses, from Redcote Leisure, a specialist micro camper conversion firm which started out at a site at Westhorpe Watersports Centre and now has a flourishing business and on the problems facing local farmers and other rural businesses which led to a discussion about how the Community Board might be able to help stimulate the rural community. The Board also spoke about the Queen’s Platinum Jubilee. A steering Group has been formed to co-ordinate activities across Buckinghamshire.</p> <p><b>Economic Recovery and Regeneration Action Group</b> -The Action Group provided support to both Bourne End and Marlow Late Night shopping nights. There are bids in the pipeline for publicity material to support tourism in the Hambleden area, for mobile outdoor gym equipment in Higginson Park, to increase the frequency of the Marlow Farmers’ market and to redevelop Liston Court and Gardens. The Community Board is holding an event in Higginson Park on 2 April to showcase the Community Board area. Town and Parish Councils and local community organisations are encouraged to take stalls.</p> <p><b>Community Engagement Action Group</b> -The feedback on the Interactive Dementia Bus funded whose visits to Marlow, Flackwell Heath and Farnham Common were funded by the Community Board has been very positive. It is hoped that it will be possible to arrange dates for a further visit in the Spring. Cllr Brownridge commented that it is encouraging that Community Groups are now coming forward to present their projects to the Action Group. Some just want help in publicising what they are doing and to make connections with other groups and others follow up with a bid for funding.</p> <p><b>Transport and Highways Action Group</b> -Cllr Anna Crabtree reported that few projects were coming through. Budgets were set at the end of September and action would not begin again until April.</p> <p><b>Environment &amp; climate change Action Group</b> – the next meeting would be on Thursday 27 January at which Cllr Sam Kershaw would present the bid for funding work on a vision for the Country Park. Cllr Anna Crabtree was not able to attend. Cllr Kath Acres to attend in her absence.</p> <p>1.4. <b>LMPC Country Park Working Group</b> Cllr Sam Kershaw gave his report under item 8.2.f when he was making the case for contributory funding for Country Park bid to Community Board.</p> <p>1.5. <b>Town &amp; Parish Clerk’s Forum</b> Clerk reported on gully cleaning programme and Tree planting for Queens Jubilee. Council requested that the Clerk check that Hugo Fox had everything in place for making changes to the website for operation London Bridge.</p> <p>1.6. <b>WDALC</b> Cllr Brownridge represented the Parish Council at the WDALC meeting on 16 December. The main topic of discussion was the draft guidance on putting together a Community Resilience Plan and a draft Plan which Bucks Council sent to WDALC following the presentation they gave at the September WDALC meeting. Following the December meeting, Cllr Brownridge had circulated the drafts along with the minutes. She suggested that LMPC should consider drawing up a new Community Resilience Plan to replace the LMPC’s Emergency Plan which was out of date. She asked if LMPC would support this and if so whether any councillors would be willing to help.</p> <p>Cllr Phil Emmett offered to assist. It was suggested that the update includes focus on older generation &amp; social media.</p> <p>1.7. <b>Parish Liaison meeting</b> Cllr Brownridge represented the Parish Council at the remote Parish Liaison meeting on 19 January. Following the range of reactions to the All Council’s Charter, Buckinghamshire Council</p>	Clerk
--	--	-------



	<p>commissioned an independent review with the aim of establishing a way forward. The Reviewer presented his findings at the meeting. He highlighted that the issue wasn't actually the Charter, but more about the relationship between Town and Parish Councils and Buckinghamshire Council and in particular the mistrust of Buckinghamshire Council by Town and Parish Councils, the lack of understanding between both, the legacy of poor delivery by Buckinghamshire Council and concerns about the way the Unitary Authority is playing out. The Charter is now going to be reworked as a Commitment on the part of Buckinghamshire Council and a request to Local Councils to engage with Buckinghamshire Council. There is also going to be a feedback/accountability mechanism. Martin Tett and some of the Service Directors gave updates on the Budget, COVID 19, the Local Plan, Electric Vehicle Chargers, the Local Plan and the Platinum Jubilee. The minutes of the meeting will be circulated to all Councillors when they are published.</p> <p><b>Correspondence:</b> Clerk would circulate email received inviting attendance at free flood resilience training for local residents in MARLOW, LITTLE MARLOW and BISHAM on 15 February 2022 (2.30-4.30pm). The invitation would be added to website news also.</p>	Clerk
2325/22	<b>10. Items to be included on the next Agenda-</b>	
2326/22	<b>11. Dates of the next meetings:</b> Budget Committee Meeting 8 <sup>th</sup> February 2022, Planning Committee Meeting 28 <sup>th</sup> February 2022, Parish Council Meeting 8 <sup>th</sup> March 2022, Burial Ground Committee Meeting 17 <sup>th</sup> March 2022	
There being no further business to be transacted the meeting was closed at 9.50pm		

**Abbreviations:**

LMPC	Little Marlow Parish Council	GDPR	General Data Protection Regulations
BC	Buckinghamshire Council	SLCC	Society of Local Council Clerks
LMRA	Little Marlow Residents' Assoc	WDALC	Wycombe District Assoc. of Local Councils
VAS	Vehicle Activated Sign	ROW	Rights of Way
PCSO	Police Community Support Officers	BMKALC	Bucks Milton Keynes Association of Local Councils
LMLCP	Little Marlow Lakes Country Partnership	LGPS	Local Government Pension Scheme

Signed: .....  
Chairman

Date: .....  
Please note Minutes become **CONFIRMED** following resolution at the following Full Council Meeting.