

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
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20th October 2023

To Highways Committee Councillors

You are hereby summoned to attend a **Highways Committee Meeting at 6.30pm on Thursday 26th October 2023 in The Windrush Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox – [Papers](#)

Vanessa Oliveri

Mrs Vanessa Oliveri
Locum Committee Clerk

AGENDA

1. **Apologies for absence:** To receive.
2. **Declarations of Interest:** To note.
3. **To receive and approve the minutes of the Highways Committee held on 21st September 2023:**
4. **Opportunity for members of the public to speak:** (limited to 3 minutes per person).
5. **Matters Arising:**
 - a) Closure of coach park: Review of current situation
 - b) Dog poo bag and dispenser: To note CDC have been informed of BPC's decision to not fund the refills of the dog poo dispensers.
 - c) Traffic cones: To receive an update on the provision of additional traffic cones.
 - d) Parking Enforcement Hours: To note GCC have been contacted regarding the parking enforcement hours and terms of contract.
 - e) Hedges overhanging footpaths: An article had been arranged for the November edition of the Bourton Browser to remind residents to cut back any hedges overhanging the footpaths.
 - f) Wall adjacent to the public toilets: The resident had been contacted regarding the leaning wall adjacent to the public toilets. He had agreed to have the wall pointed where required and would keep an eye on the lean of the wall.
 - g) Soakaway at Jubilee Orchard: The contractor had been contacted to clean out the soakaway at Jubilee Orchard.
6. **Police:** To receive a police report.
7. **To note the current Highways Cost Centre Summary Report and Reserves Report (Papers 1 a & b).**

8. Traffic & Highways:

- a. To receive an update on the management and delivery of the Strategic Plan:
- b. Delivery of VAS: To receive any updates from GCC of the delivery of VAS.
- c. Inoperative VAS on Rissington Road: To receive a quote to carry out the repair of the ANPR camera at Rissington Road including carriage £673.75 + VAT (Paper 2).

Use of cherry picker £275 + VAT for repair work

Use of cherry picker £275 + VAT for refitting of camera and new comms box

Replace comms box £595 + VAT

Total £1818.75 + VAT

- d. Installation of dropped kerbs: To receive an update from Cllr A Roberts.

9. Periwinkle Bank and Manor Fields Footpaths: To receive a quotation to resurface the Periwinkle Bank footpath and to receive an update on grant funding. (Paper 3).

10. 2024/2025 Highways Budget – To discuss and finalise the Highways budget for 2024/2025. (Paper 4).

11. Correspondence:

- a. A resident who lives on Beddome Way has reported that there is an issue with dog fouling on the grass verges and footpaths at the entrance to Beddome Way. She contacted CDC to request stickers to be put on the lampposts nearby, but CDC no longer supply them.
- b. A resident has reported that a vehicle is regularly parking on the grass verge to the right of the Rissington Road arch in front of house nos. 11-12 (on Bromford owned land) and in doing so they are damaging the GCC verge adjacent to the road every time they cross it to park/leave which BPC are responsible for maintaining.
- c. Email received regarding car parking penalties being issued in error at Hackling car park in Station Road whilst vehicles are entering or leaving either the petrol station or the Co-op access through the car park. (Paper 5).

12. Items to note: To receive reports for information only. – None received.

Date of Next Meeting: 6.30pm on Monday 20th November 2023 in the Salmonsbury Room.