

Birling Parish Council

Draft Minutes of Meeting held on Tuesday 11th February 2020 in Birling Village Hall at 8pm

Present: Councillors Mrs J Westwood (Chair)
Mr S Hirst
Mrs S Spooner
Mr G Nevill
Mrs H Walker

Clerk Ms J Miller

Also in attendance: 3 members of the public, TMBC Councillor Piers Montague and Kent County Cllr Sarah Hohler

148. Apologies for absence

It was **RESOLVED** to receive and approve apologies for absence from Cllr Hewett and Cllr Houldsworth.

149. Declarations of Pecuniary and Non-Pecuniary Interest

Cllr Westwood declared an interest in the Ley Farm Planning application
Cllr Nevill declared an interest in the West Malling sandpit

150. Reports - County, Borough and Police

Cllr Hohler reported an update on the KCC budget review and the 5 year strategy. It was confirmed that the Smart Motorway will undergo a safety audit to ensure it is safe before opening.

Cllr Hohler advised that she was not aware how much the s106 funding budget for highways improvements however costs for other items were noted.

Cllr Montague gave an update on the waste collections have improved however there are still some bins being missed and residents are encouraged to report any issues to Tonbridge and Malling Borough Council. It was also noted that the Local Plan hearings dates have been released for May 2020.

The police report was circulated prior to the meeting however there was no crimes reported for Birling.

151. Open Forum – Public Participation Session

A member of the public raised concerns with the Kent Dog Walking site and the disruption that is being caused to local residents. The parish council will raise these issues with Tonbridge and Malling Borough Councillors.

A member of the public asked about the highways consultation and the Bank that spills earth on to the public pavement0 causing pedestrians to walk in the road. The parish council will report the obstruction on the footway to Kent County Council.

155. Approval and signing of minutes of January's meeting

It was **RESOLVED** to approve the minutes of January's meeting. The minutes were duly signed by the chair.

156. (a) Matters arising and last month's circulation

i. West Malling Sandpit

Nothing further to report.

ii. **Cutting back of Foliage / Streetlamp**

To receive update on UKPN replacement of lamp – this is being arranged.

iii. **Parking issues**

To receive update on sign installation – nothing further to report.

v. **Local Plan**

The hearing dates have been confirmed in May 2019.

vii. **Waste Collection Services**

This item was covered in the borough councillor reports.

xi. **Meeting with Ryarsh School**

Cllr Walker reported that the head is keen to meet with the Chair of the Parish Council.

Cllr Walker will provide the Chair with contact details.

x. **Culverts**

To note update from Tonbridge and Malling Borough Council and matter now referred to Kent County Council.

xi. **Police volunteer role**

To note article in Pilgrims – noted. Cllr Walker was thanked for publishing the advertisement. To date no interest had been received.

157. Matters for Information circulated to councillors

04/01/20 NHW Mailing list

04/01/20 E Watch 1726

04/01/20 Monthly Bus Report

04/01/20 KALC Community Awards

04/01/20 KCC public health media release

08/01/20 The rural bulletin

08/01/20 E Watch 1729

08/01/20 Valley Invicta Primary School consultation

08/01/20 Kent Downs AONB trees pack

08/01/20 NALC chief executives bulletin

14/01/20 Strategic Statement Consultation KCC

14/01/20 KALC Health and Wellbeing Conference

14/01/20 Public notice – Kings Hill School

14/01/20 Challenge yourself in 2020

14/01/20 Warn and inform

14/01/20 KCC Select Committee – affordable housing

14/01/20 E Watch 1727

14/01/20 The Rural Bulletin

14/01/20 RSN Rural Funding Digest

14/01/20 Local Account for Adult Social Care

20/01/20 Consultation on charges for Aylesford Martin Square Car Parks

20/01/20 KALC CEO bulletin

20/01/20 E Watch 1730

20/01/20 Kent Police rural task force update

20/01/20 E Watch 1731

27/01/20 Chief Executive's Bulletin

27/01/20 National CSSC Green Message

27/01/20 The rural bulletin

27/01/20 KCC Military Events Calendar

27/01/20 New enhancements South Eastern

27/01/20 E Watch 1732

27/01/20 NHW INfrom from the KP Fraud Team

27/01/20 Great British Spring Clean

02/02/20 E Watch 1733

02/02/20 The Rural Bulletin

02/02/20 National CSSC Green message
02/02/20 E Watch 1734
02/02/20 Monthly Bus Report for January 2020
02/02/20 KALC Survey 2020

156. Meetings

(a) Meetings attended on behalf of the parish council

- i. Parish Partnership Panel – 06/02/20 Cllr Westwood.
- ii. Website Accessibility Regulations Workshop – Clerk.

(b) Future meetings

- i. Tarmac Liaison Meeting – 12/02/20 Cllr Westwood.

157. Parish Business for Decisions

(a) Highways Improvement Plan

- i. To receive update
The consultation closes on March 1st, the results will be collated for consideration at the March meeting.

(b) Great British Spring Clean 2020

- i. To consider date for litter pick.
It was **RESOLVED** to hold the litter pick on 14th March 2020 at 9.30am.

(b) Village Maintenance

- i. To receive update on quotation for refurbishment of village sign.
The clerk is investigating other companies that may be able to refurbish the sign.
It was **RESOLVED** to obtain a quote to refurbish the noticeboard.

(c) Precept

- i. To approve Precept note for website
A draft of the precept note was circulated to councillors and it was **RESOLVED** to add to the website.

(e) Subscriptions

- i. To consider membership of Rural Kent 2020/21
It was **RESOLVED** not to proceed with the subscription.

(f) War Memorial

- i. To consider further planting – noted.

(g) VE Day

- i. To consider participation
It was noted that Cllr Nevill is looking into what can be done to commemorate the Spitfire crash site.

158. Parish Business for Noting

(a) Community Assets

- i. To note The Plough Inn at Trottiscliffe being saved as a community asset – noted.

(b) Website update

- i. To note the following added to the website:-
 - Road Closures
 - M20 Updates
 - Highways Improvement Consultation

159. Correspondence

- (a) Secure Trust Statement – noted.

160. Finance & Accounts

(a) Bank Reconciliation January 2020.

Net Bank Balances as at 31/12/19 £26,688.63

It was **RESOLVED** to approve the bank reconciliation for January 2020.

(b) To note budget position year to date January 2020 – noted.

(c) To approve PAYE record February 2020.

It was **RESOLVED** to approve the PAYE record for January 2020.

(d) Cheques to be approved and signed:

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	300012	£342.71	N/A	N/A	February Salary
HMRC	Staff Costs	300013	£85.80	N/A	N/A	HMRC PAYE February
Heart of Kent Hospice	Donations	300014	£100.00	N/A	N/A	S137 donation
First Rescue Training and Supplies	Reserves	300015	£336.00	£280.00	£56.00	Defibrillator battery replacement
123 Connect Ltd	IT Costs	300016	£42.00	£35.00	£7.00	Annual renewal of gov.uk domain

(e) To note update on Unity Trust Bank internet banking permissions.

It was noted that councillors are receiving their online login details.

(f) To note completion of Secure Trust Bank signatory changes – noted.

(g) To approve closure of Natwest account.

It was **RESOLVED** to close the Natwest account.

161. Roads

(a) To report any road issues

The footpath alongside the wall was noted as being reported.

The potholes on Stangate Road will be reported.

(b) M20 Smart Motorway Works

To note update and concerns being raised about safety – noted.

(c) Road Closures – see website for details

- i. To note temporary road closures affecting Birling:
Church Lane, Vigo Hill, Ford Lane, Addington Lane Trottiscliffe

162. Planning

(a) Applications to be considered

- i. TM/20/00203/FL 11 Bull Road, Birling

It was **RESOLVED** not to object to the works however as this is in the conservation area the parish council wish to see a material that is more sensitive to its immediate surroundings.

Cllr Westwood left the meeting at 21:44pm

TM/20/00072/RD Ley Farm Cottage, Snodland Road, Birling
Details of conditions 3 (landscaping and boundary) 6 (foul water and surface water) and 7 (ecology report).

It was **RESOLVED** to make no comment.

Cllr Westwood re-entered the meeting at 21:52pm.

(b) Decisions by Tonbridge and Malling Borough Council

There were none.

163. Matters for future meetings

The substantive items will continue to be on the agenda. The Highways responses will be included.

164. Date of next meeting: Tuesday 10th March 2020 at 8pm

Meeting closed at 21:53pm

Signed..... Date.....