

# **Ellerton and Aughton Village Hall**

**AGM 8 JUNE 2021**

# Agenda

1. Welcome/apologies
2. Minutes of last meeting (*held via Zoom on 18th April 2020*)
3. Chair/Treasurer's report
4. Motion of support for The Wednesday Club
5. Election of Chair and members of the VH committee (*all nominations now received*)
6. Any other business

## AGM MINUTES

### Ellerton and Aughton Village Hall

NOTE: This meeting has been held at a distance due to the Corona Virus Emergency whereby under Government guidance meetings were not to be held. This meeting was held by email on 18<sup>th</sup> April 2020 - copies of which are held by Karen Barker (Secretary)

Attendees by email	
Mags Godderidge (Chair)	Simone Wintringham
Paul Horrocks (Vice Chair)	Tony Rogers
Sally Bowler (Treasurer)	Dax Godderidge
Karen Barker (Secretary)	Steve Hawkes
Nell Whittingham	Jo Meneer
Jo Horrocks	
Shirley Pierce	
Jackie Rogers	

**1 Minutes of last AGM** – circulated by email.

#### **2 Chairman and Treasurers Report.**

Mags circulated a report to all members via email.

#### **3 Representative members of committee:**

**Parish Council** – Iain Meneer & Glyn Perkins (accepted post pending Parish Council approval)

**Church** – Nell Whittingham and Jackie Rogers

**Wednesday Club** – Simone Wintringham and Shirley Pierce

#### **4 Election of Officers and other elected members of committee:**

**Chair :** Mags Godderidge (proposed by Sally Bowler, seconded by Simone and carried)

**Vice-Chair:** Paul Horrocks (proposed by Sally Bowler, seconded by Simone and carried)

**Treasurer: Village Hall and Wednesday Club:**

Mike Pay (proposed by Paul Horrocks, seconded by Jo Horrocks and carried on 17<sup>th</sup> March 2020).

**NOTE:** The AGM meeting was originally scheduled at the beginning of the government lockdown and therefore it was agreed by the committee in the interim to install Mike as Treasurer in order that the Village Hall / Wednesday Club accounts could continue to be managed.

**Secretary:** Jo Meneer (proposed by Mags Godderidge, seconded by Karen Barker and carried)

**Ellerton Representatives:** Steve Hawkes (proposed by Jo M, seconded by Mags and carried)

Karen Barker (proposed by Mags, seconded by Steve Hawkes and carried)

**Aughton Representatives:** Vacancy x 2

**Film Club Representatives:** Dax Godderidge (proposed by Jo M, seconded by Simone and carried)

**Craft Club Representatives:** Jo Horrocks (proposed by Karen, seconded by Mags and carried)

Val Male (proposed by Jo H, seconded by Karen Barker and carried)

**Co-opted Representatives:** Vacancy x 2

#### **5 AOB**

# **Ellerton and Aughton Village Hall**

**Combined Chair and Treasurer Report**

**AGM 8 JUNE 2021**

# Current committee

Elected post-holder	Chair	Mags Godderidge
Elected reps assigned to posts	Vice-Chair Treasurer Secretary	Paul Horrocks Mike Pay Jo Menneer
Elected village reps	Ellerton  Aughton	Karen Barker Steve Hawkes Vacant Vacant
Constituted reps	Church  Parish Council	Nell Wittingham Jackie Rogers Iain Menneer Glyn Perkins
Nominated club reps	Wed club  Craft club  Film club	Simone Wintringham Shirley Pierce Jo Horrocks Val Male Dax Godderidge

# **Objectives 2018-2020**

- **To fulfil the terms of our lease from the Diocese**
- **To increase inclusivity (building)**
- **To increase inclusivity (events and activities)**
- **To increase transparency of the work we do**
- **To further develop income streams**
- **To consolidate administration**

# Objectives 2018-2020

- **To fulfil the terms of our lease from the Diocese**
  - maintenance of the hall; improvements to the hall.
- **To increase inclusivity (building)**
  - accessibility of hall; install accessible loo; install hearing loop; purchase trackway mats for the garden; install baby change facilities.
- **To increase inclusivity (events and activities)**
  - support activities for the youngest and oldest in our rural community; ensure information on events and activities is available offline as well as online (notice boards, lamp posts etc).
- **To increase transparency of the work we do**
  - ensure up-to-date information on noticeboards in the village hall and the villages of Ellerton and Aughton; photographs of volunteers on notice board in the hall; ensure up-to-date and GDPR compliant information online (e.g. social media, website, e-newsletter); host an open day for key stakeholders
- **To further develop income streams**
  - hall hire; marquee hire; table hire; chair hire; donations.
- **To consolidate administration**
  - banking; central storage of information and policies and procedures (funding applications, booking forms, information policy etc).

# Objectives 2018-2020

- **To fulfil the terms of our lease from the Diocese**
  - maintenance of the hall; improvements to the hall
- **To increase inclusivity (building)**
  - accessibility of hall; install accessible loo; installed hearing loop; purchase trackway mats for the garden; install baby change facilities. translucent screen outside accessible toilet; branded non-slip mat in entrance way
- **To increase inclusivity (events and activities)**
  - support activities for the youngest (toddler group?) and eldest in our rural community; ensure information on events and activities is available offline as well as online (notice boards, lamp posts etc); ping in the community
- **To increase transparency of the work we do**
  - ensure up-to-date information on noticeboards in the village hall and the villages of Ellerton and Aughton; photographs of volunteers on notice board in the hall; ensure up-to-date and GDPR compliant information online (e.g. social media, website, Facebook updates, e-newsletter; host an open day for key stakeholders, annual inspection by Diocese
- **To further develop income streams**
  - hall hire; marquee hire; table hire; chair hire; donations.
- **To consolidate administration**
  - banking; central storage of information and policies and procedures (funding applications, booking forms, information policy etc).



# Maintenance

- New
  - External boiler; oil tank – and repositioned away from building; flooring *(March/April 21)*
- Fixed
  - Hot water in gents toilet
- Sorted
  - Fire alarm service; annual inspection of fire extinguishers; fire safety inspection by Humberside Fire and Rescue and remedial actions;
  - powerwashed and painted decking; sprayed mares tails to rear of kitchen; added step and grab rail to library; downpipe and guttering on library; timer light switch in library;
  - painted hall; purchased privacy screen for accessible toilet; purchased non-slip mat;
  - removed hump from hall floor; dugout soakaway and connected to main drain; purchased dehumidifier – and removed 100s of litres of water;
  - sorted chimney leak; sorted hall leaks and insurance claim;
  - accounts audited; annual film licence; annual insurance; bills; fuel order; purchase of 'stuff' (extension leads etc); secured alcohol licence;
  - spring clean post new floor;
  - Covid-secure venue.
- **TO DO:**
- **re-establish hedgerow; reduce damp; improve lighting; spot paint post leaks/floods.**

# Other 'lockdown' projects

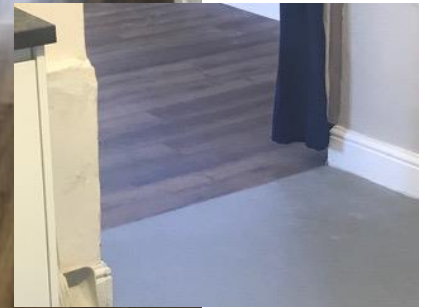
- Governance and admin
  - continued to populate google mail storage for committee documents;
    - updated list of volunteer training/vetting;
    - arranged first aid course;
    - online banking for Wed club;
    - updated policies and procedures (safeguarding vulnerable adults, safeguarding CYP, finance, H&S, fire evacuation plan);
    - set up generic email for hall bookings;
    - finalised and secured alcohol licence;
    - started discussions around constitution review.
- Communications
  - updated website;
  - newsletter/door drops
- Bought
  - more book shelves for library;
  - zoom account for meetings

# Before, during, after shots ...

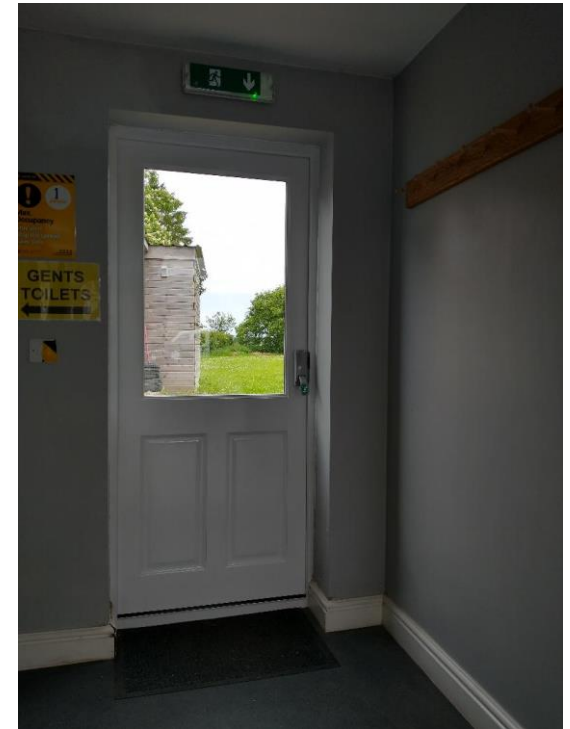


**Rubble  
from the  
infamous  
'hump'  
in  
the floor!**

# Before, during, after shots ...



# Before, during, after shots ...



# Before, during, after shots ...



# THANK YOU

- To everyone who contributes
  - Committee volunteers
  - Former committee volunteers
  - *Ad hoc* volunteers
  - Club leaders and volunteers
  - Committee spouses and children!
  - Technical experts and builders and grass cutters and auditors and mopper uppers and librarians and Christmas decorators!

# Account balances

## Main Accounts

	Bank Balance	Cash In Tin	Cash Floats	BMM Account	Total
Start of Year	£10,302.25	£131.83	£0.00	£11,854.50	£22,288.58
End Of Year	£6,804.97	£474.20	£60.00	£25,197.75	£32,536.92
Change in Year	<b>-£3,497.28</b>	£342.37	£60.00	£13,343.25	£10,248.34

## Wednesday Club

	Bank Balance	Petty Cash Balance	Total
Start of Year Balance	5,289.55	£0.00	£5,289.55
Year End Balance	£2,257.31	£0.00	£2,257.31
Monthly Change	<b>-£3,032.24</b>	£0.00	<b>-£3,032.24</b>



# Running costs

Spent £5,561.77 on the up keep and running of the Village Hall (VH FY ending 30/4/21)

## VH Running Costs

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Audits	-£300.00
Bar Expenditure	-£14.60
Electricity	-£684.00
Equipment Purchase	-£374.39
General	-£5.00
Insurance	-£1,148.31
Licences	-£1,452.67
Maintenance	-£96.54
Membership Costs	-£75.00
Oil	-£507.26
Rent	-£335.67
Stationary/ Printing etc	-£198.04
Training	-£300.00
Water Rates	-£70.29
<b>VH Running Costs Total</b>	<b>-£5,561.77</b>

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# Fundraising / Hire income

Only £351.49 received this FY due to COVID lockdowns etc

	Sum of Total Amount
<b>Misc</b>	
General	£10.00
Jam Tarts Sales	£116.00
<b>Misc Total</b>	<b>£126.00</b>
<b>Hire Income</b>	
Hall Hire	£9.00
<b>Hire Income Total</b>	<b>£9.00</b>
<b>Donations</b>	
Donations	£49.00
<b>Donations Total</b>	<b>£49.00</b>
<b>Film Club</b>	
Bar Expenditure	-£187.21
Bar Takings	£248.50
Donations	£148.20
<b>Film Club Total</b>	<b>£209.49</b>
<b>Events</b>	
Bar Expenditure	-£42.00
<b>Events Total</b>	<b>-£42.00</b>
	£351.49

# VH Improvements CAPEX this FY

## VH Improvements

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Boiler (new)	-£3,400.00
Christmas Lights	-£35.00
Flooring	-£7,212.52
Furniture Purchases	-£145.00
Hearing Loops	-£1,171.86
Modesty Screen	-£413.33
Oil Tank & Base	-£1,135.03
Safety/Access Improvements	-£64.80
<b>VH Improvements Total</b>	<b>-£13,577.54</b>

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# Funding- Grants this FY

- £2,160 Ashley Family Foundation  
craft club – 3 years funding - **£471.24 spent this year, £971.05 left**
- £1,342 Bettys Trees for Life (not yet received)  
to re-establish hedgerow to right of hall. Grant not yet received
- £770 The National Lottery  
Wed Club Jan-Mar 2021 All spent
- £27,332.94 ERYC Covid grants  
replace lost income and additional costs due to COVID we currently estimated lost income/extra costs of £9,563.18

Special thank you to all our funders

## Grant Balances

	Asley Foundation Grant	Loto	ERYC	Bettys Trees for Life
Start of Year	£1,442.29	£2,697.14	£0.00	£0.00
End Of Year	£971.05	£1,047.15	£17,769.76	£0.00
Change in Year	<b>-£471.24</b>	<b>-£1,649.99</b>	£17,769.76	£0.00

# Hirings

- Hall bookings
- £10 hall hire / £13 with AV kit
- £250 marquee on site
- £200 marquee off site
- £2 tables
- £1 chairs

# **Spiritual and physical well-being**

- Communion (4<sup>th</sup> Thursday)
- Soul Tribe Yoga
- Ping in the community

# Film Club



- 3 films (Red Joan; Downton Abbey; The Joker)
- 42 attendees
- 241 members of Facebook group
- Introduced contactless payment

## TO COME.....

- Showing of 1917 and collection for RBL
- Showing of The Dig incl talk from Martin Carver – Ellerton resident and former director of Sutton Hoo research project

# Wednesday Club

- Weekly telephone call
- Weekly lunch
- Food hampers from unused Covid-19 emergency food parcels
- Hope to return to hall July 2021
- Plans to recruit more members

Thank you Simone and our volunteers and  
to the Grassroots Foundation





# Craft Club

- Adapted - virtual kit and events
- Events included cane dragonflies; pop up card kits; paint kits; jewellery
- Contributed to Covid effort – scrubs; facemasks; headbands
- Monthly newsletter with creativity tips for better mental health
- 12 days of Christmas walking tour

Thank you Jo and Val and to  
Ashley Family Foundation



# The committee in the community

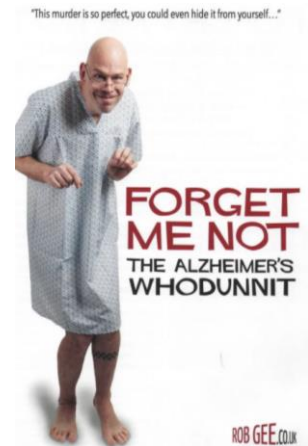
- Poppy display for remembrance Sunday
- Coordinated collection for People's Pantry at Christmas
- Planted and decorated new Christmas tree
- '12 days of Christmas' walking tour
- Donated duplicate books to community library
- Commitment to collect donations for RBL during future showing of 1917

# The committee in the community

- Led Covid-19 response for Ellerton and Aughton
  - secured funds for emergency food packs and freezer
  - zoned villages and recruited volunteer helpers
  - door drop of leaflets
- Covid-19 risk assessments, purchase of PPE, weekly liaison with ACRE, securing grants to off-set lost income, weekly hall checks, liaising with insurers, QR codes etc etc etc etc etc etc etc ...

# What next...?

- Safely restart Covid-secure clubs
- Folk night – 24 July
- Theatre night – 11 Sept
- Re-establish hedgerow
- Promote ping in the community?
- Activities for young people?
- FSA registration?
- CIO? New constitution?



# What next... platinum jubilee and another 1940s type community party?



# Motion

## Part 1:

- To transfer **£4020** of the Covid grant monies received by Ellerton Village Hall from ERC to the Wednesday Club to offset their loss of subscription income in 2020/21 based on figures from 2019/20.

## Part 2:

- To waive hall hire fees for the Wednesday Club for six months as part of our Covid Recovery Plan (worth £520).

# Elections

Chair	Elected into this role at AGM	Nominations: Paul Horrocks
7 elected reps	Elected onto committee at AGM. Decide on roles in first meeting which include Vice-Chair, Treasurer, Secretary, Ellerton reps, Aughton reps	Mags Godderidge Mike Pay Jo Menneer Karen Barker Steve Hawkes Elsie Tompkins

**A.O.B.?**