

**All Parish Councillors are duly summoned to attend
the Extraordinary Meeting of Houghton Parish Council to be held
on Tuesday 26th September 2023 at 19.00
Venue: Houghton Village Hall**

AGENDA

- 1. Chairman's Welcome**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
To declare an interest in any items of business on this agenda.
- 4. Annual Governance & Accountability Return (AGAR) 2022/23**
 - a) To accept the external auditor's report and certificate for the year ending 31 March 2023
 - b) To approve payment of the external audit invoice for £252.00
 - c) To agree the cost for providing requested hard copies of the report – suggested £10.00
- 5. Planning**
 - a) 23/02254/TREES - T1 - Horse Chestnut - reduce canopy overhanging garden of Old Rectory only by up to 3m, T2 - Ash - Remove major deadwood over garden of Old Rectory, T3 - Sycamore - Crown raise to achieve ground clearance by up to 2.5m – The Old Rectory, Church Lane, Houghton.
 - b) 23/02415/TREES - T1 - Pseudo Acacia - Crown reduction of around 3-4m to reduce the stress to large branches - Georges, Horsebridge Road, Houghton.
 - c) 23/02404/FULLS - Remove existing window, increase opening and insert pair of french doors; Install wood burning stove together with stainless steel flue (Retrospective) - South Lodge, Houghton Lodge, Houghton Road, North Houghton.
 - d) 23/02406/LBWS - Retention of pair of french doors and wood burning stove with flue - South Lodge, Houghton Lodge, Houghton Road, North Houghton.
- 6. Next Meeting**
Full Council Meeting – Tuesday 7th November 2023 at 19.00