

Stoneleigh & Ashow Joint Parish Council

Minutes of the Ordinary Meeting held on Thursday 9th July 2020
via Zoom (online meeting)

PRESENT:

Chairman Cllr R Hancox
 Cllr J Astle
 Cllr A Bianco
 Cllr D Jack
 Cllr S Williams
 Cllr T Wright
 Cllr P Redford
 Cllr W Redford

There were 3 members of the public present.

28. Apologies

Apologies were received and accepted from Cllr L Rolli.

29. Declarations of Interest

There were no declarations of interest.

30. Minutes of the last meeting

Minutes of the meeting of 11th June 2020 were accepted and approved.

Standing orders were suspended at 19.07

31. Public session

An update on the Sowe View development was given. Power to the property is now installed. Still awaiting the contamination report, but so far have not found anything of note.

Severn Trent have recently been digging up Birmingham Road but have not cleared up any of the debris created, which risks going into the gullies and causing flooding. Cllr Hancox confirmed that this issue was raised with Cllr W Redford to follow up with Warwickshire County Council (WCC), who will do an inspection once the work is completed. Cllr Wallace hasn't had a reply about the inspection but has heard from David Elliston to say he had checked all the drains.

The issue of parking on B4115 was raised. There have been HS2 vehicles parked on verges for a number of nights. A parked car broken into recently, and there have been problems with dogs fouling in the fields. The Parish Council (PC) are currently considering what can be done about these issues. Police have visited the area and have not seen parking that they are unhappy about from a legal point of view. *See also report from Cllr W Redford below.*

Standing orders reinstated at 19.19

32. Finance

Finance Report 1st July 2020

Income / Expenditure

Balance brought forward from 31st May 2020 £47,913.74

Payments to 30th June 2020

301469	E Choudry – internal audit	£200.00
301470	H Watts – salary & expenses (May) 1 of 2	£450.00
301471	H Watts – salary & expenses (May) 2 of 2	£164.25
301472	H Watts – reimbursement McAfee Security	£89.99

Balance **£47,009.50**

At Co-operative Bank plc, Birmingham

38A/C 6101168500 (Current)	£21,411.24
A/C 6101168550 (Instant Access)	£5,085.77
A/C 6101168556 (14 Day Deposit)	£20,512.49

£47,009.50

Cheques to be authorised

301473	WALC Training (L Rolli)	£30.00
301474	H Watts – salary & expenses June 2020	£613.62
301475	H Watts – ad hoc expenses reimbursement (see below)	£978.27
301476	D Malley – payroll administration	£460.80

Breakdown of ad hoc expenses:

Renewal of PO Box: £352.50

Birmingham Road Consultation:

Ink cartridges	£82.41
Labels	£14.44
Post Office (stamps, envelopes, paper)	<u>£528.92</u>

Sub Total (Consultation costs) £625.77

Total ad hoc expenses £978.27

- The finance report was reviewed and accepted.
- The cheques were agreed.
- The quarterly budget report was reviewed and accepted (appended document 1)

33. Planning

New Planning Applications

Application No: W/20/0359

Description: Proposed erection of 4 dormers in the north-east facing elevation and 1 dormer in the south-east facing elevation.

Address: Shannon House, Hill Farm, Kings Hill Lane, Stoneleigh, Coventry, CV3 6PS

Applicant: Not available

Closing date: 23rd July 2020

Planning Officer: Emma Booker

The Parish Council supports this application

Progress of planning applications

Application No: W/20/0458

Description: Variation of Condition 2 of planning permission W/19/0936 (Demolition of Existing Building (except the electricity sub-station) & Construction of New Building, External Training Areas and Associated Works to serve as the Severn Trent Academy (D1 Use)) to reduce the overall scale of the building together with amendments to the appearance of the building including colour change of external cladding, alterations to fenestration, revision of roof pitch and alterations to fencing plan.

Address: Avon House, Sewage Works, St Martins Road, Stoneleigh, Coventry, CV3 6PR

Applicant: Severn Trent Water Ltd

Closing date: 27th April 2020

Planning Officer: Dan Charles

Variation of Condition has been granted

Progress of planning applications (Not outcome yet)

Application No: W/20/0746

Description: Erection of roof extension, 2no. front dormer window and roof light and 2no. rear dormer windows (re-submission of the previous application (W/20/0251))

Address: 9 Stoneleigh Close, Stoneleigh, Coventry, CV8 3DE

Applicant: Mr Brooks

Closing date: 24th June 2020

Planning Officer: Thomas Fojut

Application No: W/20/0786 LB

Description: Repair and stabilise timber frame. Remove And salvage brick panels as required to access frame repairs. Cut rotten timber from main wall post and scarf joint in place a new section of oak post. Reinstall missing door header beam and new door frame post joint existing timbers to fit into new door post. Timber to be jointed using traditional joinery methods and wooden pegs except scarf joint which is to be fixed using 6x m12 stainless steel bolts as recommended by structural engineer. Replace brick panels using existing red bricks Salvaged from current infill panels. Remove current rotten door frame and replace using oak traditionally jointed frame then repair and rehang existing door. Repair as required pad stones and door threshold

Address: Pump Yard Cottage, 21 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

Applicant: Mr Adam Lynch

Closing date: 25th June 2020

Planning Officer: Zoe Herbert

Application No: W/20/0480

Description: Erection of a single storey timber orangery to replace existing flat roof extension

Address: Furzen Hill Farm, Coventry Road, Stoneleigh, Coventry, CV32 7UJ

Applicant: Mr Whitfield

Closing date: 27th May 2020

Planning Officer: Emma Booker

Application No: W/20/0020

Description: Reserved Matters application pursuant to condition 1 of planning permission W/17/1631 [variation of original outline W/16/0239] for details of appearance, landscaping, layout and scale for a car showroom and ancillary workshop, repairs and valeting areas with associated external car parking, storage and display areas, and hard and soft landscaping (Zone 2 on the parameters plan). W16/0239, as varied by W/17/1631, was for a comprehensive development comprising offices, research & development facilities and light industrial uses (Use Class B1), hotel accommodation (Use Class C1), car showroom accommodation and small scale retail and catering establishments (Use Classes A1, A3, A4 and/or A5).

Address: Land to the North and South of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

Applicant: Sytner Group Limited

Closing date: 28th February 2020

Planning Officer: Lucy Hammond

Application No: W/19/2146

Description: Change of use from residential (use class C3) to Office (use class B1a) and single storey extension.

Address: Abbey Park, Stareton Lane, Stoneleigh, Kenilworth, CV8 2LY

Applicant: D I Property Development Strategies Ltd

Closing date: 29th January 2020

Planning Officer: Rebecca Compton

Application No: W/18/1635

Description: Demolition of existing farmhouse and agricultural buildings and outline planning permission for residential development of up to 640 dwellings (Use Class C3) and community hall (Use Class D1) including means of access into site (not internal roads), parking and associated works, with all other matters (relating to appearance, landscaping, scale and layout) reserved.

Address: Land east of Kenilworth, Glasshouse Lane/ Crewe Lane, Kenilworth

Applicant: Catesby Estates Plc

Closing date: 12th April 2019

Planning Officer: Dan Charles

NOTIFICATION OF AMENDED PLANS:

- Amendments Proposed: Reduction in numbers from 640 dwellings to 620 dwellings.
- Addition of proposed primary school.
- Omission of community hall

Application No: W/18/2237

Description: Proposed landscaping in association with the adjacent UKBIC Facility, including the construction of a gabion wall.

Address: Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

Applicant: Coventry and Warwickshire Development Partnership
 Closing date: 17th January 2019
 Planning Officer: Lucy Hammond

Application No: W/18/0522

Description: Outline application including details of access for the comprehensive redevelopment of land South of Coventry Airport, comprising demolition of existing structures and the erection of new buildings to accommodate general industrial uses (Use Class B2) and storage and distribution (Use Class B8), ground modelling works including the construction of landscaped bunds, construction of new roads, footpaths and cycle routes, associated parking, servicing, infrastructure and landscaping and the creation of open space in a Community Park. Provision of new sports ground including the creation of new sports pitches and a club house.

Address: Gateway South, Land to the South and West of Coventry Airport and Middlemarch Industrial Estate, Coventry
 Case Officer: Rob Young

34. HS2 update

Cllr Bianco will attend a meeting with Jeremy Wright on 29th July and a meeting between Councillors and HS2 and contractors has been agreed for 5th August.

Cllr Bianco thanked Cllr W Redford for his efforts regarding the Chesford Grange junction. There is still no plan in place for the junction.

Cllr Bianco asked if HS2 could have culpability with regards to flooding in village. It was confirmed that WCC Highways Authority have the responsibility to investigate this and find out who is responsible for flooding. Cllr Redford believes flooding came from field outside Stoneleigh which is a lot higher than the surrounding land. The land is believed to be part of Stoneleigh Park, so Cllr Redford will contact David Elliston to see if he can look into it. Cllr Bianco stated that there was also brown slurry on the road which has drained off the HS2 compound which may have contributed to flooding.

An increasing number of published diversion routes use the T-junction at B4115 / Finham. It was requested that Cllr Wallace raise this with WCC engineers as there are concerns as to whether the junction can cope with the proposed level of traffic.

Issues of noise were discussed. It was suggested that a baseline acoustic survey be carried out at various times and locations. Noise levels caused by HS2 will depend upon the design of the train, but taking baseline measurements now will enable future noise levels to be assessed against the current position. It will be the responsibility of the PC to get quotes and pay for this work to be carried out, and also look into the potential of using phone apps to measure noise.

The proposed realignment of the track north of parish is likely to affect the parish, and Cllr Bianco is keeping in touch with neighbouring Councils in regards to this.

35. Birmingham Road, Stoneleigh

Consultation papers have been sent out to all residents with 168 reply envelopes received to date. The PC have also received a number of questions, mainly around safety issues, and replies have been sent to all questions. It was agreed that people in the process of moving into the village could be included in the consultation.

Cllr W Redford confirmed that he is in discussions to provide signage to stop HS2 vehicles using Birmingham Road.

Cllr Astle asked for an update on the Stareton Road project. Cllr W Redford confirmed that there was no date for the project to proceed at the current time but that it is a priority for road safety officers. Councillors feel that highways have got this priority wrong.

- Clerk to contact WCC to ask for reasoning for improving Stareton Junction ahead of Stoneleigh Crossroads.

36. Flooding Issues

Ashow:

Cllr Williams reported that there do not appear to be balancing ponds in Thickthorn Woods, although these were included in the original design and there are indentations in the woods which are collection points for water when there is heavy rain. Cllr Redford will try to find an initial design.

Cllr Redford confirmed that when there is an application for development, it will automatically go to the flooding team at WCC to report on this. Cllr Hancox confirmed that he has spoken with Highways England about drainage of the A46 and they stated that they have no interest in Thickthorn Wood. If housing development plans were drafted, Highways England would want to see any attenuation plans for water flow from the development as there could be no additional water flow other than that which would come from a greenfield site.

Cllr P Redford confirmed that both district and county are aware of the issues at Ashow if developments are proposed. As it is out of their ward, Cllrs Redford and Wright requested that the Clerk forward them details of any development if information is received.

It was confirmed that although the local plan includes areas of potential development at Thickthorn Woods, there has been no interest to date in taking this forward.

Cllr Bianco highlighted the potential drainage issues arising from the Catesby development. Cllr Wright confirmed that the Catesby plan is still not fully agreed, with agreement still to be reached about the roundabout on Glasshouse Lane.

Stoneleigh:

Flooding on Birmingham Road has been a recent problem. Cllr W Redford has passed the information onto David Elliston, WCC, for action. Cllr Hancox suggested that local residents can help by keeping an eye on gullies and general drainage and inform the PC if they are becoming silted up (photo evidence can be helpful) so the PC can update WCC.

37. Updates from Police, County Councillor W Redford, and WDC Councillors P Redford and T Wright.

Police updates:

Between 08.45hrs and 09.20hrs on Saturday 4 July 2020 offenders have tried to force entry to a black Nissan Qashqai that was parked near a gateway adjacent to Stoneleigh Park on the Coventry

Road, Stoneleigh. The driver's side window was smashed but offenders were unable to gain full entry to the vehicle.

Between 16:25hrs and 17:00hrs on Wednesday 1st July 2020 an unknown male attempted to gain entry into a residential property on Coventry Road, Stoneleigh. The offender was disturbed and ran off in an unknown direction. The offender is described as a white male aged approximately 25 with short dark hair. The male was wearing a grey hooded top and black jogging bottoms.

Between 20.00hrs on Saturday 27 June and 16.20hrs on Sunday 28 June 2020 offenders have entered an insecure outbuilding in the centre of Stoneleigh village and stolen the contents of a deep freeze together with a Bosch rechargeable drill and its charger.

Report from Cllr W Redford:

- County administration is currently working from home which has been successful and WCC are looking at how this can be built on in the future. The costs incurred from COVID19 are around £60m so far and even with government grants etc, there remains around £24m shortfall.
- WCC were quick off the mark to purchase PPE and have maintained a stockpile, meaning equipment has always been available to care homes.
- Delivery of food parcels has reduced from an initial 1000 a week to 500 and is likely to further decrease.
- Cllr Redford and David Elliston have a suggested solution for the parking issues on the B4115. This will be to erect 'soft' posts (not concrete or hardwood) and a sign stating 'soft verge - no parking', which Cllr Redford will pay for from his delegated budget. The posts will be placed from the crossroads to where the hedge meets the carriageway. All Councillors agreed this action and thanked Cllr Wallace.
- Cllr Redford asked that the village hall hedge be cut back.
- All drains have been cleared recently and the junction of Birmingham Road and Coventry Road has been flagged for repair work.
- Cllr Redford has agreed an online meeting for the PC with Jonathan Lord on 23rd July 3pm. The PC will chair and host the meeting and Jonathan Lord will bring other representatives. It was suggested that, due to time constraints, the PC send priority questions to Cllr Redford prior to the meeting to forward to Jonathan Lord so he can be prepared. Cllr Redford will also attend the meeting, as will Sarah Louise. The Councillors unanimously agreed to this meeting.
- Cllr Redford is circulating regular WCC updates as they come in.

Report from Cllr P Redford:

- Circulating regular updates as they come in.
- Cllr Redford has met with licencing officers regarding the public space protection order (PSPO). There will be a consultation to replace one PSPO with another which extends inclusions for anti-social behaviour and drug and alcohol abuse. It also covers dog fouling.
- Cllr Redford has spoken with the dog warden. She has been carrying out patrols along the affected pathways off the B4115, and has a number of different signs which she is happy to put up, but has to have permission of owners of footpath. Cllr Redford will speak to Colin Hooper regarding signs on the side owned by the showground. Cllr Hancox agreed that if there are no suitable trees or posts on the WCC side, the PC will arrange this. The dog

warden will also carry out some patrols and can fine people if she sees anyone letting their dog foul.

Report from Cllr T Wright:

- Warwick District Council (WDC) have made £25.6m grants, with a second wave of grants available which is being promoted very heavily.
- Swimming pools and leisure facilities are being allowed to open, but WDC will fully risk assess before opening facilities.
- There are increasing number of complex frauds arising via phone and post, linked to Amazon, Track and Trace and others. Cllr Wright stressed the need for people to be vigilant as these are becoming very sophisticated and are likely to escalate.
- WDC is likely to know their financial deficit in Autumn and will look at the budget then.

38. Correspondence

The PC have received a request that the WDC Chairman, Councillor Martyn Ashford, attend a meeting. It was agreed to offer dates from September onwards.

An email was received about the fence on triangle junction being in poor repair. It was agreed that the PC will obtain prices to reinstate the post and chain. If anyone is aware of someone who might be willing to carry out the work, please let Cllr Hancox know.

Correspondence has been received from Mark Barnes, Street Naming & Numbering Manager, WDC, regarding problems of deliveries to properties in the village and a proposal to change street names to alleviate this, which is likely to result in postcodes being changed. Cllr Williams is not sure if there is a willingness in the village to make changes to road names and will try to canvas local residents to find out what people think. There may be significant impact if post codes are changed, including on electronic deeds, car and house insurance, credit checks etc. Cllr Williams will talk to Chair of Ashow Assembly, and will share the email from WDC with residents.

39. Questions to Chairman

Cllr Jack reported back that the yellow jacketed people sighted at the side of the road in Stareton are security for HS2, situated there to stop vandalism.

Cllr Williams asked about the recent issue of drones being flown over properties in Ashow. Cllr Hancox spoke to an officer from Warwickshire Police who was of the opinion that it was unlawful but many local police officers are unaware of laws in this area because it is such a new subject. Cllr Hancox will ask the police officer to contact Cllr Williams about this.

The Clerk confirmed that she has contacted Tony Ward, WDC, to request the Stoneleigh Master Plan, and that he is still trying to secure a copy.

40. Date of next meeting: September 10th 2020, 7pm, via Zoom

It was agreed that there will be a neighbour plan meeting in August.

41. Closure

The meeting was closed at 21:08

Appended document 1:

Quarter One 2020/21 Budget Update

Expenditure Quarter 1	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Total</u>	<u>Budget</u>
Salary (including tax)	£979.85	£579.15	£579.15	£2,138.15	£8,750.00
Stationery			£89.99	£89.99	£250.00
Postage & Telephone	£0.70	£2.28	£2.71	£5.69	£375.00
Clerk Travel expenses	£14.40		£18.00	£32.40	£250.00
Playground equipment				£0.00	£0.00
Playground maintenance				£0.00	£2,500.00
Office equipment				£0.00	£0.00
Equipment maintenance				£0.00	£150.00
Insurance		£388.75		£388.75	£450.00
S. 137 Grants				£0.00	£2,000.00
Training				£0.00	£300.00
Audit (External and internal)	£25.25		£200.00	£225.25	£300.00
Village Hall hire/ room hire		£14.39	£14.39	£28.78	£500.00
Subscriptions		£326.00		£326.00	£525.00
Chairman's Allowance & grants				£0.00	£80.00
VAT				£0.00	£250.00
Election expenses				£0.00	£0.00
Birmingham Rd consultation				£0.00	£0.00
Misc				£0.00	300.00
TOTAL	£1,020.20	£1,310.57	£904.24	£3,235.01	16,980.00
Earmarked funds					
Defibrillator ^a				£0.00	528.00
Neighbourhood Plan				£0.00	4,346.76
Elections	£450.00			£450.00	7,500.00
Gateway				£0.00	1,085.00
Grant Speed Gun				£0.00	1,080.50
Stoneleigh Village Hall				£0.00	2,400.00
Planning Consultation				£0.00	100.00
Transparency Fund				£0.00	400.85
	£450.00	£0.00	£0.00	£450.00	
Total payments	£1,470.20	£1,310.57	£904.24	£3,685.01	
Income received Quarter 1					
Interest				£0.00	
Precept	£8,490.00			£8,490.00	
VAT refund	£113.39			£113.39	
WALC CLCA cashback				£0.00	
				£8,603.39	