

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE FULL  
COUNCIL OF RUSTHALL PARISH COUNCIL**

**at The Rackliff Centre to be held on Monday 13<sup>th</sup> November 2023 at  
7.30pm where the following business will be transacted.**

**Committee Members:** Cllr L Ellicott, Chair (LE), Cllr M O'Callaghan, Vice-Chairman (MOC), Cllr B Edwards (BE), Cllr D Funnell (DF), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), Cllr P Gripper (PG) and Cllr A Funnell (AF).

Alison Stevens (AS)  
Clerk to Rusthall Parish Council  
1<sup>st</sup> November 2023

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**AGENDA**

**No decisions will be taken by the Parish Council on any item not on this Agenda**

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**

**5. Minutes**

**5.1** To resolve that the minutes of the Parish Council Meeting held on 9<sup>th</sup> October 2023 can be taken as read, confirmed as a correct record and signed by the Chairman.

**5.2** Matters outstanding from these minutes (not listed as separate agenda items)

**5.3** Matters outstanding from previous minutes

**6. Open session for questions from the public:**

**(Members of the public will raise their hand when they wish to speak).**

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*

**7. Session for County and Borough Councillors on matters concerning the Parish.**

**8. Finance update – Cllr O'Callaghan**

**8.1** Accounts for Payment; to authorise the payment of invoices (list to follow).

**8.2** Quarterly review of Expenditure v Budget

**8.3** Quarterly review of Receipts and Payments

**8.4** Budget 2023/2024 updates

- 8.5 To consider a grant application from the Scouts.
- 8.6 To consider a grant application from Home Start South West Kent.
- 8.7 To agree the precept for 2024-2025.
- 8.8 To agree to extend the terms of the £10000 grant for the All Ability Path in Happy Valley.
- 9. **Environment Committee** – To adopt the draft minutes of the Environment Committee Meeting held on the 23<sup>rd</sup> October 2023 - Cllr A Britcher-Allan
- 10. **Allotments Committee** – Update on the situation regarding the garage at Southwood Road – Officer Stevens
- 11. **Defibrillator update** – Cllr O’Callaghan/Cllr A Britcher-Allan
- 12. **Highways updates** – to;
  - 12.1 Provide an update on the meeting with KCC Highways – Cllr L Ellicott
  - 12.2 Ratify the amendments to the HIP Report – Cllr P Gripper
- 13. **Rusthall Volunteers update** – Cllr M O’Callaghan
- 14. **Rusthall Civic Plaque update** - Cllr D Funnell
- 15. **Chair’s Report** – Cllr L Ellicott
- 16. **Officers’ Report** - Officer Stevens
- 17. **Diary Dates**
  - 4<sup>th</sup> Dec 2023 – 7.30pm – Allotments Committee Meeting
  - 11<sup>th</sup> Dec 2023 - 7.30pm – Full Council Meeting
  - 22<sup>nd</sup> Jan 2024 – 7.30pm – Environment Committee Meeting
- 18. **Items for Information**
- 19. **Next meeting of Full Council** -
  - 11<sup>th</sup> Dec 2023 - 7.30pm - The Rackliff Centre