

**AGENDA****Donhead St Andrew Parish Council****Full Meeting**Friday 13<sup>th</sup> September 2019 at 7:30pm

Donhead St Mary Village Hall

**Councillors are summoned to a meeting called by:**

Mrs Jessica Luck, Clerk to the Parish Council

c/o Truffles, Pigtrough Lane, Donhead St Andrew, SP7 9ES

[donheadstandrewpc@gmail.com](mailto:donheadstandrewpc@gmail.com)9<sup>th</sup> September 2019*Jessica Luck*

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

13.09.01 **Apologies** received/accepted and those present/not present.

13.09.02 **Declarations and Dispensations**  
 a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests  
 b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

13.09.03 **Public Participation and Presentations** - Questions and/or statements  
 This is an opportunity for residents of Donhead St Andrew Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.

13.09.04 **Approval of minutes:**  
 Full meeting - 12<sup>th</sup> July 2019  
 Interim meeting - 2<sup>nd</sup> August 2019

**PLANNING MATTERS**

13.09.05 **Planning application - Shaftesbury Neighbourhood Plan Regulation 14 Consultation**  
 Pcnllrs to note that the PC have until 26/09/2019 to give feedback if they wish, on the above. Pcnllrs to refer to the plan previously circulated by email.

13.09.06 **Applications determined** - see attached listing.

13.09.07 **Enforcement request** - Oakfield Tennis Court border planting - update

**FINANCE**

13.09.08 **Approval of payments information**  
 Retrospective payments (approval of payments between 01/05/2019 and 13/05/2019 were missed at the last meeting so there is some duplication of payments for approval here) - all from approved budgets:- see appendix 1

13.09.09 **Approval of Bank Reconciliation**  
 Pcnllrs to approve and note bank reconciliation for July and August 2019, documents circulated previously via email.

13.09.10 Pcnllrs to note PC's actual spend against budget, circulated via email previously.

**CEMETERY**

13.09.11 **War memorial maintenance** - none currently required.

13.09.12 **Cemetery grounds:**

	<ul style="list-style-type: none"> <li>a. Mowing &amp; strimming ongoing - PCnllrs to resolve whether they would like Wild flower planting along the whole top stretch of bank.</li> <li>b. General grounds Maintenance - ongoing.</li> <li>c. cremation plots - A designated area has now been marked out.</li> <li>d. PCnllrs to decide whether to increase cemetery fees referring to previously circulated information.</li> </ul>	
<b>HIGHWAYS/Rights of Way</b>		
13.09.13	<b>Footpaths</b> - Update on any footpath matters from P.Cnllr PMA.	
13.09.14	<b>Pedestrian Gate Funds</b> - P.Cnllr PMA and P.Cnllr MC to report whether owner approval of FP3 and FP6 has been obtained, to potentially replace styles with pedestrian gates. If approval has been granted P.Cnllrs to resolve whether they want to pursue a potential grant to assist with replacement. DSA PC would have to make up the remainder of funds.	
13.09.15	<b>Parish Steward Reports</b> - suggestions for work to P.Cnllr CB.	
13.09.16	<p><b>Other Matters -</b></p> <ul style="list-style-type: none"> <li>i. PCnllrs to discuss and resolve whether they would like to hold a separate residents meeting in 2020, including an attraction (such as a Wildlife of history talk) to encourage more residents to attend?</li> <li>ii. PCnllrs to discuss options of how to spend £10,000 donation (benches, finger posts, first aid courses for residents, fund matching any grant received for pedestrian gates, defibrillators have been discussed to date).</li> <li>iii. PCnllrs to discuss and approve Parish Emergency Assistance Scheme, draft Flood Action Plan and draft Sandbag Policy.</li> <li>iv. Have all action points from previous minutes dated 12/07/2019 been addressed?</li> </ul>	
<b>Reports</b>		
13.09.17	W. Cnllr Tony Deane	
13.09.18	<p>Other reports:</p> <ul style="list-style-type: none"> <li>i. Chairman - <p>The PC will Trial DSA church as a potential future meeting venue in January (assuming the church has Wifi).</p> <p>In response to a resident complaint concerning obstruction of the road and speed of contractor's vehicals leaving Donhead House, the project manager and architect of the build work have held a site meeting and put measures in place to try and illeviate these issues.</p> <p>Further to a resident complaint about speed through the village, residents are reminded to report any incidents to the Police, as this may assist in future measures being implemented to address this problem.</p> <p>In response to a resident complaint, the clerk has written to all the hedge owners along Milkwell to remind them to keep hedges well maintained to aid highway safety.</p> </li> <li>ii. Clerk - VAT Training has been undertaken by new Clerk. Planning within an AONB training will be attended by the clerk and two PCnllrs. No complaints or queries have arisen from the completion of the Annual Governance and Accountability Return (AGAR). Posters have been put up on village notice boards and a post has been circulated on the "Nextdoor Community" app to assist in recruiting a</li> </ul>	

	new P.Cnllr to replace ex-P.Cnllr FS.	
13.09.19	<b>Correspondence</b> - Letter received from the Valuation Office Agency regarding the cemetery, confirming it has been registered.	
13.09.20	<b>Public participation</b> - for comments relating to the evening's agenda items and discussion.	
13.09.21	<b>Date and time of next meeting:</b> Full Council Meeting - 08/11/2019 at 7:30pm; Donhead St Mary's Village Hall  Interim planning meetings as required.	