

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on
Tuesday 10th December 2019 at 8pm
Birling Village Hall, Snodland Road, Birling ME19 5JE
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
Police Update November:
No crimes of note.
No reports of anti-social behaviour.
No further calls in relation to nuisance youths.
- 4. Open Forum – Public Participation Session**
**To receive presentation from architect for walled garden plans – 30
minute item (Cllr Nevill not attending for this item)**
- 5. Approval and signing of minutes of November’s meeting (*Attachment 1*)**
- 6. (a) Matters arising and last month’s circulation**
 - i. West Malling Sandpit**
To receive update.
 - ii. Cutting back of Foliage**
To receive update on cutting back of foliage around streetlamp.
 - iii. Parking issues**
To note landowner confirmation of sign installation.
 - iv. The Rural Bulletin Petition – Its Time for a Rural Strategy**
To note Cllr Westwood’s response
 - v. Pilgrims**
To receive update on article re Volunteer Police
- (b) Matters for Information circulated to councillors**

01/11/2019 KALC news October
01/11/2019 JPCTCG Air quality
01/11/2019 Our manifesto environment
01/11/2019 Securing the landscape meeting notes
01/11/2019 M20 updates
01/11/2019 E Watch 1708
01/11/2019 KALC information note – IT update on websites
01/11/2019 Sheerness Town Council Finance and Planning workshops
01/11/2019 West Malling working group notes
05/11/2019 Litter pick guidance and assessment
05/11/2019 KCC public protection Autumn Newsletter
05/11/2019 E Watch 1709
05/11/2019 Monthly bus services update October 2019
05/11/2019 Chief Executives Bulletin
05/11/2019 Rural bulletin
06/11/2019 Calling in of planning applications

06/11/2019 KALC minutes 19th September
 06/11/2019 Parish Partnership Panel agenda 14th November
 06/11/2019 Keyless car theft
 10/11/2019 Chief executives bulletin
 10/11/2019 Agenda for Joint Transportation Board 18th November
 10/11/2019 Local Plan Post submission consultation
 11/11/2019 Will the countryside get your vote
 11/11/2019 Kent Police rural task report
 11/11/2019 SWEP Activation alert
 11/11/2019 M20 updates
 11/11/2019 E Watch 1710
 11/11/2019 NALC newsletter
 11/11/2019 Fracking news
 20/11/2019 E Watch 1712
 20/11/2019 M20 updates
 20/11/2019 Kent Minerals and Waste Local Plan 2013-30
 20/11/2019 E Watch 1713
 20/11/2019 Rural Bulletin
 20/11/2019 Police and Crime Commissioner
 26/11/2019 E Watch 1715
 26/11/2019 JPCTCG 28th November
 26/11/2019 Southeastern Stakeholder Survey
 26/11/2019 Chief executive's bulletin
 26/11/2019 KALC AGM reminder
 26/11/2019 Public Notice Snodland Bypass
 29/11/2019 M20 updates
 29/11/2019 Invitation to discover Gatwick
 29/11/2019 E Watch 1716
 29/11/2019 KALC news November 2019
 29/11/2019 S137 limits 2020/21
 29/11/2019 Great British Spring Clean

7. Meetings

(a) Meetings attended on behalf of the parish council

- i. Parish Partnership Panel – 14/11/2019 – Cllr Westwood
- ii. Kent County Council Highways Seminar – 20/11/2019 - Clerk
- iii. JPTCTG – 28/11/2019 (Apologies given)
- iv. Visit to Walled Gardens -22/11/19 Cllrs Spooner, Hewett and Westwood.
- v. Kent Association of Local Councils AGM – 30/11/2019 (Apologies given)
- vi. Kent Association of Local Councils Area Committee – 05/12/19 (Cllr Westwood)

(b) Future meetings

8. Parish Business for Decisions

(a) Highways Improvement Plan

- i. To note date of meeting with Kent County Council -13/01/2020
- ii. To agree schedule for process of plan

(b) Letter to Member of Parliament

- i. To note response sent to Mr Tom Tugendhat

- (c) **Local Plan**
i. To consider response

9. Village Maintenance

- (a) To receive update on quotation for refurbishment of village sign.
(b) To note presentation of environmental champions award 21/11/2019 and identification of drainage issues.
(c) To consider date for Great British Spring Clean.

10. Waste Services Contract

- i. To note update on issues with waste collection

11. Precept and Budget 2020/21

- i. To revisit precept and budget for 2020/21 with tax base figures
(Attachment 2)

12. Parish Business for Noting

(a) Website update

- i. To note the following added to the website:-
- Road Closures
 - M20 Updates

13. Correspondence

14. Finance & Accounts

- (a) To approve Bank Reconciliation November 2019. (Attachment 3)
Net Bank Balances as at 31/10/2019 £ 26,555.11
(b) To note budget position year to date November 2019.(Attachment 4)
(c) To approve PAYE record December 2019.
(d) Cheques to be approved and signed:

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	30006	£380.83	N/A	N/A	December salary
HMRC	Staff Costs	30007	£95.20	N/A	N/A	HMRC PAYE December

- (e) To note update on Unity Trust Bank internet banking forms.
(f) To note update on Secure Trust Bank signatory changes.
(g) To consider next members grant application

12. Roads

- (a) To report any road issues
(b) **M20 Smart Motorway Works**
To note update
(c) **Road Closures – see website for details**
i. To note temporary road closures affecting Birling:
Birling Road Leybourne; Addington Lane Trottiscliffe; Snodland bypass speed limit reduction.

13. Planning

- (a) **Applications to be considered**
TM/19/02491/FL Former Manor House Walled Garden The Birling Estate, Stangate Road Birling West Malling Kent

Redevelopment, restoration and change of use of former kitchen garden (currently used for equestrian purposes and the storage of building contractor's construction materials) into a wellness centre with treatment rooms, yoga studio, cafe and ancillary accommodation with associated works including the conversion and extension of existing potting sheds, the demolition of existing lean-to and stables, the removal of storage sheds and other structures, construction of new freestanding yoga studio, erection of new lean-to treatment centre and Café buildings, provision of car parking facilities and related improvements to existing site access and extensive landscaping works to kitchen garden

- (b) **Decisions by Tonbridge and Malling Borough Council**
TM/19/02274/FL RSPCA Centre 199 Castle Way Leybourne West Malling Kent ME19 5HW. Provision of a new circular open-air pen to provide training to horses in an enclosed and safe area **APPROVED**

14. **Matters for future meetings**
15. **Date of next meeting: Tuesday 14th January 2020 at 8pm**

Julie Miller

Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

5th December 2019