


CHESELBOURNE ANNUAL PARISH COUNCIL MEETING MINUTES

Held on: 08/05/2017 at: 19:00		Location: Cheselbourne Village Hall
Present:	Cllr Tiggy Greenwood (Chairman) Cllr Sara Timlin (Vice Chairman) Cllr Bryan Bere Cllr Geoffrey Hotblack Cllr Simon Roberts Cllr James Shaw-Porter Cllr Colin Hampton	
In attendance:	WDDC Cllr Brian Haynes Mrs Dawn Hampton (Parish Clerk) 15 members of the public	
001	<u>Apologies</u>	DCC Cllr Jill Haynes
002	<u>Election of Chairman</u>	<p>There being no other nominations Cllr Greenwood agreed she was happy to continue as Chairman.</p> <p>RESOLVED that Cllr Greenwood be elected Chairman for the year 2017/18.</p>
003	<u>Open Forum</u>	<p>Concerns regarding speeding traffic were raised. WDDC Cllr Haynes will view the route with Mr Tomlinson and he will approach PCSO to see if community speed checks would be possible. £300 previously raised will be ring fenced towards the purchase of equipment.</p> <p>Stock fencing security was raised as dog walkers have encountered straying farm animals. Cllrs Greenwood, Roberts and Shaw-Porter will raise the issue with local farmers.</p> <p>It was asked if the Council had close links with other organisations in the village. Cllr Greenwood stated Cllrs were represented on some other committees but we would always make efforts to work together.</p>
004	<u>Public Access Defibrillator (PAD)</u>	Cllr Timlin informed the meeting of the training and procedures for use of the PAD. Dates are to be finalised for June and systems agreed for volunteers who will receive a certificate. A managed phone system would cost the council £125 a year. Maintenance of the PAD will also cost the council £125 p.a. from next year which will have to be factored into the budget.
005	<u>Minutes of the Parish Council Meeting held 06/03/2017</u>	RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.
006	<u>Matters Arising</u>	A local company has quoted for the cost of supplying Christmas Tree lights this year; new £450 and second hand (if available) £200. It was decided that second-hand would be the first option. Cllr Roberts will approach the company.
007	<u>Chairman's Annual Report</u>	Cllr Greenwood delivered her annual report, a copy of which appears as Appendix A of the Minute Book.
008	<u>County & District Councillors' Report</u>	<p>WDDC Cllr Brian Haynes introduced himself as our new District representative. He stated the Air Ambulance is looking to identify 2 sites in each village suitable for emergency use. Cllr Greenwood will notify him after speaking to landowners.</p> <p>The Chairman read DCC Cllr Jill Haynes' annual report, a copy of which appears as Appendix B of the Minute Book.</p>
009	<u>Parish Councillors Reports.</u>	Cllr Greenwood reported concerns of some residents regarding children damming the stream. Whilst not wishing to spoil their play, it has the possible consequence of causing flooding. Cllr Greenwood said she would speak to the children at the school and place an item in the Village News.

	<p>Cllr Greenwood informed the meeting of the cycle rides taking place and travelling through the village. The Ironman triathlon event 17th September whilst not coming through the village, will have a significant effect on travel, as road closures will be in place. See Parish Council noticeboards and website for details.</p> <p>Cllr Roberts said he will liaise with Mrs Coombes regarding the removal of the bales of bark chippings from her barn.</p> <p>Cllr Hampton reported on the DAPTC Annual conference and progress to Unitary status.</p>
010	<p><u>Election of Officers</u></p> <p>Cllr Bere has tendered his resignation with effect from the end of this meeting.</p> <p>Cllr Timlin will continue as Vice Chairman and Social Issues Officer.</p> <p>Cllr Shaw Porter to continue as Highways Officer.</p> <p>Cllr Hotblack to continue as Flood Warden.</p> <p>Cllr Roberts to continue as Playground and Footpath Officer.</p> <p>Cllr Hampton to continue as DAPTC representative and take on Planning Officer.</p>
011	<p><u>Finance</u></p> <p>The Clerk presented the internally audited accounts for 2016/17 for approval. A copy of the accounts appears as Appendix C of the Minute Book.</p> <p>RESOLVED that the accounts for FY 2016/17 be approved.</p>
012	<p><u>Annual Return</u></p> <p>The Clerk presented the 2016/17 Annual Return for approval. A copy of the Annual Return appears as Appendix D.</p> <p>RESOLVED that the 2016/17 Annual Return be approved</p>
013	<p><u>Planning Applications</u></p> <p>a. Application no. WD/D/17/000696 certificate of lawfulness received for information, a copy of which appears as Appendix E of the Minute Book.</p> <p>b. Application no. WD/D/17/001139 for work at Rivers Arms. Detailed information will be online from 10/5/17 but Cllr Greenwood had copies of the plans to show the meeting.</p> <p>It was agreed that the council unanimously supported this application as did those members of the public at the meeting. Cllr Hampton to write a letter in support of the application to the planning office.</p>
014	<p><u>Playpark</u></p> <p>Cllr Hampton proposed playpark equipment should be professionally surveyed. Agreed. Cllr Roberts to arrange.</p>
015	<p><u>Cheque Schedule</u></p> <p>The Cheque Schedule for May was circulated, a copy of which appears as Appendix F of the Minute Book.</p> <p>RESOLVED that the Cheque Schedule for £681:56 be approved and the cheques signed.</p>
016	<p><u>Date of Next Meeting</u></p> <p>Monday 3rd July 2017 at 7pm.</p>
	<p>The meeting closed at 20:31.</p> <p>Signed : </p> <p>Chairman of the Council</p> <p>Dated : 3/7/17</p>