

Upton Magna Parish Council

GRANT AWARDING POLICY

The Parish Council will consider applications for grants from voluntary groups or charitable organisations which are not for profit and who can demonstrate that any funding received will directly benefit the Parish or residents of the Parish.

Applications will be considered for the following purposes:

- For the purpose of purchasing equipment either in part or in full;
- For the funding of transport that will enable group members to partake in a group trip or outing regardless of their incomes;
- For training activities or to purchase the expertise of an outside trainer/instructor/ facilitator;
- For activities that raise the profile of the area;
- For running costs of a viable group that is experiencing a period of hardship;
- For hosting special events or celebrations;
- For the provision of recreational facilities.

Conditions:

- Grants will not be awarded to individuals;
- Grants will not be awarded to regional or national organisations unless they are for a specific project in the Upton Magna area;
- Additional applications within a 12 month period will not normally be considered;
- The award must be used for the purpose for which the application was made;
- If the group is unable to use the award for the stated purpose, all monies must be returned to the Parish Council;
- All awards must be properly accounted for and evidence of expenditure must be supplied on request. If the Parish Council is not satisfied with the arrangements, it reserves the right to request a refund of monies awarded;
- Donations to registered charities in response to a general fundraising appeal may be considered if it directly benefits the Parish and/or Parishioners;
- For audit purposes, if awarded a grant, the application must acknowledge the Parish Council's contribution;
- The policy may be amended at any time by the Parish Council following a motion having been published on the agenda beforehand being carried.

Eligibility

- Any Charity, Voluntary Group or Community Organisation Agencies that operate within the Parish and are of benefit to the local community. However, the Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority and the Parish Council will not fund activities outside its powers and functions.

Applications

Applications should be made in writing, preferably using the application form designed for that purpose. However, letters of application will also be considered. Full details of the request should be included and how the funding will benefit local residents clearly set out.

Application forms or letters should be sent to the Parish Clerk at the address given below. She will then include the request on the agenda for the next Parish Council meeting and the application will be dealt with by all members of the Parish Council.

**Mrs. K.M. Smith-Wells, Clerk to Upton Magna Parish Council, 5 Allgold Drive, Shrewsbury, SY2 5NN.
Email: clerk@uptonmagna.com. Telephone: 01743 360890.**