

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ

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08 March 2018

Dear Councillor

You are hereby summoned to attend the next meeting of the Ash-cum-Ridley Parish Council which will be held at **7.45pm on Thursday 15 March 2018 at Hodsoil Street & Ridley Village Hall, Hodsoil Street, TN15 7EL.**

Yours faithfully

Alison de Jager
Parish Clerk

AGENDA**1. APOLOGIES FOR ABSENCE****2. DECLARATIONS OF INTEREST**

- a. Declarations of Interest – Notification of Disclosable Pecuniary Interests and of Interest Other Than Pecuniary declarations of interest which have not already been entered in the Members' register of interests.
- b. Changes to Register of Interest – a reminder that any alterations or new interests must be registered with the Monitoring Officer within 28 days.

3. DISPENSATIONS

To consider any requests received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matters to be considered at this meeting where a Member has an interest in Appendices A or B of the Council's adopted Code of Conduct.

4. TO APPROVE THE MINUTES of the Parish Council meeting held on Thursday 15 February 2018 (Attached).**5. PLANNING****(APPENDIX A GOLD)**

- a. Applications attached
- b. Decisions attached
- c. Appeals attached
- d. Enforcements None at time of Agenda
- e. To note the notes of the Planning Committee meeting held via email on 01 March 2018 due to inclement weather conditions.

6. FINANCE**(APPENDIX B PINK)**

- a. To note the current financial position and accompanying reports.
- b. To authorise the cheques signed since the last meeting.
- c. To note the minutes of the Finance Committee meeting held on Tuesday 20 February 2018.

- d. To authorise the provision of two Summer Family Fun Days to be held on Tuesday 7 August and Tuesday 21 August by Play Place in the amount of £1274.22. (note the budget for this provision was set at £1200.00 so if approved £74.22 will have to be taken from reserves.)
- e. The annual review of the Effectiveness of the System of Internal Audit 2017/18 has been carried out by Cllrs I Mann and P Nightingale and found to be adequate. To approve the recommendation without amendment. (Assertion 2 of the Annual Governance Statement contained in Section 1 of the Annual Governance Statement requires Members of the Parish Council to confirm: *"We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption **and** reviewed its effectiveness."*)
- f. To note that the department for Communities and Local Government has confirmed that the appropriate sum for the purposes of **section 137(4)(a) of the Local Government Act 1972** (the 1972 Act) for parish councils for the purpose of Section 137 Expenditure is £7.86 per elector (5,037 electors as at December 2017)
- g. To receive the report from Internal Audit carried out on 05 February 2018.

7. GENERAL DATA PROTECTION REGULATION

(APPENDIX C BLUE)

- a. Data Protection Officer – to give consideration to the recommendation from the Finance Committee to appoint the Local Councils Public Advisory Service as per the attached.
- b. To give consideration for a comprehensive Personal Information Audit to be undertaken by the Local Councils Public Advisory Service as per the attached.

8. SPORTS CENTRE

- a. To note that the next meeting of the Sports Centre Management Committee will be held on 30 April 2018.

9. PARISH COUNCIL SURGERIES

- a. Cllr Manley to report

10. BARNFIELD PARK

(APPENDIX D LILAC)

- a. To note the minutes of the meeting of the Liaison Group held on 05 March 2018.

11. NORTHFIELD

(APPENDIX E GREEN)

- a. To note the minutes of the meeting of the Northfield Management Committee held on 19 February 2018.

12. BURIAL GROUND

- a. To note that the minutes of the Burial Ground Committee meeting held on 12 March 2018 will be distributed with the April 2018 Agenda.

13. YOUTH

- a. 8 – 12's Steering Group –
- b. Youth – to note that the Youth Club has started again on 7 March 2018 with an increase in staff and a restructuring of the way sessions will be run.

14. HIGHWAYS

- a. Pedestrian crossing.

**SUSPENSION OF MEETING TO ALLOW FOR THE COUNTY AND DISTRICT
COUNCILLORS' REPORTS**

15. FOOTPATHS

16. TRANSPORT

- a. To note that the minutes of the meeting of Arriva and the Parishes held on 13 March 2018 will be distributed with the April 2018 Agenda.

17. ASH, HODSOLL STREET AND RIDLEY

- a. Ash –
- b. Hodsoll Street –
- c. Ridley –
- d. New Ash Green Village Day –

18. THE BULLETIN, PARISH WEBSITE

- a. Bulletin.
- b. Website.

19. NEW ASH GREEN FOCUS GROUP AND POLICE

- a. To note that the next meeting of the Focus Group will be held on 16 April 2018.

20. THURSDAY LUNCH PROVISION

21. KENT ASSOCIATION OF LOCAL COUNCILS

22. REPORTS, CIRCULARS AND CORRESPONDENCE. (All publications available from the Clerk)

- a. Sevenoaks District Council Planning Application List 2504 – 2507
- b. Sevenoaks District Council Press releases to date
- c. Sevenoaks District Council Current state of Premises Licence Applications
- d. Clerks & Councils Direct – March 2018.

RISK ASSESSMENTS: *Copies of the risk assessment visual check sheets for the Burial Ground and Hodsoll Street Playing field are available from the Parish Office.*